

**Check in with CANS**  
**January, 2015**  
**Monthly Conference Call with DOE-Child and Adult Nutrition Services**  
<http://doe.sd.gov/cans/index.aspx>  
[DOE.SchoolLunch@state.sd.us](mailto:DOE.SchoolLunch@state.sd.us)

**Child and Adult Care Food Program:**

- New meal pattern released-comments due by April 15, 2015

**School Nutrition Programs:**

**Administrative Reviews**

- Letters were sent out. *Deadline for offsite tool was December 31, 2014*; please complete and submit ASAP
- The review list is posted on our website <http://doe.sd.gov/cans/nslp.aspx> (please note that our website has a new look. The Administrative Review information is at the bottom of the page.

Administrative Review:	
<a href="#">SY 14-15 Administrative Review List</a>	<a href="#">SY14-15 Administrative Review Manual</a>
<a href="#">SY 14-15 Off-Site Assessment Tool</a>	<a href="#">SY 14-15 Off-Site Tool Instructions</a>
<a href="#">SY 14-15 Off-Site Tool Helpful Hints &amp; Glossary</a>	<a href="#">SY 14-15 CANS Summary and Self Evaluation Checklist</a>

- The five steps in the Off-Site Assessment tool:
  - Section II: Meal Access and Reimbursement (Have a copy of your 14-15 Agreement handy)
  - Section III: Nutritional Quality and Meal Pattern
  - Section IV: Resource Management
  - Section V: General Program Compliance
  - Section VI: Other Federal Programs
- A team approach is best to get these questions correctly answered
  - Teams may include your Superintendent, Business Manager, Food Service Director or Manager, and any other school personnel that play a role in the modules listed above
- The review team is beginning to schedule on-site reviews

**Upcoming Dates and Reminders**

- On-Site monitoring (SD Memo 52.1) needs to take place prior to February 1<sup>st</sup>
- Don't forget there is an annual requirement to complete Civil Rights training for all staff that is involved with meal eligibility and serving meals as well as their supervisors.
- Please review, update, and sign your Standard Operating Procedures once per school year.

**Community Eligibility Provision (CEP)**

- It is time to start thinking about CEP soon if you are interested
- If you are interested in learning more there is information on the CANS NSLP website <http://doe.sd.gov/cans/nslp.aspx>; look at the CEP Information Slides
- Begin maximizing your directly certified students
- A live webinar will be announced in the next few months and the SY15-16 application will be posted shortly after that
- Applications are due by June 30

## Equipment Grants

- The complete list of schools selected to receive a kitchen equipment grant will be posted to <http://doe.sd.gov/stimulus/>
- Scroll to the middle of the page until you see the heading **Competitive Grants**
- Under the **Competitive Grants** heading find Equipment Assistance Grants for School Food Authorities

Fiscal Year 2014 Agriculture Appropriations Act - Equipment Grants					
School Name	Site(s)	Pieces of Equipment	Cost of Each Piece	Amount Awarded	\$85,265.00
Aspire	Central kitchen	60" Electric Restaurant Range	\$10,129.54	\$10,129.54	\$75,135.46
Enemy Swim Day School District	Enemy Swim Day School	Accutemp Steam Evolution	\$14,856.22	\$14,856.22	\$60,279.24
McLaughlin School District	Central kitchen	Electric Combi-Oven Steamer	\$22,102.42	\$22,102.42	\$38,176.82
Red Cloud Indian School District	Our Lady of Lourdes Elementary School	Two Convection Ovens with Moveable Gas Connector Kits	\$17,932.60	\$17,932.60	\$20,244.22
Tiospa Zina Tribal School District	Tiospa Zina Tribal School	Combi Oven	\$34,156.05	\$20,244.22	\$0.00

## Team Nutrition

### Smart Snacks Record Keeping

- Please reference September Nutrition Bulletin

### SD Policy on Exempt Fundraisers Recordkeeping

- Due to State Office by May 7, 2015 – emailed to [doe.schoollunch@state.sd.us](mailto:doe.schoollunch@state.sd.us)
- Please reference September Nutrition Bulletin

### Summer Food & Seamless Summer:

- Applications will be completed in iCAN
- February 1, 2015 watch for summer outreach and directions on the 2015 process available on DOE website.
- February 20, 2015 Summer registrations deadline – essential this year since we have new iCAN online application process.
- March 2, 2015 iCAN SFSP Training Overview
- March 4 Prior successful SFSP Sponsor webinar
- March 10 NEW Summer Food Service Program Administrative Training workshop in Pierre
- March 19 NSLP Seamless Summer Option webinar

### USDA Foods

- There are only 2 orders left to use entitlement and the items available will be dwindling as we try to reduce costs to school by not having inventory storage charges over the summer; at this time, we should have enough beef available to go through both orders
- The next survey about what products schools would like to see available on orders in the next school year will be completed in the iCAN system
  - Will be available end of February or beginning of March

## **Computer Update**

- iCAN
  - Bringing NSLP applications on in Jan & Feb, 2015
  - User profiles if folks need to get them on the system-form to submit
- iMatch
  - New patch coming soon
  - Throw away old manuals-they are no longer accurate or useful

## **Discussion Topic Requests:**

Email [doe.schoollunch@state.sd.us](mailto:doe.schoollunch@state.sd.us) your suggestions of topics that you would like us to discuss on the next Check in with CANS.

**NEXT Check in with CANS is February 19, 2015**