

1% Monitoring Procedure for District Participation on Alternate Assessment

The Every Student Succeeds Act (ESSA) specifies a statewide 1% cap on participation in the alternate assessment. States must specify a plan to support Local Education Agencies (LEAs) who consistently show a disproportionality in students who take the alternate assessment that contributes to putting the State over the 1% allowed limit. States must describe how they will monitor and evaluate LEAs over the 1% cap to ensure the LEA provides sufficient training for school staff who participate as members of an IEP team or other placement team, so they understand and implement the guidelines established by the State so that all students are appropriately identified and assessed. While the State cannot prohibit an LEA from assessing more than 1%, it must require an LEA to submit information justifying their need to assess more than 1% of its assessed students with the alternate assessment. The information provided by the LEA must be made publicly available. Visit the [Alternate Assessment Website](#) for more information and to access the below district documents.

DISTRICT LEVEL	LEVEL DESCRIPTION (Based on alt assessment participation data)	DISTRICT ACTION STEPS (fall months)	SPECIAL EDUCATION PROGRAM (SEP) MONITORING (fall and winter months)
Universal	-Over 1% in ELA Alt or Math Alt -Over 1% in Science Alt	1. Complete District 1% Participation Justification .	-If district is scheduled for Accountability Review, SEP informs team lead of district level. Team determines if CAP is needed. -Compile district <i>1% Justifications</i> to be made publicly available.
Targeted	-Over 2% in ELA Alt or Math Alt -Over 1% in ELA Alt or Math Alt AND student(s) has Red Flags	1. Complete District 1% Participation Justification .	-If district is scheduled for Accountability Review, SEP informs team lead of district level and of any Red Flag students. Team determines if CAP is needed. -Compile district <i>1% Justifications</i> to be made publicly available.
Intensive	-Over 3% in ELA Alt or Math Alt	1. Complete District 1% Participation Justification . 2. Complete District 1% Participation Reflection . 3. Participate in a SEP on-site Alternate Assessment file review or desk audit.	-If district is scheduled for Accountability Review, SEP informs team lead of district level and of any Red Flag students. SEP completes on-site alt assessment file review. Team determines if CAP is needed. -If district is not scheduled for an Accountability Review, SEP completes on-site alt assessment file review or desk audit and determines if CAP is needed. -Compile district <i>1% Justifications</i> to be made publicly available. -Review district <i>1% Reflections</i> .