

**Check in with CANS - Agenda**  
**Conference Call with DOE-Child and Adult Nutrition Services**  
**October 8, 2020 2:30PM CT/1:30PM MT**

Website: <http://doe.sd.gov/cans>  
Email: [DOE.SchoolLunch@state.sd.us](mailto:DOE.SchoolLunch@state.sd.us)

---

**Waivers: SY20-21 SNP and SSO, PY 20-21 SFSP**

- **FFVP Waivers** – Waiver form for Parent/Guardian pickup & alternate sites is available
  - Parent/Guardian pickup waiver would allow parents/guardians to pick up the FFVP offering for their student
  - Alternate site waiver would allow a different school site (like a HS) to run the FFVP for an approved elementary school, in the event that the elementary school is not providing a meal service.
    - We confirmed with the USDA – This can also be used if virtual learners from the elementary school are picking up meals from the high school, or other non-approved FFVP site.
- **SSO and SFSP Waiver - Extension to December (#56) Updates and Clarifications**
  - If you are interested in applying for the SFSP 20-21 Unexpected Closure Extension please fill out the SSO/SFSP waiver packet located on the DOE CANS website under Announcements Regarding Coronavirus, under the name [SSO and SFSP Extension to December 2020](#).
  - Send the waiver form for [DOESchoolLunch@state.sd.us](mailto:DOESchoolLunch@state.sd.us)
  - Once you receive approval to the waiver form you will get directions on how to fill out the iCAN application.
  - Please **do not** start your iCAN application before you get approval for your waiver and the go-ahead to start your iCAN application.
  - In order to apply must already operate a Child Nutrition Program.

**Reminders:**

- **Food Distribution**
  - The order form for November delivery will close on Tuesday, October 13<sup>th</sup> at 9:00 a.m. There are a few bonus items available on the order form.
  - Make sure to sign your Bill of Lading when you receive your USDA Foods order. If you are not able to check your order at the time of delivery and you receive extra product, an OS&D report needs to be completed in iCAN.
  - School's that have not placed a DoD Fresh/FFAVORS order will have until December to start spending otherwise you risk losing entitlement. If your school is closed due to COVID, email me the circumstances as to why you are not using your DoD Fresh entitlement.
- **CACFP iCAN applications** – The applications are now open! There are a few extra steps in the process this year so please thoroughly read the email that was sent out on 09/29/2020 as it contains instructions on what additional steps will need to be completed.
  - Remember to upload your checklist documents to your checklist item list, not your attachments list. Also, please **do not** email or mail these to our office. We cannot upload these documents on your behalf.
  - The Application Checklist items section on the CACFP website has been removed. To download the forms you need to complete for your checklist items please click them and download them

directly from each of your checklist areas, or you can find them all in the Download Forms section.

- If you would like to submit a claim on November 10<sup>th</sup>, your application should be approved by October 27
  
- **Crash Course with CANS** - The next Crash Course with CANS will be on Thursday Oct. 15th at 2:30 pm. The topic for that day will be Civil Rights in the Child Nutrition Programs. We will cover various civil rights topics and hope to increase your awareness of the civil rights requirements and resources that will help you carry out your civil rights responsibilities.
  - If you watched last week's Crash Course with CANS webinar don't forget to take the Evaluation Survey: <https://www.surveymonkey.com/r/KBN2927>

**Professional Standards Reminder:** Any learning or training you receive about any aspect of the School Nutrition Programs can be counted as training time towards the professional standards annual training requirement.

Please retain documentation to show what topics were trained. For example, agenda, topics, handbook, certificate, etc. And record training on a Tracking Tool – we suggest using the [SD Tracker Tool](#) posted on the CANS NSLP website.

**This Conference call was 15 minutes long and can credit for 15 minutes of training.**

Learning Topics discussed during this call were:

- 3000 Administration: 3200 Program Management - 15 minutes