

**Check in with CANS - Agenda**  
**Conference Call with DOE-Child and Adult Nutrition Services**  
**September 24, 2020 2:30PM CT/1:30PM MT**

Website: <http://doe.sd.gov/cans>  
Email: [DOE.SchoolLunch@state.sd.us](mailto:DOE.SchoolLunch@state.sd.us)

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**Waivers: SSO and SFSP Extension to December (#56) Updates and Clarifications**

- **SSO/SFSP Waiver Form – Attachment A - Tip for Completing the Waiver**
  - #1 – Reminder to list all distribution sites (including congregate and non-congregate feeding sites)
  - #2 – Answer if meals are delivered along a bus route
  - #3 – Recognize the sites from above in #1 that will also be providing a non-congregate meal service and indicate the number of ‘days’ worth’ of meals provided at one time – not a total count of meals prepared.
- With all waivers for the school year, if your agency currently does not qualify, you can apply or reapply anytime in the future if your circumstances change.

**\*\*NEW\*\* USDA approved two FFVP Waivers: Parent/Guardian Pick-up and Alternate site locations**

- Schools participating in FFVP may distribute the FFVP offering to a parent or guardian to take home to their children. This is allowed in SNP, SSO or SFSP with an approved waiver form.
- Additionally, if meal service is not being provided at an FFVP approved site, this new waiver allows for the program operators to shift FFVP operation to an alternate site within the district.
- This waiver is located on our CANS website under the announcements regarding COVID-19 and we will soon be putting up a brief waiver form up on the website for SFA’s to complete to begin utilizing these flexibilities.

**\*\*NEW\*\* Waiver #58 – Nationwide Waiver of Area Eligibility in the Child and Adult Care Food Program At-Risk Afterschool Care Component**

- This is a new waiver that was released on September 18, 2020
- This allows sites that would typically not be eligible via area eligibility to operate the CACFP At-Risk Afterschool Meals if there is an increased need in their area.
- We are working on incorporating this into the CACFP iCAN application – which Katie will give an update on – and creating a waiver form for this.

**SNP iCAN Application**

- If you have not completed the iCAN application for School Lunch, please complete the application as soon as possible. The August claim final 60-day deadline to submit is Oct. 30.

**SNP Verification of Applications**

- Verification is postponed. USDA has not issued guidance on when verification will occur this year.
- If you are continuing to collect household applications, you may begin the verification process.
- We are still working on rescheduling the two Verification webinars and are not sure when the iCAN report will open to allow schools to submit reports.

**Crunch Off! A Farm to School Celebration!**

- In celebration of October being Farm to School Month, South Dakota is once again competing in the Crunch Off! To participate in the event, simply register your school or agency, find something local to crunch into such as apples, carrots, cucumbers, etc., choose a day for your event during the week of October 12-16. On that day gather students, children, teachers, whomever is at your location and

crunch! Don't forget to snap a picture and share with the CANS office. There are ideas and suggestions for planning your event in the Crunch Guide that is included in the registration link.

<https://www.surveymonkey.com/r/535866Q>

### **School Food Authorities with an FSMC in the SSO iCAN Application**

- For SFAs that have a Food Service Management Company, there is an additional step.
- On question #17 on the SSO app, mark 'YES' to the vended meals question. This will trigger you to attach the FSMC contract in the checklist items. Unless the SSO is already accounted for in your normal FSMC contract, an addendum to cover this additional program must be completed and attached in iCAN.
- Please email [Quanna Keyser](#) for a copy of an addendum template. Please complete the form, obtain signatures from the SFA and FSMC, and return to [Quanna Keyser](#) for State approval. Once that process is complete, the SFA can attach it to the iCAN SSO Application.

### **CACFP Updates**

- **Training:** One final reminder that training for PY19-20 is due to be completed by September 30. If you are missing any training, you would have received an email from our secretary Courtney. If you do not meet training requirements you will be declared Seriously Deficient, so please double check to make sure you have all needed training.
- **CACFP iCAN Application:** We are hoping to open the program application any day now. Please be on the lookout for an email regarding this announcement when it happens.

### **Food Distribution in Schools**

- Just a reminder, OS&D reports need to be completed in iCAN within 5 days of your USDA Foods delivery for your school district to receive entitlement credit and a processing fee credit. If you are unable to check your order at the time of delivery and you receive extra product, the overage needs to be reported in iCAN. Do not accept extra product.
- The COVID pandemic has affected production for many products and most likely we will see item shortages through-out the year.

### **Crash Course with CANS:** <https://doe.sd.gov/cans/documents/20-CrashCourses.pdf>

- **(Katie) CACFP Crash Course** – This webinar and Power Point are posted on the CANS website under the Crash Course with CANS drop down menu
- **(Quanna) Next Crash Course with CANS live webinar** – Oct. 1 at 2:30 pm CT/1:30 pm MT using Zoom
  - Gone Shopping! Procurement Plans for SNP, CACFP, and SFSP. A brief, 30-minute walk through of common procurement plan trouble areas.

**Professional Standards Reminder:** Any learning or training you receive about any aspect of the School Nutrition Programs can be counted as training time towards the professional standards annual training requirement.

Please retain documentation to show what topics were trained. For example, agenda, topics, handbook, certificate, etc. And record training on a Tracking Tool – we suggest using the [SD Tracker Tool](#) posted on the CANS NSLP website.

**This Conference call was 15 minutes long and can credit for 15 minutes of training.**

Learning Topics discussed during this call were:

- 3000 Administration: 3200 Program Management - 15 minutes