

**Check in with CANS**  
**Conference Call with DOE-Child and Adult Nutrition Services**  
**January 7, 2021 2:30PM CT/1:30PM MT**

Call in number: 866-410-8397, Participant code: 7587919653#

\*6 = Mute Line; #6 = Unmute Line

or [Join Meeting Online](#) (←click on colorful hyperlink text)

Website: <http://doe.sd.gov/cans>

Email: [DOE.SchoolLunch@state.sd.us](mailto:DOE.SchoolLunch@state.sd.us)

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**All Child Nutrition Programs:**

- **Administrative/Program Review Waiver Requested by SD – received approval on 1/6/2021.**  
SD DOE requested a program review waiver for all programs including SNP, CACFP, and SFSP. Essentially, we are pausing all reviews that were scheduled for SY20-21. If you are on the schedule to receive a program review for SY20-21, your review will take place in SY21-22. If your review was scheduled for SY21-22, you should plan for a review during SY22-23, and so on. Please keep in mind this waiver does not eliminate the need for sponsor-level monitoring as required by regulation – it only affects state level reviews. A few schools received word this week that they will be receiving a follow up review, which was part of a previous review. Those reviews will be happening and they will be modified from the “normal” admin review. If you have any questions, please contact our office.
- **\*\*NEW Memo\*\* SP 05-2021, CACFP 04-2021, SFSP 04-2021 Questions and Answers Relating to the Nationwide Waiver to Allow SFSP and SSO during SY20-21.** This memo will be posted on the CANS website (<https://doe.sd.gov/cans/index.aspx>) in the Announcement Regarding Coronavirus section.
  - **Q&A #1: Can a Child Nutrition Program operator donate leftover food or milk to a CACFP day care home provider?** Guidance on the Food Donation Program in Child Nutrition Programs encourages schools, CACFP institutions, and Summer Food Service Program (SFSP) sponsors to maximize the use of leftover food before discarding it. However, the memo does allow leftover foods to be used in subsequent Child Nutrition Program meal services or transferred to other meal sites.
  - **Q&A #2: How can CACFP at-risk centers track attendance to claim reimbursement for meals and snacks served to children participating virtually?** Taking attendance records is a federal requirement but when children participate virtually, flexibility in using other attendance recording methods may be needed. For example, if it would result in accurate recording of daily attendance CACFP at-risk sites may use documentation of meal pick-up or meal delivery as a record of a child’s attendance. This would require prior approval from the State agency before it is utilized, and this does not take away the activity requirement of At-Risk program for the virtual attendees.
  - **Q&A #3: Do stimulus payments or the weekly unemployment insurance payments provided through the CARES Act and Consolidated Appropriations Act, 2021 count as income when determining eligibility for the Child Nutrition Programs?**
    - COVID related stimulus payments do not count as income for determining free and reduced eligibility for the NSLP and the CACFP. They also do not count as income for Tier 1 reimbursement in DCH.

- COVID related supplemental unemployment benefits provided through the CARES Act and Consolidated Appropriations Act do count as income. FNS IEGs also indicate that unemployment benefits **must** be counted as income.
  - **Q&A #5: How will State agencies calculate eligibility for severe need funding in SY 2022-2023 for schools operating SFSP/SSO in SY 2020-2021?** Schools that do not have adequate student eligibility data for SY 2020-2021 due to their participation in SFSP/SSO may demonstrate to the State agency that they qualify for severe need reimbursement using claims data from SY 2019-2020, SY 2021-2022, or SY 2022-2023. Schools should use the data they determine most accurately reflects their free and reduced price eligibility percentages.
  - **Q&A #8: What information should be used to determine Fresh Fruit and Vegetable Program (FFVP) eligibility in SY 2021-2022?** State agencies generally use free and reduced price school meal data from the previous October to identify elementary schools eligible to participate in FFVP for the applying school year. However, due to program changes brought on by COVID-19, State agencies may use consistent data from October 2020 or a different month during SY 2020-2021 they determine to be more accurate, or data from October 2019. The CANS office will review available data and provide more information once the FFVP Application for SY 2021-2022 is available.
- **The new 2020-2025 Dietary Guidelines for Americans are also available.** The new guide focuses on better nutrition throughout the lifespan. Therefore the new guide contains nutrition recommendation for pregnant and lactating women also for infants, toddlers till older adulthood. The New Guideline is available at: [https://www.dietaryguidelines.gov/sites/default/files/2020-12/Dietary\\_Guidelines\\_for\\_Americans\\_2020-2025.pdf](https://www.dietaryguidelines.gov/sites/default/files/2020-12/Dietary_Guidelines_for_Americans_2020-2025.pdf)

#### **Seamless Summer Option (SSO) and Summer Food Service Program (SFSP):**

- Registration for the 2021 SFSP Administrative and Operational Trainings is open. Please go to our SFSP website (<https://doe.sd.gov/cans/sfsp.aspx>) for more information about registration and due dates. Please click on Registration and Training Dates document. If you are already an SFSP sponsor please do not fill out the pre-screen again. This is for new sponsors to evaluate their eligibility to operate SFSP.
- The new SFSP reimbursement rates are also available on our SFSP website under the Documents tab titled 2021 Summer Food Service Reimbursement Rates. The adjusted rates are in effect from January 1, 2021 till December 31, 2021.

#### **School Nutrition Program (SNP):**

- **Food and Mood Town Hall Discussion** – Save the date for January 27 where you can join a discussion on the link between food access, school wellness policies, farm to school and school gardens to behavioral health and well-being in the K-12 population. During the discussion you will hear from experts and be able to network with state, tribal, and regional partners to learn how you can support emerging Food and Mood models in CO, IA, KS, MO, MT, NE, ND, SD, UT, and WY. To register, follow the link in the minutes: <https://capconcorp.zoom.us/meeting/register/tZUlcuGvqT4uHdDrA5egrn49MnyJhwKO0bHk>
- **FFVP Resources Added to webpage** – We have developed some infographic flyers for various fruits and vegetables. These resources may be beneficial for schools participating in the FFVP, but could also be used in a cafeteria. The resources can be found on the CANS-FFVP webpage (<https://doe.sd.gov/cans/ffvp.aspx>) under the Resources header.

- **FFVP Reminder – Spend your award** – Please spend your FFVP award down; we are seeing a lot of underspending occurring.
  - Keep in mind that schools approved for FFVP are able to provide to-go snack offerings when providing to-go meals.
  - Parents/guardians are allowed to pick up the FFVP offering with an approved Parent/Guardian FFVP Pickup Waiver.
  - Schools approved for FFVP that are currently participating in the Seamless Summer Option or Summer Food Service Program may program may provide the to-go FFVP offering to all children, rather than just the elementary students.
- **Verification:** As you know you must conduct verification of free/reduced meal applications if you collected any for SY20-21. In November and December we had trainings for the verification process as well as how do to the reporting. Those trainings can be found on our website under the **Trainings and Webinars** tab. The reporting deadline for verification has been extended to February 26, 2021 for SY20-21. However, we encourage you to conduct and complete the verification report as soon as possible. If you do not collect applications, you must still complete the verification report in iCAN.

### **Child and Adult Care Food Program (CACFP):**

- **CACFP Provider and Sponsor Survey Opportunity:** A team of researchers from the University of Illinois at Chicago and the Centers for Disease Control and Prevention’s Nutrition and Obesity Policy Research and Evaluation Network is conducting a nationwide survey of CACFP Sponsors and Providers regarding CACFP and COVID. The goal is to identify technical assistance and training needs for winter/spring 2021 and to inform future CACFP provider needs relative to pandemics and/or natural disasters. You may have already responded to this survey and, if so, you can ignore this message. If you have not yet responded, the survey only takes 10-20 minutes to complete and the information will be used to inform the types of training and technical assistance that you and/or your providers, if applicable, may need going forward during COVID or future pandemics or natural disasters.
  - The link to the survey is here: <https://redcap.link/cacfpCOVID20>; Everyone who completes the survey will be eligible for a random drawing for one of 100 gift cards worth \$100 each!
  - If you have any questions about the survey, please contact the lead researcher, Dr. Jamie Chriqui (she/her/hers) at the University of Illinois at Chicago at [jchriqui@uic.edu](mailto:jchriqui@uic.edu).
- **Please continue to complete required trainings throughout the program year.** Trainings for the current program year are due to be completed by September 30, 2021, although I would not recommend waiting until that date to complete them. Trainings are located on the CANS CACFP website. For training to count you will need to take the associated quiz and pass at 70% or higher. As a reminder, our office does not keep copies of certificates, only monitors passing results. You will need to save the certificate and keep it on file for 3 years plus the current operating year.
- **iCAN applications:** If you have not yet completed your iCAN application for the current CACFP Program Year, please complete this as soon as you are able. The deadline to submit an October claim has passed and I encourage you to submit your application for approval soon so you do not miss out on claiming for November. The November claim deadline is January 29<sup>th</sup>. If you have any questions regarding the status of your application please log into iCAN, open your application packet for PY 2020-2021, and view the Packet Status in the upper right hand corner. If the status is anything other than “Approved” please complete and submit your application for review.

### **Food Distribution Program:**

- The Pre-Survey is now open and will close Monday, January 18<sup>th</sup> at 9:00 a.m. The Pre-Survey is a list of available products the state can bring into the contracted warehouse, Nordica. The Pre-Survey results determine what product will be listed on the Annual Survey.
- The USDA order form for February delivery is now open. The order form will close on Monday, January 11<sup>th</sup> at 9:00 a.m. There are a few bonus items available, including frozen broccoli. If don't have entitlement money left, bonus items do not use entitlement.

### **Request for Proposals (RFP) for Food Service Management Company:**

- FNS has extended the waiver for the food service management company contracts duration requirements. "This waiver allows food service management company (FSMC) contracts that may expire by or around June 30, 2021, and have not been extended for SY2020-2021 to be extended through school year 2021-2022 (June 30, 2022). To ensure Program integrity during this time, extended FSMC contracts are limited to one-year only."  
There are just a few schools affected by this waiver extension, but want to make clear this waiver is for Food Service Management Company contract duration only and does not apply to all procured contracts.
- The Monitoring Form has been revised. Link to the form on the website: [FSMC Monitor Form](#) – if you have completed one of the required Monitoring events on the old version, that is fine. Please use the current Monitoring Form for future occasions.
- An item on the FSMC Monitoring Forms is confirmation of a current Employee Confidentiality Agreement on file. This agreement should be completed at the beginning of the school year and when a new FSMC employee is hired. The purpose is to safeguard and maintain strict confidentiality regarding any student data received by or accessible to an employee of a Food Service Management Company. Link to form on the website: [Confidentiality Agreement](#)
- If you have questions, please contact: [quanna.keyser@state.sd.us](mailto:quanna.keyser@state.sd.us)

### **Upcoming Trainings/Calls:**

- **Next Check in with CANS Conference call:** Thursday, February 4 at 2:30 pm CT/1:30 pm MT. The call-in phone number: 866-410-8397, participant code: 7587919653#. Or join with this link: <https://meet.lync.com/stateofsouthdakota/beth.henrichsen/5S4DN4BC>. This call-in information should remain the same for all calls scheduled in 2020-2021. We will plan to discuss updates with any of the waiver extensions, any new guidance from the USDA, any other hot topics, and we save time for questions from our schools and agencies. Minutes are posted on the CANS website (<https://doe.sd.gov/cans/index.aspx>) and a recording of the call is available for a limited amount of time.
- **Crash Course with CANS ZOOM webinar** upcoming dates and topics:
  - Jan. 14: Food Distribution Program Survey's: What are They and Why? (FDP in the School Nutrition Program) with Darcy
  - Jan. 28: Just Sign Here: Typical Contracts in the Child Nutrition Programs (Vended, Interagency, FSMC) with Quanna
  - Feb. 11: Breakfast in the Classroom: Learn about breakfast in the classroom and breakfast promotion with Andrea T.
  - Feb. 18: Fresh Fruit and Vegetable Program Basics: How Do I Do It? Hear about the benefits of exposing children to a variety of fresh fruits and vegetables through the FFVP with Rob.
  - Mar. 18: Farm to Table and Beef to School with Andrea K.

- Apr. 1: Community Eligibility Provision (CEP): Feeding All Students Free Meals with Mikayla and Andrea T.
- Apr. 15: Nonprogram Foods and Costs in the School Nutrition Programs. A walk through of the rules and how schools complete those evaluations with Rob.
- Apr. 29: SFSP Training and Application (for the summer months) with Brigitta
- May 13: SSO Training and Application (for the summer months) with Mikayla
- May 27: Food Distribution Program Year End Reports (for SNP) with Darcy

**Professional Standards Reminder:** Any learning or training you receive about any aspect of the School Nutrition Programs can be counted as training time towards the professional standards annual training requirement.

Please retain documentation to show what topics were trained. For example, agenda, topics, handbook, certificate, etc. And record training on a Tracking Tool – we suggest using the [SD Tracker Tool](#) posted on the CANS NSLP website.

**This Conference call was 30 minutes long and can credit for 30 minutes of training.**

Learning Topics discussed during this call were:

- 3000 Administration: 3200 Program Management - 30 minutes