

2020-2021 Key Assessment Milestones

	All Assessments	NAEP	Home School	ACCESS 2.0	ELA & Math Gen. Ed.	ELA & Math Alt.	Science & Science Alt.
August & September	-All test windows posted on district websites New Assessment Coordinator Workshop Aug. 25-27 - Virtual	If selected, supt. and principal are notified. Select a Test Coordinator to communicate with State Coordinator and Field Staff. This is often an Assessment Director.		Identification: -30 Days from beginning of school year screen and identify EL students in Infinite Campus new to district -Once 30 days have passed, schools have two weeks to complete screening and identification of EL students -Install secure browsers	-Active district calendar in Infinite Campus starts nightly rolling of student profiles into assessment system -Clean up User Accounts -Roster students -Install secure browsers -Interims live August 17		-Active district calendar in Infinite Campus starts nightly rolling of student profiles into assessment system -Clean up User Accounts -Roster students -Install secure browsers -Interims live August 17
October & November	Documentation for Braille and Large Print due to DOE Oct. 1						
December				Student data file loaded into system Administration Workshops: December 4 - Virtual		Students eligible for alternate assessment must be correctly documented in Infinite Campus by Dec. 11	
January		Test Window opens January 25	Contact Families	Administration Workshops: January 8 – Virtual January 11 – Virtual January 13 – Virtual January 19 - Virtual -Train staff: Staff administering tests must complete training modules prior to testing -Test window opens January 25		Student data file loaded into system for all students properly identified in Infinite Campus	
February	Winter Assessment Workshops: Feb. 2-3 – Sioux Falls Feb 4 – Watertown Feb. 9 – Rapid City Feb. 10 - Pierre		Order needed materials	Test window closes Feb. 26	Documentation for Text-to-Speech (TTS) ELA Passages & ALL other non-embedded accommodations due to DOE: Feb. 1 -Train staff: Staff training modules available	-Add Test Administrators to system -Train Staff: Test Administrators complete training modules before accessing test	Documentation for Text-to-Speech (TTS) ELA Passages & ALL other non-embedded accommodations due to DOE: Feb. 1 -Train staff: Staff training modules available
March	Letters to parents regarding testing	Test Window closes March 19	Test window opens March 22		ICA interims close March 8 Summative Window opens March 8	Test Window opens March 15	Summative window opens March 8
April			Test Window Closes April 16			Test window closes April 30	
May			Tests shipped due to Pearson: April 30	-Individual student reports available -Shared with parents and teachers	All test windows close May 7		All test windows close May 7
June & July			Individual student reports available for printing and to send to parents		Individual student reports will be available in a rolling fashion approximately 3 weeks after testing completed.	Individual student reports will be available late July	Individual reports available after standard setting in July

COLOR CODE: Important Due Date Training Test Window Opens Test Window Closes