

Check in with CANS - Agenda
Monthly Conference Call with DOE-Child and Adult Nutrition Services
March 5, 2020 2:30PM CT/1:30PM MT

Call in number: 866-410-8397, Participant code: 6507733610

*6 = Mute Line; #6 = Unmute Line

Website: <http://doe.sd.gov/cans>

Email: DOE.SchoolLunch@state.sd.us

New Staff in CANS

Andrea Theilen – School Nutrition Program

My name is Andrea Theilen and I am a new School Nutrition Program Specialist. I grew up on a ranch in Platte, SD and I graduated from Dakota State University with a degree in Elementary Education. I went on to teach kindergarten for two years at Marty Indian School before becoming a stay at home mom. When my kids started school, I went back to teaching and taught 5th grade at Garretson Elementary for two years. We moved to Pierre in October of 2018 and I taught computer, reading and writing at Pierre Indian Learning Center. My husband Travis is a Division Planner for the SD Game Fish and Parks. We have two children Wyatt (12) and Emma (10). In my free time I enjoy any activity that allows me to be outside. I love to run, bike, hike, fish and garden. I also enjoy baking, reading, and spending time with friends and family. I'm very excited to be starting a new chapter of my life here at the DOE with the CANS team!

Brigitta Bly – Community Nutrition: Summer Food Service Program

Hello Everybody, my name is Brigitta Bly, I am a replant from Hungary, moved to the States in 2009 to satisfy my curiosity in the science of nutrition (Childhood Food Allergies) in Lincoln, Nebraska where I graduated in May 2014. Since then I worked in different roles involving nutrition and food science including food safety, nutrition regulations and nutrition education while also working on becoming a Registered Dietitian in October 2019. In my free time I love learning about functional nutrition and the influence of different nutrients in disease prevention. My other favorite pastimes are taking Pilates classes, during summer biking, skiing during the winter and reformulating dessert recipes to make them "healthy". My husband Steve is an avid Pilates class taker, biker, skier and healthy dessert sampler. :) We live in Sioux Falls with our super smart chihuahua, Rolo. I am very eager to take on my new role at CANS!

FFVP Reminders: Spend your money!

Elementary schools which participate in the Fresh Fruit and Vegetable Program – try to spend your awarded funds. Funds that cannot be spent will be returned to USDA, so we would like to use as much as we can.

Consider claiming labor costs tied to the program, purchasing more exotic product, providing the program more frequently or in larger quantity, purchasing pre-cut product, etc.

The FFVP provides participating elementary schools with the opportunity to try different and exciting things and use your award to its fullest extent!

iMATCH – Foster, Homeless, Migrant

Matches for Foster, Homeless, and Migrant can now be found in the iMATCH system. CANS will load matches very sparingly during the school year, typically around October.

Currently, these matches can be found in the Eligibility Roster and in the Direct Approvals section.

Eligibility Roster:

Student Eligibility → Eligibility Reports → Eligibility Roster

Once on the Eligibility Roster page, be sure to only check 'Free' for Eligibility, and only check 'Foster', 'Homeless', and 'Migrant' for Reason, then click 'Generate Report':

The screenshot shows the configuration interface for the Eligibility Roster. It is divided into three main sections: Eligibility, Reason, and Options. The 'Eligibility' section has a 'Free' checkbox checked, highlighted in yellow, and marked with a red circle containing the number 1. Below it are 'Reduced' and 'Paid' checkboxes. The 'Reason' section has an 'Uncheck All' checkbox checked, highlighted in yellow, and marked with a red circle containing the number 2. Below it are several other reason categories, each with a checkbox: Categorical, Denied, Pre-Approval, CEP Transfer, Even Start, Principal Approved, DC FDIR, Foster (checked, highlighted in yellow), RCCI, DC Foster, Grace Period, Refused Benefits, DC Medicaid, Head Start, Runaway, DC SNAP, Homeless (checked, highlighted in yellow), State Funded Pre-K, DC TANF, Import, Transfer, DC Unmatched, Income, Verification, and Default, Migrant (checked, highlighted in yellow). The 'Options' section has four checkboxes: 'Display Eligibility Code', 'Display Contact Info', 'Sort by Grade', and 'Only Verification Sites'. The 'Include' section has two checkboxes: 'Inactive Students' and 'Inactive Sites'. At the bottom right, there is a 'Generate Report' button, which is marked with a red circle containing the number 3.

Once the Eligibility Roster is generated, the user can export the file into Excel by clicking the save disk, then selecting Excel.

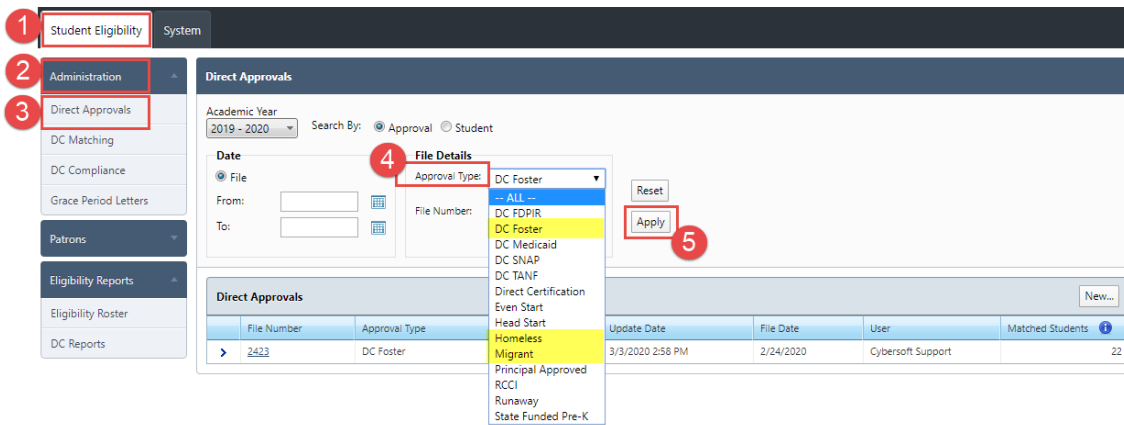
Keep in mind that once generated, the Eligibility Roster will display a different school site on each page/tab. Through this method, the user would need to page through to see the Foster, Homeless, and Migrant matches at each individual site.

Below is a different method to obtain the full list of Homeless, Migrant, and Foster students.

Direct Approvals:

Student Eligibility → Administration → Direct Approvals

Once 'Direct Approvals' is selected, select Foster, Homeless, or Migrant from the Approval Type drop-down menu, then click 'Apply'.

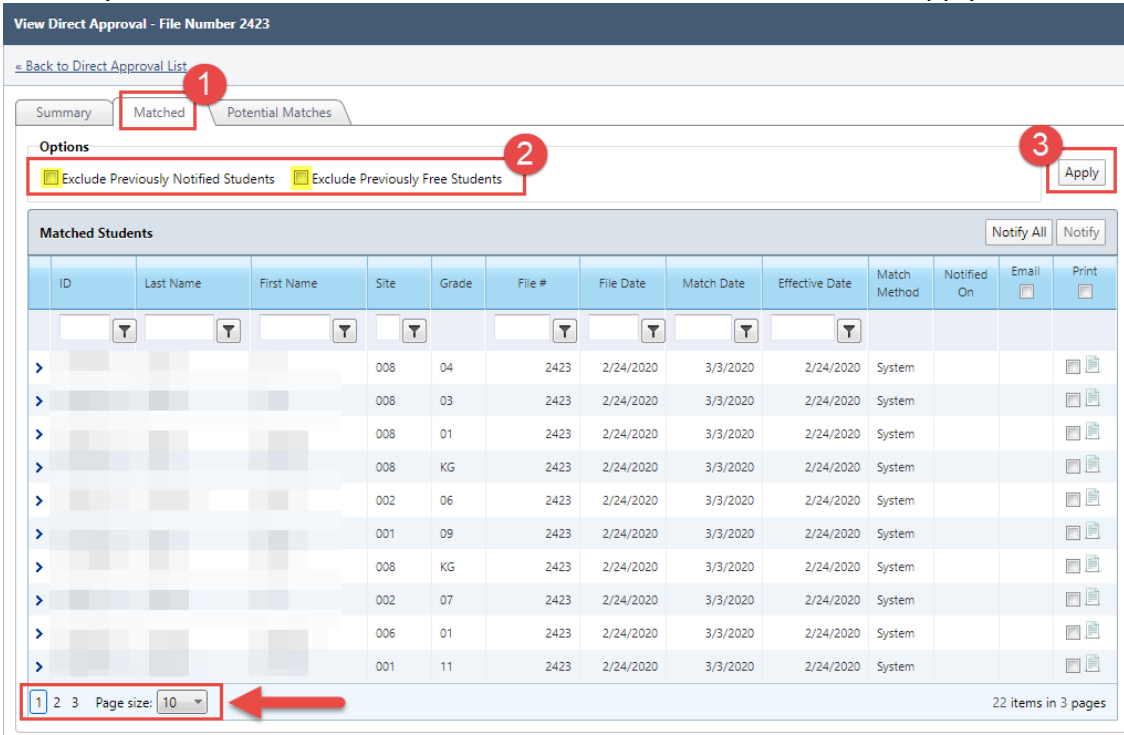


After selecting one of Foster, Homeless, or Migrant and clicking Apply, the file(s) for the selected Approval Type will be displayed. Select the File Number:

Direct Approvals							New...
File Number	Approval Type	Status	Update Date	File Date	User	Matched Students	
> 2423	DC Foster	Processed	3/3/2020 2:58 PM	2/24/2020	Cybersoft Support	22	

Once the File Number is selected, the user will have the opportunity to view the Direct Approval by selecting 'Matched'.

As always, remember to uncheck the 'Exclude' checkboxes, and click 'Apply'.



Now we can see all of the students within the selected Approval Type in one location. Keep in mind the number of pages, and the page size.

Continue with these steps for the remaining approval types of Foster, Homeless, and Migrant.

USDA Proposed Rules – Comment Period Open

On January 23, 2020, FNS published a Proposed Rule to simplify Meal patterns and Monitoring requirements in the NSLP and SBP. The comment period is 60 days so please be sure to get your comments in by **March 23, 2020**.

The school lunch and breakfast proposed rule is suggesting flexibilities to:

- The Administrative Review (AR)
- Simplify meal service
- Flexibilities with age/grade groups
- Simplify competitive foods

You can find the Proposed School Meal Flexibilities in their entirety at:

<https://www.govinfo.gov/content/pkg/FR-2020-01-23/pdf/2020-00926.pdf>

Please keep in mind that these are only **proposed** rule changes and we will notify all agencies when a final rule is available and can be implemented.

Online comment submission: <https://www.regulations.gov/document?D=FNS-2019-0007-0001>

Postal Address:

Community Meals Branch
Policy and Program Development Division
Food and Nutrition Service
P.O. Box 2885
Fairfax, VA 22031-0885

Overnight, courier, or hand delivery:

Community Meals Branch
Policy and Program Development Division
Food and Nutrition Service
1320 Braddock Place, 4th Floor
Alexandria, VA 22314

On January 17, 2020 USDA released a proposed rule on summer meal flexibilities and streamlining program requirements. The proposed rules fall into seven different categories. You can read the full proposed rule and various summaries on the [USDA webpage](#).

This rule proposes to write into regulation some of the policies that were previously available as nationwide waivers, with some modifications, as well as several flexibilities that are currently available through policy guidance. These flexibilities support State Agencies and program operators by increasing efficiencies, reducing burden and redundancy, and strengthening program compliance and integrity.

The seven areas focused on in the proposed rule are:

- Rescinded waivers
- Streamlining program requirements
- Facilitating compliance with program monitoring requirements
- Providing a customer friendly meal service
- Clarification of program requirements
- Definitions
- Miscellaneous

Please keep in mind that these are only **proposed** rule changes and we will notify all agencies when a final rule is available and can be implemented.

USDA is requesting comments on the proposed rules and they take all comments into consideration. Comments are due and must be received by **March 23, 2020** and can be submitted online, via mail, or hand delivered.

Online comment submission: <https://www.regulations.gov/document?D=FNS-2019-0034-0001>

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Food Distribution

The April Order Form is open until **Monday, March 12th at 9:00 a.m.** There are only two orders left for the 19-20 school year. Products listed on the order form are the last of the 19-20 school year items. Please look at what has been spent of your 19-20 entitlement. If your district still has entitlement remaining, check to see which items are available on the April order form. Also check your DoD Fresh/FFAVORS spending. If you are not on track to spend DoD Fresh/FFAVORS entitlement please email me at darcy.beougher@state.sd.us or call 605-7734673.

National Nutrition Month[®]

National nutrition Month is in March! Update your cafeteria with education materials to help your students make informed food choices and physical activity habits. The Academy of Nutrition and Dietetics eatright.org has some information and ideas to “Eat Right, Bite by Bite.”

Pathways to School Nutrition Conference – REGISTRATION IS NOW OPEN! Aug 4-5, Pierre

This event is hosted by SD DOE CANS. Sessions are planned for new and seasoned food service staff, food service directors, and business officials. This conference is free to participants thanks to special funding received from the U.S. Department of Agriculture, Food and Nutrition Services. In addition to our CANS staff, trainers from the Institute of Child Nutrition (ICN) will be onsite conducting several courses as well as a special peer to peer training from a local Food Service Director. For more information and to register go to our website <https://doe.sd.gov/cans/snp.aspx> or to the Pathways registration page at <http://bit.ly/CANSconf>. There you will find all the information needed to fill your two days in the capital city.

SNASD Annual State Conference, July 22-23, Aberdeen

This year’s state SNA conference will be held in Aberdeen on July 22-23, with pre-conference classes on July 21st. Guest speakers include Logan Weber and Frank Kitchen. CANS staff will be on hand to help answer questions and take part in some of the trainings. Watch the SNASD website and Facebook page for more details on course line-up, break-out sessions, and registration.

SNA University Trainings

Looking for some training hours for SY19-20? SNASD has University trainings coming up! Please visit their [website](#) to register.

Southeast Region University

Saturday, March 28; 8am-1pm CT

Beef, Farm & Dairy. Oh My!

Stensland Dairy Tour w/ Farm to School Presentation

Harrisburg High School

1300 Willow St

Harrisburg, SD 57032

Northeast Region University

Saturday, April 18; 8a-4p, lunch is provided

Topics include: *Menu Planning and Production Records*, and an overview of *Meal Components/ Reimbursable Meals/and Offer vs Serve*

Central High School

2200 South Roosevelt Street

Aberdeen, SD 57401

SNP Training of the Month

Did you know that the School Nutrition Team records webinars and power point slides to post on our website for you to review at your convenience!? This section will highlight the different trainings offered on our website. We are also very hopeful that our office will be able to create interactive online trainings in the near future, so stay tuned for that exciting update!

iMatch, how in the world do I navigate it? Our office has created a 38-minute long webinar about how to get the most out of your schools' direct certification (DC) in iMatch. Did you know you should be reviewing the new student matches at least monthly, if not more frequently? Did you know you should be checking for high potential matches, and making manual matches when necessary? Did you know that even when a house hold submits an application, if the student(s) are then found in iMatch, they are considered Directly Certified (DC) and the DC status supersedes any application that was submitted?

If you are looking for more information about iMatch you can find the iMatch Basics webinar link here: <https://www.youtube.com/watch?v=yjwMMwFTyOo&feature=youtu.be>

You can find more iMatch resources on our website located at: <https://doe.sd.gov/cans/snp.aspx> and found under Direct Certification: iMatch

Summer Feeding Updates:

- *March 10, 2020*
 - SFSP prior successful Sponsor Administrative Webinar MANDATORY Training of all sponsor administration
 - 2pm - 5pm CT
 - Registration Link: <https://www.surveymonkey.com/r/SFSPAdministrativeWebinar>
- *March 19, 2020*

- SFSP Face to Face Administrative Training (Pierre)
- All Day - Snow Date of April 6, 2020
- Registration Link: <https://www.surveymonkey.com/r/SFSPAdministrative>
- *April 23, 2020*
 - SFSP Face to Face Operational Training (Pierre)
 - All Day - Snow Date of May 15, 2020
 - Registration Link: <https://www.surveymonkey.com/r/SFSPPierreOperational>
- *Tentative/TBD*
 - SFSP Face to Face Operational Training (Sioux Falls)
 - If there is interest, an additional operational training can be held in Sioux Falls at a date/location to be determined
 - Contact Mikayla Hardy (Mikayla.Hardy@state.sd.us) or Brigitta Bly (Brigitta.Bly@state.sd.us) if interested.
- SFSP 2020 iCAN Applications:
 - We are planning to open the iCAN SFSP toward the end of March after the March 19 Administrative Training.

Farm to School Update:

As you all know the Farm to School Census has been underway and acceptance of the survey has ended. Thank you to all that provided this valuable information. FNS will report the findings of this data collection in **early 2021**, along with the dataset and any comparisons to the 2013 and 2015 Farm to School Census Responses. This release will include a new Census website that will feature additional ways to display and visualize farm to school data. For the first time, the website will also allow visitors to view Farm to School grantee information alongside Farm to School Census responses. Stay tuned for more information on the census as it becomes available.

Next Check in with CANS Call

The next Check in with CANS call is scheduled for April 6, 2020 at 2:30PM CT/1:30 PM MT.

Call in number: 866-410-8397, Participant code: 6507733610.

The March minutes will be posted on the CANS website: <http://doe.sd.gov/cans>.

If you have any questions, comments, or concerns, please contact us at DOE.SchoolLunch@state.sd.us or 605-773-3413.

Professional Standards Reminder: Any learning or training you receive about any aspect of the School Nutrition Programs can be counted as training time towards the professional standards annual training requirement.

Please retain documentation to show what topics were trained. For example, agenda, topics, handbook, certificate, etc. And record training on a Tracking Tool – we suggest using the [SD Tracker Tool](#) posted on the CANS NSLP website.

This Conference call was 30 minutes long and can credit for 30 minutes of training.

Learning Topics discussed during this call were:

- 3000 Administration: 3200 Program Management - 30 minutes