

Getting Ready for 2017-2018 School Year

PDF Bulk Export

- <https://www.mylearningplan.com/oasys/archiveformsexport>
- ability to bulk-export PDFs
- will give you a zip file of all your forms
- will not be able to bulk export archived forms from Teachscape; only forms from Frontline

Composite Score Explorer - located in options on left side of MyLearningPlan

- Composite Score Heat Map
- Composite Score Graphs
- can save reports for easy access
- can view raw data

Manage Users-

- Demographics
 - important to do this right now in preparation for next year
 - Groups in Demographic area
 - - way to organize people that do not fall into a specific category
 - novice teachers vs. veteran teachers
 - gives you more reporting capabilities
 - add/edit users --> manage users --> Groups
 - segregate data reporting into meaningful groups
 - can use in conjunction with already-created demographic groups
- Evaluation Types
 - can change evaluation type for a user very easily
 - change by double-clicking on evaluation type and/or date
 - can sort by buildings, evaluation types, dates, etc.
 - roll-over happens at the end of the school year
 - roll-over is done by the school districts (will want to wait until all activity is done for the 16-17 school year)

Form Updates - things you can change within your forms

- **(forms should be copied before edits are completed)**
- think about additional data collection
- walkthroughs- replace informal observations, new/additional component
- Complementary forms such as personal improvement plans, commendations, etc.
- additional guidance
- artifact upload
- You will be given access to Form Designer
 - make sure you DO NOT go in and edit the current form
 - this makes changes for archived forms, too
 - you will want to first COPY the current form
 -
 - make changes to the COPIED form

Focus for Observers - Calibration

- Shift focus from certification to calibration
- eliminate bias creep
- bias creep happens approximately 1.5 years after certification or calibration

Just-in-Time Support

- www.frontlineeducation.com/Just-in-Time
- upcoming webinars and resources
- on-demand learning resources
- check here frequently as new elements get added regularly

August Training Dates

- August 7 - RC
- August 8 - Aberdeen
- August 9 - Harrisburg
- August 10-11 - Joint Conference in SF
- Paul will be the one coming to do the trainings

Your Questions?

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