

Check in with CANS - Minutes

Monthly Conference Call with DOE-Child and Adult Nutrition Services

October 3, 2019 2:30PM CT/1:30PM MT

Website: <http://doe.sd.gov/cans>
Email: DOE.SchoolLunch@state.sd.us

iCAN School Nutrition Program Applications

Please submit your SNP iCAN Application as soon as possible. Remember that you cannot submit claims until your app is approved. The deadline to submit an August claim is October 30, 2019. If you served meals in July, the deadline to submit a claim is past.

Reminders

USDA Standardized Recipes

USDA's standardized recipes for school meals and the Child and Adult Care Food Program are now available on [The Child Nutrition Recipe Box](#), hosted by the Institute of Child Nutrition. They will be gradually adding all of their recipes to the Recipe Box over the next weeks. As of September 20, 2019, the What's Cooking? USDA Mixing Bowl recipe website will transition to ChooseMyPlate.gov and will focus on recipes for households. Your current What's Cooking credentials and content are no longer accessible as of Friday, September 20, 2019.

Professional Standards

Any learning or training you receive about any aspect of the School Nutrition Programs can be counted as training time toward the Professional Standards annual training requirement. Remember that anyone involved in School Nutrition programs must obtain and track annual training. You can visit the [CANS/SNP website](#) under the School Meal Programs Requirements section/Professional Standards heading to find more information.

Also, keep in mind that if you hire a new Food Service Director, they must meet the hiring requirements. If they do not meet the minimum hiring requirements, please contact the CANS Office and we can work with you to develop a plan to ensure they do meet requirements.

Administrative Reviews

Administrative Reviews have begun! If you are receiving an AR led by the CANS Office, your Offsite Assessment has already been submitted. If you are receiving an AR led by CN Resource, our contract company, they will be contacting you shortly to begin the process (if they haven't already!). If you have any questions regarding your AR, whether CANS is leading it or CNR is leading it, please contact the CANS Office and we would be happy to help!

Nonprogram Foods

The Nonprogram Food Revenue Tool is an annual requirement that SFAs who sell nonprogram food items (adult meals, extra milks, second entrees, etc.). The CANS Office has created a resource for SFAs to utilize to help determine their nonprogram foods for their weekly reference period. As a reminder, the performance based reimbursement at lunch has increased from \$0.06 to \$0.07 this year, this means that for this year and beyond, you will need to utilize the updated version of the Nonprogram Food Reference Period Tool that we have now posted on the [CANS/SNP Website](#) under the *School Meal Program Requirements* dropdown under the *Nonprogram Foods* heading.

Food Distribution Program – DoD FFAVORS

New Federal Guidance has been issued for USDA DoD Fresh or FFAVORS. Only 75% of the DoD amount

requested by each school will be available to use at the beginning of the year. Entitlement usage for each school will be monitored monthly. **If you are spending your DoD FFAVORS/FRESH Entitlement you will receive your full allocation.**

To update the point of contact for the DoD FFAVORS/FRESH program, contact Joseph Miller at joseph.j.miller@dla.mil; phone #: 270-407-9457 or Karen Kenton at karen.kenton@dla.mil, phone #: 303-961-1235.

Child and Adult Care Food Program

Starting October 1, 2019, some changes will be made regarding the CACFP. The Stepping Stones, Training-by-Mail, and any other paper-training materials submitted to the CANS Office will no longer be accepted. To complete the annual training, you must participate in one of the following options: CANS Office annual in-person training, in-house or in-agency training (be sure that you're following the requirements for this type of training), or webinars and quizzes submitted via Survey Monkey. The webinars and Survey Monkey quizzes can be found on the CACFP website: <https://doe.sd.gov/cans/cacfp.aspx> under the CACFP Training Opportunities tab. Once completed, a certificate will be emailed to your agency. Additionally, the iCAN application information must be submitted to the iCAN system by the participating agency because this annual application process is a contract between your agency and the state. The CANS Office can no longer accept emailed, faxed, or mailed copies of application information. Thank you for your patience and cooperation with these updates.

iMATCH Reminders

- Access the Direct Certification List by logging into iMATCH, then clicking Student Eligibility → Administration → DC Matching → Matched tab; then uncheck the Exclude checkboxes, then click Apply.
- Review High Probability potential matches from the Potential Matches tab (instructions on page 19 of the iMATCH User Manual)
- Reference the [iMATCH User Manual](#) as needed.

Fresh Fruit and Vegetable Program

- Please remember to complete the [FFVP Quiz](#) if not yet completed.
- Reference the FFVP Handbook and the [FFVP User Manual](#) as needed.
- Review the training materials on the [FFVP webpage](#).

Upcoming Trainings

Local Agency Procurement Support (LAPS) Calls

It's always nice to share information and best practices with your peers. With that thought in mind we will be continuing Local Agency Procurement Support (LAPS) calls. Starting on October 8th at 2 pm Central time we will begin having monthly procurement calls on a variety of topics. They will continue to be held on the second Tuesday of each month unless otherwise notified.

October 8, 2019 – Specifications

November 12, 2019 - TBD

December 10, 2019 - TBD

The call-in number is 1-866-410-8397 and the conference code is 3490506657. Email reminders will be sent out to Food Service Directors, Business Managers and Superintendents the week before the call. Please mark this on your calendars and have your questions ready. If you have any procurement topics you would like to have addressed, please email or call geriann.headrick@state.sd.us or 605-773-4718.

Procurement Plan Workshops

What's Your Plan? Many South Dakota Child Nutrition Agencies will be having Procurement Reviews this year. Part of that process includes reviewing your agencies Procurement Plan. If you are involved in buying for your agency, you will want to attend one of these workshops. You will leave with an accurate and complete Procurement Plan that reflects how purchases are made at your agency. Space is limited, so sign up early!

- [Aberdeen, October 10, 2019 – 1 pm to 5 pm CDT @ Northern State Library](#)
- Watertown, October 11, 2019 – 8 am to 12 pm CDT @ the Watertown Public Library ****FULL****
- [Mobridge, October 15, 2019 – 1 pm to 5 pm CDT @ A. H. Brown Public Library](#)
- [Pierre – October 16, 2019 – 1 pm to 5 pm CST @ Mackay Library](#)
- [Chamberlain, October 24, 2019 – 8 am to 12 pm @ the Chamberlain Community Center](#)
- [Huron, October 25, 2019 – 8 am to 12 pm @ the Huron Arena](#)
- [Sioux Falls, October 31, 2019 – 1 pm to 5 pm @ the Sioux Falls School District Central Services Center](#)
- Sioux Falls, November 1, 2019 – 8 am to 12 pm @ the SF School Dist Central Services Center ****FULL****
- [Martin, November 7, 2019 - 1 pm to 5 pm @ the Library Community Room](#)
- Rapid City, November 8, 2019 – 8 am to 12 pm at Western Dakota Tech ****FULL****
- [Yankton, November 13, 2019 – 1 pm to 5 pm @ the Yankton Extension Office](#)
- [Mitchell, November 14, 2019 – 8 am to 12 pm @ the Mitchell Career & Technical Education Academy](#)

FY 2019 School Nutrition Equipment Grants

A prime opportunity for schools to obtain or replace equipment is provided by the Fiscal Year (FY) 2019 Consolidated Appropriations Act. These funds will allow SFAs to purchase equipment to serve healthier meals that meet the meal patterns, with emphasis on serving more fruits and vegetables in school meals, including items purchased locally, improving food safety, and expanding access. Check out the application for grant requirements and details. Awards will be announced by the end of January. You can find the Equipment Grant Application on the [CANS/SNP webpage](#) under the Equipment Grants heading.

National School Lunch Week

- **Who:** All SFAs that participate in the National School Lunch Program.
- **What:** President John F. Kennedy created National School Lunch Week in 1962. This year's National School Lunch Week Theme is **"School Lunch: What's on Your Playlist?"**. The theme is all about spotlighting how today's school cafeterias are serving up the menu items kids want to eat, with increased choice and customization. The NSLW campaign offers a full "playlist of tools and resources to promote your program to your students, parents and community. The CANS office would love to see how your school celebrates National School Lunch Week! You can also send in your stories and photos to NSLW and possibly be featured in the School Nutrition magazine.
- **When:** October 14th—18th, 2019 –Coincides with National Take Your Parents to Lunch Day on October 16th.
- If you have conflicting dates that this week doesn't work for you, you can still celebrate with what week works best for you.
- **Where:** In your cafeterias and schools!
- **Why:** National School Lunch Week celebrations are a great way to promote your lunch program to students and parents! You can use this week to plan new and exciting items and activities to help increase participation in your programs.
- You can find more information and resources for your National School Lunch Week Celebrations on the [School Nutrition Association website!](#)

Farm to School

The Great Crunch Off!

What better way to celebrate National School Lunch Week than by participating in the great Crunch Off! In conjunction with October being Farm to School Month, states throughout the Mountain Plains Region (CO, MT, MO, KS, NE, UT, ND, SD, WY) are competing to see which state can get the most “crunches” into a local apple, or other local produce. Schools across South Dakota will be competing during the week of October 14-18.

Registration is required to receive crunch resources and for your crunch to be counted. Sign-up today!

<https://www.surveymonkey.com/r/K8GHSSN>

F2S Census

Schools should have already received an email from Abt with a link to the Census and instructions. By completing the Census, you will provide information related to local sourcing and farm to school activities for school year 2018 - 2019. By completing the survey your name will be put in a local drawing for:

- Sectionizer - A drawing will be held in December for those schools that complete the F2S Census.
- Lettuce Spinner - 2nd drawing will be held for those schools that complete the census and also share with us a F2S/CN story/activity that they are currently doing. Please submit your story/photos to DOE.SchoolLunch@state.sd.us prior to December 1st, 2019.

Virtual Dairy Farm Tour at the Boadwine Dairy Farm near Baltic, South Dakota

Tuesday, October 29; 1:00–1:30pm Central Time

Have you ever wondered how milk is produced? Or how long it takes for milk to get from farm to table?

Midwest Dairy, the Department of Education-Child & Adult Nutrition Services, and South Dakota Farm Families invites your 4th – 6th grade classroom on a LIVE Virtual Dairy Farm Tour!

Our tours connect you directly to a real dairy for a live video tour and chat with a farmer, without leaving the comfort of your classroom. Using video chat technology, your class will get a peek at barns, cows and more as they see and learn firsthand how dairy farmers care for their cows, the land, and produce delicious milk, cheese, yogurt and ice cream for you to enjoy. You’ll even get the opportunity to have your questions answered by our farmer during the tour.

All you need to participate is an internet-connected computer and speakers! If you cannot participate in a live tour, you can also request a recording of a tour during the registration process. Follow this [LINK](#) to register your classroom today!

Nutrition Bulletin Survey

We need your input! We have created [a short survey](#) regarding our Child Nutrition Bulletin. We would love your feedback about our Nutrition Bulletin, the parts you enjoy, and things you think we could add! We hope that you can take a few minutes out of your day to complete this survey. Your feedback is very important to us! To access the survey, you can click the link above or use this link: <https://www.surveymonkey.com/r/nutritionbulletin>.

Website Updates

On the CANS page, the National School Lunch/Breakfast Programs link is now School Nutrition Program. The Special Milk Program has been removed from this page.

The Special Milk Program information is now here: <https://doe.sd.gov/cans/snp.aspx> under the School Meal Programs Resources section.

The SNP page has also changed in the link: <https://doe.sd.gov/cans/snp.aspx>. So, if you have the NSLP/SBP page saved with NSLP, you will need to update your favorites.

Another section of our webpage that got updated over the summer is our [Memos](#) page. Please note that memos were updated, and the numbering system has changed. If you had an old memo on file, please see if there is an updated version here.

Visit the [CANS website](#) and the [SNP website](#) to check out the changes!

November Check in with CANS Call

The November call will start at **2pm CST/1pm CST** due to a conflict with the CANS Office at 2:30.

Professional Standards Reminder: Any learning or training you receive about any aspect of the School Nutrition Programs can be counted as training time towards the professional standards annual training requirement.

Please retain documentation to show what topics were trained. For example, agenda, topics, handbook, certificate, etc. And record training on a Tracking Tool – we suggest using the [SD Tracker Tool](#) posted on the CANS NSLP website.

This Conference call was 45 minutes long and can credit for 45 minutes of training.

Learning Topics discussed during this call were:

- 3000 Administration: 3200 Program Management - 45 minutes