Winter Assessment Workshop Info for All Assessments

Division of Instruction and Learning

Office of Assessment

2021 Summative Assessments

2021 Waiver, Addendum and Amendment

ELA & Math (and Alt Assessments)

- no remote option available; test to the greatest extent possible

Science

- requesting to not administer Science or Science-Alt

English Learner Proficiency

- no remote option available; test to the greatest extent possible

Participation Rate

- requesting to waive the 95% participation requirement

Report Card Indicators

- Requesting to NOT calculate attendance, student performance on the state assessments, English learner progress, and academic growth (information would still be made available in private report cards)

School Support Designations

- keep the school support designations the same (designations from 18-19 will continue).
- No longer have a “special schools’ audit or designations

2021 Waiver, Addendum and Amendment

Until we hear that our waiver, addendum, and amendment are approved, districts need to move forward testing Science and Science-Alt

Common Acronyms

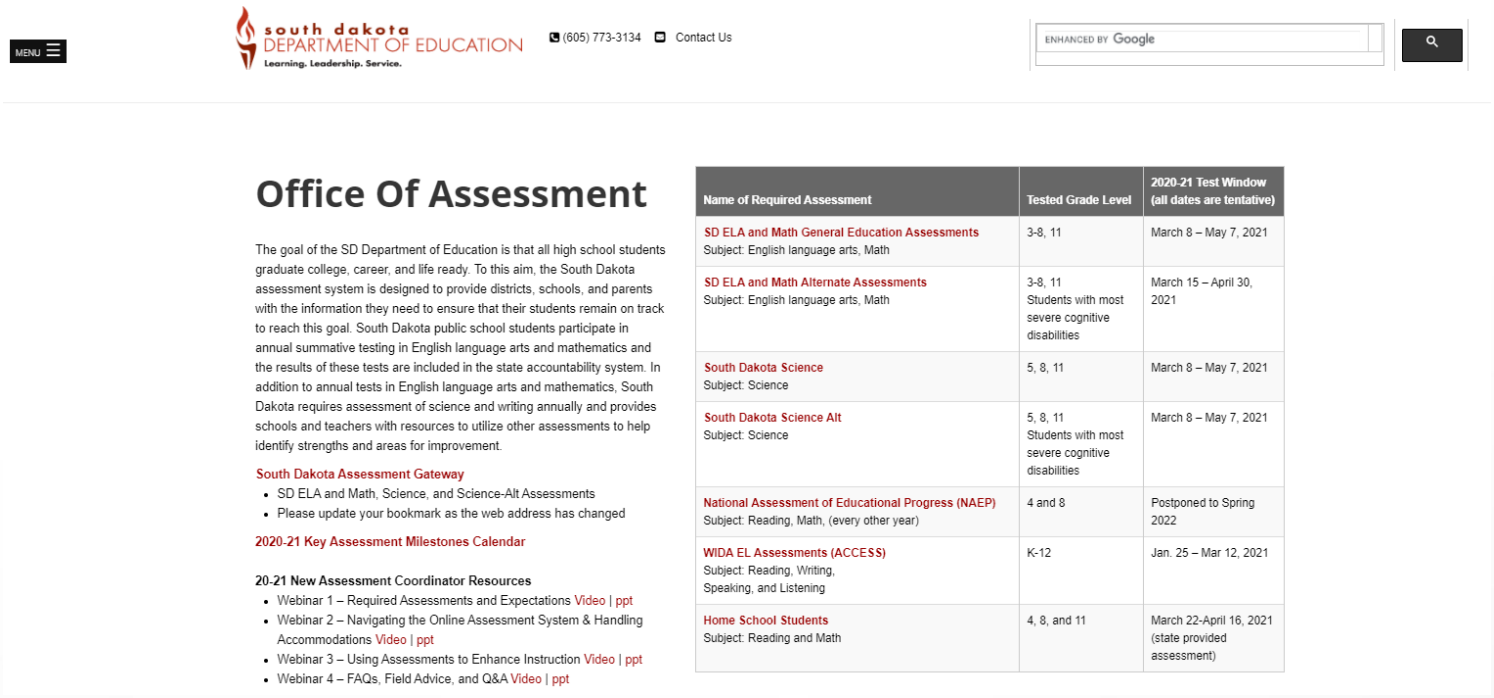
- MSAA- Multi State Alternate Assessment
- TIDE- Test Information Distribution Engine
- TAM- Test Administration Manual

ELEMENTS COMMON TO ALL ASSESSMENTS

Accessing Information

[SDDOE Webpage]

[SDDOE Assessment Webpage]



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Office Of Assessment

The goal of the SD Department of Education is that all high school students graduate college, career, and life ready. To this aim, the South Dakota assessment system is designed to provide districts, schools, and parents with the information they need to ensure that their students remain on track to reach this goal. South Dakota public school students participate in annual summative testing in English language arts and mathematics and the results of these tests are included in the state accountability system. In addition to annual tests in English language arts and mathematics, South Dakota requires assessment of science and writing annually and provides schools and teachers with resources to utilize other assessments to help identify strengths and areas for improvement.

South Dakota Assessment Gateway

- SD ELA and Math, Science, and Science-Alt Assessments
- Please update your bookmark as the web address has changed

2020-21 Key Assessment Milestones Calendar

20-21 New Assessment Coordinator Resources

- Webinar 1 – Required Assessments and Expectations Video | ppt
- Webinar 2 – Navigating the Online Assessment System & Handling Accommodations Video | ppt
- Webinar 3 – Using Assessments to Enhance Instruction Video | ppt
- Webinar 4 – FAQs, Field Advice, and Q&A Video | ppt

Name of Required Assessment	Tested Grade Level	2020-21 Test Window (all dates are tentative)
SD ELA and Math General Education Assessments Subject: English language arts, Math	3-8, 11	March 8 – May 7, 2021
SD ELA and Math Alternate Assessments Subject: English language arts, Math	3-8, 11 Students with most severe cognitive disabilities	March 15 – April 30, 2021
South Dakota Science Subject: Science	5, 8, 11	March 8 – May 7, 2021
South Dakota Science Alt Subject: Science	5, 8, 11 Students with most severe cognitive disabilities	March 8 – May 7, 2021
National Assessment of Educational Progress (NAEP) Subject: Reading, Math, (every other year)	4 and 8	Postponed to Spring 2022
WIDA EL Assessments (ACCESS) Subject: Reading, Writing, Speaking, and Listening	K-12	Jan. 25 – Mar 12, 2021
Home School Students Subject: Reading and Math	4, 8, and 11	March 22-April 16, 2021 (state provided assessment)

Testing Windows

ACCESS and ACCESS-Alt: Jan. 25, 2021 - March 12, 2021

ELA and Math (SBAC): March 8, 2021 - May 7, 2021

ELA and Math Alt (MSAA): March 15, 2021 – May 7, 2021

Science and Science-Alt: March 8, 2021 - May 7, 2021

Home School Testing: March 22, 2021 – April 16, 2021

Support Contacts

- Matt Gill – Administrator, Office of Assessment
- Chris Booth – Science, Science Alt & MSAA administration
- Amanda Thronson – ELA and Math Summative
- Jessie Ahlers – SPED Office: Alternate Assessment and Eligibility
- Beth Schiltz – SPED Office: Supports & Accommodations
- Yutzil Becker – Title III: ACCESS and ACCESS Alternate
- Jennifer Tschetter – NAEP State Coordinator

When in doubt, please utilize our common email: DOEAssessment@state.sd.us

Keeping in Touch

- DOEAssessment@state.sd.us: Email to use when sending medical exemptions, security logs, requests to add students, appeals, and all other questions regarding test administration if unsure who to contact.
- There will be at least one DOE staff member in the office each day of the test window.
- Email **Out of Office messages** will provide details regarding who to contact if someone is away from the office.

General Reminders

- CAMPUS is our source for all testing information
- Alternate assessments require accurate identification in Infinite Campus prior to pre-ID data file extraction for ACCESS and MSAA.
- Student transfers in TIDE can take up to 72 hours if all data are correct in Campus: including the enrollment end date for the previous school.
- Do *NOT* call help desks for missing students.
  - Contact the appropriate SDDOE staff for assistance.

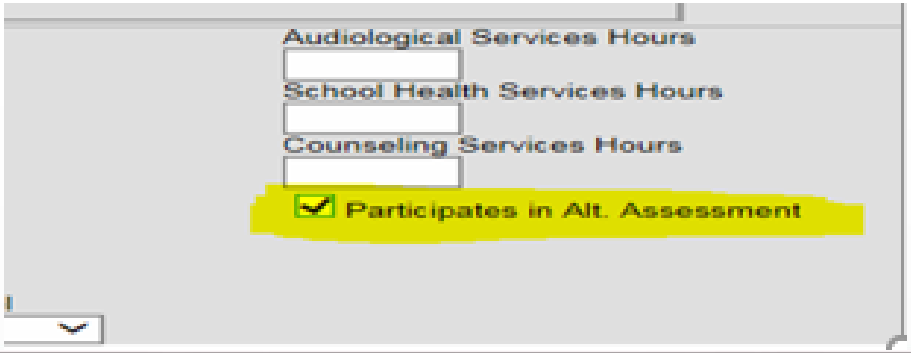
ALT Assessment Reminders

- Students test once
  - If the student's IEP indicates alternate assessment, then the student **does not** take Smarter Balanced or SDSA. They take MSAA and SDSA-Alt only.

- 1% Eligibility
  - Guidance for IEP Teams on Participation on the Alternate Assessment

ALT Assessment Reminders

- The “participate in alt assessment” box must be checked in Campus for students taking alternate assessments.
  - Found on General Enrollment Information page
  - Students were pulled in December for MSAA.
  - Students taking SDSA-Alt are now in TIDE.
    - If they aren’t marked appropriately, they will not be placed in the proper science assessment.



1st Year in Country

- First year in country students are exempt from taking ELA Smarter Balanced or MSAA - ELA.
- Data must be correct in Campus to get credit for being 1st year in country - English Learner (EL) tab, Census- People, and Enrollment – First Year in Country
- Students must take Math and Science (gr. 5, 8, 11) in order to be a participant.

1st Year in Country

Math and Science are available in Spanish for 1st year in country students

- Considerations for use:
  - Did the student have significant instructional opportunities in math and/or science in Spanish prior to coming to South Dakota?
  - Is the student Spanish literate?
  - Is the student receiving Spanish instruction for math and/or science?
  - How are supports addressed in the student's LAP?

12th Graders

Considerations and Situations

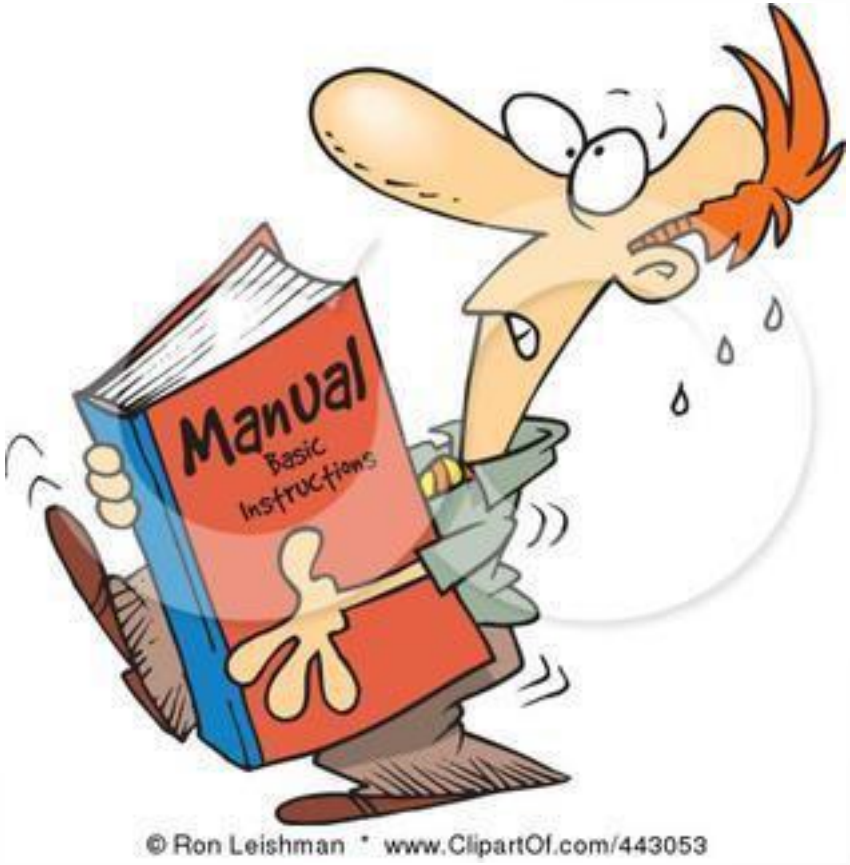
- Slight changes for this year only
- Last year's juniors do not test
  - These students were waived last year, and are not being tested
- Did the student go from 10th to 12th grade in Campus?
  - Students who skipped their junior year should be tested

Participation Expectations

- The expectation is all students will test
  - In progress tests transfer with the student
  - **No remote testing option available**, testing must be in person
  - Student must be enrolled at least 51%
  - Students who transfer in from out of state need to test
    - If in grades 3-8, and 11
    - Tests do not transfer between states
- Track any refusals
  - Refusals will be documented at the end of each test window in the test platform
- If a school or subgroup falls below 95% participation, it may impact accountability
  - Contact DOE.Accountability for concerns regarding accountability.

TEST ADMINISTRATION TRAINING EXPECTATIONS

Training Expectations



Training Considerations

Who can test?

- Certified
- In Teacher 411
- Email must be a valid school email for being entered into admin sites

Why does it matter?

- Code of Ethics
- Currently employed
- Secure systems

An ounce of prevention is worth a pound of cure!

Insights & Questions

- If an educator is administering a test, there needs to be annual training, no matter how many times a test has been given.
- Districts need to determine the best process for their needs.
- Where are the training resources?
  - ELA, Math, Science and Science Alt
    - SD Assessment Gateway hosted by Cambium
      - Manuals
      - Training Modules
      - Cambium-produced webinars
  - MSAA
    - https://www.msaaassessment.org/user?destination=tap-dashboard

Medical Exemptions

Medical Exemptions

Rule of Thumb

If the student can receive instruction, then the student can participate in the statewide assessment.

Medical Exemptions

In rare instances, a student may be unable to participate in any part of the assessment due to a significant and documented and fully incapacitating medical emergency that extends through the end of each testing window.

Medical Exemptions

Situational Examples

- A serious car accident
- Hospitalization
- Severe emotional trauma
- Placement in hospice care

In general,

a) Medical emergencies of this kind must be identified and verified in writing by a licensed physician and kept on file by the local district

b) The incident or condition must be so severe as to prevent the student from participating in instruction offered either at school, hospital, or at home through the end of each testing window

Medical Exemptions

Conditions that DO NOT qualify for exemption

- Medical fragility
- District-provided home-based educational programs (student remain enrolled in district)
- Pregnancy
- Students with acute, short-term minor illnesses or injuries
- Students placed in correctional facilities
- Student or parent refusal
- Mental health conditions that permit the students to receive instruction

Medical Exemptions

Submission Process

- Medical Exemption form will be on Assessment webpage under "Important Testing Documents".
- A form **MUST** be completed for each assessment that an exemption is being requested.
- **Complete** documentation is required.
- **Only accepted after test window closes.**
- ***Due no later than May 14, 2021.***

Send by mail or email to:
SD DOE Office of Assessment
800 Governors Drive
Pierre, SD 57501
Or DOEAssessment@state.sd.us

Medical Exemptions

To exempt or not…

1. Student is attending half days and receiving physical therapy in the afternoon for six weeks during the test window.
2. Student had a 4-wheeler accident and broke their arm.
3. Student is receiving treatment for cancer out of state.
4. Student is due to give birth on April 1.

What additional information would you need to make an informed decision?

Test Security

Test Security

- Training is key to maintaining test security.
- Each assessment has different training expectations for staff administering the assessment.
- No personal communication devices can be on a student's person during a test session including
  a) cell phones,
  b) personal tablets,
  c) Smart watches, or
  d) other devices that could connect to social media.

Test Security

- Social media is monitored by DOE and test providers
- SD is not the only state using the tests.
- Monitoring student test activity during test sessions can eliminate most issues.
- State law prohibits copying or other methods of distributing test materials.
- Handouts, physical materials, or instruction during a test session are security violations and result in invalidation of affected tests.

Test Security

State Assessment Cheating Policy

- 13-3-56.1. Cheating on academic achievement test--Investigation. If the superintendent of a school district has sufficient evidence that cheating occurred on a state-required academic achievement test, the superintendent of the school district shall investigate the circumstances. For the purposes of this section, cheating is the unauthorized acquiring of knowledge of the achievement test by a student or providing unauthorized access to secure test questions or tampering or altering of student answer sheets by school district personnel. **Source:** SL 2007, ch 85, § 1.

Test Security

- 13-3-56.2. determination of cheating. Following the investigation, the superintendent shall report the results of the investigation to the secretary of the Department of Education. Upon receiving the report, the secretary shall determine whether the alleged cheating occurred and, if so, if it was severe enough to affect the results of the achievement test. If the secretary finds that the cheating did occur, the affected score sheets may not count and shall be discarded. The secretary shall also determine if the cheating was severe enough to affect the school's adequate yearly progress under the terms of the state accountability system established pursuant to § 13-3-62. If the cheating was severe enough to affect the school's adequate yearly progress, the secretary may determine that the school does not meet adequate yearly progress for that school year. The decision of the secretary regarding adequate yearly progress may be appealed to the South Dakota Board of Education.
  Source: SL 2007, ch 85, § 2.

Test Security

Testing Environment

- Cover any materials that could provide assistance to students.
- Do not allow backpacks to be under chairs.
- Collect cell phones, etc.
- Post testing in progress signs.
- Collect all scratch paper at end of a test session.
- No materials related to testing can leave the room where testing occurs.
- Interims should never be offered in the same session as a Summative.
- LAN school will interfere with secure browsers.

Test Security

Security Levels of Concern

1. Impropriety – Unusual circumstance that has low impact on the individual or group of students who are testing and has a low risk of potentially affecting student performance on the test, test security, or test validity.

- Have an example to share?

Test Security

Security Levels of Concern

2. Irregularity - an unusual circumstance that impacts an individual or group of students who are testing and may potentially affect student performance on the test, test security, or test validity. These circumstances can be contained at the local level.

- Have an example to share?

Test Security

Security Levels of Concern

3. Breach – a test administration event that poses a threat to the validity of the test. Breaches require immediate attention and escalation to the Office of Assessment.

- Have an example to share?

Test Security

Documenting & Reporting Security Incidents

- Each test will have a Test Security Log posted at http://doe.sd.gov/Assessment/
- Submit to DOEAssessment@state.sd.us as needed with a final log submitted at end of test window.
- Follow the security expectations & procedures for Smarter Balanced for **all tests as detailed in the TAM.**

DOE School Visits

- DOE staff will be virtually visiting school districts during the test window to monitor administration and test security practices.
- Evidence of staff training and test monitoring will be collected.
- Criteria for 2021 visits is based on critical issues that emerged in 2019 that impact the reliable and valid administration of tests.
- Visits could be surprise in person visits if administration issues emerge during testing.

ESSA Requirements

- **TESTING TRANSPARENCY.—**
- (A) IN GENERAL.—At the beginning of each school year, a local educational agency that receives funds under this part shall notify the parents of each student attending any school receiving funds under this part that the parents may request, and the local educational agency will provide the parents on request (and in a timely manner), information regarding any State or local educational agency policy regarding student participation in any assessments mandated by section 1111(b)(2) and by the State or local educational agency, which shall include a policy, procedure, or parental right to opt the child out of such assessment, where applicable.
- At the present time, South Dakota law requires all students participate in required assessments.

Every Student Succeeds Act

Reporting Expectations

- Started in the 2017-18 school year, district and school websites must provide the following state and local assessment information:
- Subject matter assessed;
- Purpose for which the assessment is designed and used;
- Source of the requirement for the assessment; and
- Where such information is available:
  - Amount of time students will spend taking the assessment, and the schedule for the assessment; and
  - Time and format for disseminating results

Every Student Succeeds Act

SDDOE Sample of Meeting Requirements

Test	Grades	Test Window
ACCESS 2.0 Screener	All grades	Within 30 days of student enrollment
ACCESS 2.0	All ELL students grades K-12	Last Monday in January through first Friday in March
ELA & Math	Grades 3-8 & 11	Second Monday in March through first Friday in May
ELA & Math Alternate	Grades 3-8 & 11	Third Monday in March through first Friday in May
Science and Science-Alt	Grades 5,8, & 11	Second Monday in March through first Friday in May

Reporting Results to Families

- Families must receive individual student results as soon as practicably possible.
- State Perspective
  1. ACCESS 2.0 reports are sent to districts in May. Reports can be printed in home languages as needed through WIDA AMS.
  2. Smarter Balanced reports are posted within 3 weeks of test submission. Reports can be provided with final report cards.
  3. MSAA reports are provided to districts in late summer to early fall for download.
  4. SDSA & SDSA-Alt reports will be provided in late summer after standard setting.

Every Student Succeeds Act

Reporting

Student reports are distinct from the school accountability report card.

Parents/guardians have the right to know the results of student's tests.

Other than when there is a delay due to new tests, reports will be available shortly after testing is completed.

- A Report Card is not the same as student reports!

Home School

- Still the SAT 10 abbreviated provided by State.
  - Only Math and Reading are to be taken.
  - Families can provide their own nationally recognized assessment results to districts.
- 2021 ordering runs from Feb 15-March 8
  - Districts order test materials from Pearson
  - District must get Order for Scoring Services from Pearson to send in for scoring
  - Districts ***download*** results from Pearson system
- Test window for State SAT 10 is March 22-April 16
  - **All tests should be submitted for scoring by May 1**

Please note the test window and deadlines for sending tests to be scored!

Insights & Questions