

**Check in with CANS - Agenda**  
**Conference Call with DOE-Child and Adult Nutrition Services**  
**October 1, 2020**  
**After Crash Course with CANS at 3:15PM CT/2:15PM MT**

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**Waivers: SY20-21 SNP and CACFP Updates and Clarifications**

- **FFVP Waivers – Waiver form for Parent/Guardian pickup & alternate sites coming soon – just recently approved by USDA**
  - **Parent/Guardian pickup waiver** would allow parents/guardians to pick up the FFVP offering for their student
  - **Alternate site waiver** would allow a different school site (like a HS) to run the FFVP for an approved elementary school, in the event that the elementary school is not providing a meal service.

**iCAN SNP Applications**

- **Attestation Statement** – If your school has been unable to submit your iCAN application because your Attestation Statement button was not working, please log into iCAN through Internet Explorer to submit your app. This should allow you to complete the Attestation Statement and submit your app. If you have any questions, contact your SN Program Specialist.

**Reminders**

- **CACFP iCAN applications-** The applications are now open! There are a few extra steps in the process this year so please thoroughly read the email that was sent out on 09/29/2020 as it contains instructions on what additional steps will need to be completed.
  - Don't forget to upload your checklist documents to your checklist item list, please **do not** email or mail these to our office.
  - If you would like to submit a claim on November 10<sup>th</sup>, your application should be approved by October 27<sup>th</sup>.
  - Thanks to everyone for getting their annual training documents submitted by the Sept. 30 deadline.
- **Verification of School Free/Reduced Applications** – We currently are waiting for guidance from USDA regarding verification. If you have apps in and have enough to conduct the process, you may do so. If you want to wait until we have further guidance, you can do that also. I will not open the iCAN Verification report until we receive USDA guidance. Please encourage families to continue sending in applications, even if you are participating in SFSP or SSO. This could make things much easier if the process gets pushed back to later in the school year.
- **Actual Student Eligibility** needs to be entered into Infinite Campus just like any other year. The school should not enter everyone as free because everyone is receiving free meals. That can be tricky for schools that use Infinite Campus as their POS. There is a way to turn off charges for reduced and paid students in the IC FRAM, so the actual student eligibility is correctly captured, and meals are not charged to any child. Talk to your IC person to make sure that this was done correctly if you are using infinite campus as your POS. If schools report that all their students are free for the annual DOE reporting requirements it will create a problem with many DOE related federal requirements and funding for schools. We wanted to make sure to clarify the difference between SSO/SFSP all free meals IS NOT establishing free meal eligibility for all students. Only a completed and approved application or other acceptable documentation can establish free/reduced benefits in the SNP.

- **National School Lunch Program Equipment Grant applications** are due Oct. 9. The memo, application, and checklist can be found on the [CANS website](#) under the Equipment Grant section. There is no high free and reduced percent eligibility requirement for this round of funding.
- **Food Distribution in Schools**
  - The November Order form will open Monday, October 5<sup>th</sup> at 9:00 a.m. There are a few bonus items available. Bonus items do not use entitlement. OS&D reports need to be completed in iCAN within 5 days of your USDA Foods delivery for your school district to receive entitlement credit and a processing fee credit. If you are unable to check your order at the time of delivery and you receive extra product, the overage needs to be reported in iCAN. Do not accept extra product.
  - The COVID pandemic has affected production for many products and most likely we will see item shortages through-out the year.

#### **SFSP/SSO Extension till December**

- There is still chance to apply for SFSP 20-21 Unexpected Closure Extension. With this extension eligible agencies can provide meals till December 31<sup>st</sup> or until federal funds run out.
- To apply please fill out the SSO/SFSP waiver packet located on the DOE CANS website under Announcements Regarding Coronavirus, under the name [SSO and SFSP Extension to December 2020](#).
- In order to apply you have to already operate a Child Nutrition Program.

#### **Crash Course with CANS Reminder**

- **Civil Rights in the Child Nutrition Programs** on Thursday Oct. 15<sup>th</sup> at 2:30 pm CT/1:30pm Mt. The topic for that day will be Civil Rights in the Child Nutrition Programs. We will cover various civil rights topics and hope to increase your awareness of the civil rights requirements and resources that will help you carry out your civil rights responsibilities.
- Crash Course with CANS Evaluation Survey: <https://www.surveymonkey.com/r/KBN2927>

**Professional Standards Reminder:** Any learning or training you receive about any aspect of the School Nutrition Programs can be counted as training time towards the professional standards annual training requirement.

Please retain documentation to show what topics were trained. For example, agenda, topics, handbook, certificate, etc. And record training on a Tracking Tool – we suggest using the [SD Tracker Tool](#) posted on the CANS NSLP website.

**This Conference call was 30 minutes long and can credit for 30 minutes of training.**

Learning Topics discussed during this call were:

- 3000 Administration: 3200 Program Management - 30 minutes