

Check in with CANS
Conference Call with DOE-Child and Adult Nutrition Services
Dec. 3, 2020 2:30PM CT/1:30PM MT

Call in number: 866-410-8397, Participant code: 7587919653#

*6 = Mute Line; #6 = Unmute Line

or [Join Meeting Online](#) (←click on colorful hyperlink text)

Website: <http://doe.sd.gov/cans>

Email: DOE.SchoolLunch@state.sd.us

All Child Nutrition Programs:

- Teresa Motlas Introduction

Hi everyone! I'm Teresa Motlas, a new Child Nutrition Program Specialist.

I've been part of teaching nutrition (and enjoying good food) for over 20 years now. My education and work history spans 5 states:

- I went to school at the University of Nebraska (BS) and South Dakota State University (MS)
- I completed a dietetic internship and worked in a school district in Colorado
- I spent a summer cooking for the Girl Scouts in Wyoming
- I have also worked with SDSU Cooperative Extension Service and the Office of Public Instruction in Montana.

So happy to be here – and very excited to start working with all of you!

Seamless Summer Option (SSO) and Summer Food Service Program (SFSP):

- (Brigitta) Meal Pattern Waivers:
 - All Agencies if you are having issues meeting the meal pattern requirements due to a valid reason (example: truck delay), please fill out the Meal Pattern Waiver form located at the <https://doe.sd.gov/cans/> under the tab: Announcements Regarding Coronavirus- **Application and Waivers for Sponsor Agencies/School Food Authorities**. The document is titled Meal Pattern Waiver Form SY20-21.
 - This waiver must be filled out each time you would miss a meal component and sent to your Program Specialist or to DOE.SchoolLunch@state.sd.us email for approval.

School Nutrition Program (SNP):

- **(Andrea K) Student Eligibility and Infinite Campus:**
 - “normal” SNP: A reminder, if you are operating the “normal” SNP, please continue to enter student eligibility like normal.
 - The school should not enter everyone as free because everyone is receiving free meals. That can be tricky for schools that use Infinite Campus as their POS. There is a way to turn off charges for reduced and paid students in the IC FRAM, so the actual student eligibility is correctly captured, and meals are not charged to any child. Talk to your IC person to make sure that this was done correctly if you are using infinite campus as your POS. If schools report that all their students are free for the annual DOE reporting requirements it will create a problem with many DOE related federal requirements and funding for schools. We wanted to make sure to clarify the difference between SSO/SFSP all free meals IS NOT establishing free meal eligibility for all students. Only a completed and approved application or other acceptable documentation can establish free/reduced benefits in the SNP.
- **(Rob) FFVP Reminders**
 - Schools approved for the FFVP are able to provide to-go snack offerings when providing to-go meals.

- Parents/guardians are allowed to pick up the FFVP offering with an approved Parent/Guardian FFVP Pickup Waiver.
- Schools approved for FFVP that are also participating in the Seamless Summer Option (meals to children at no charge) may provide the to-go FFVP offering may be provided to all children, rather than just the elementary students.

- **(Beth) Equipment Grant Awardees**

Congratulations to the FY2020 Child and Adult Nutrition Services Equipment Assistance Grant award winners! We received grant applications requesting a total of over \$317,000. We were able to award nine schools a total of \$62,643. If you were not awarded this year, please reapply if we receive these funds in the future, as this is a great way to acquire new equipment for your kitchens. The awarded schools can be found on the CANS/SNP webpage under the Equipment Grants heading.

Congratulations to the award winners:

- Castlewood School District
- DeSmet School District
- Faulkton School District
- Florence School District
- Kimball School District
- Lemmon School District
- Northwestern Area School District
- Rosholt School District
- Timber Lake School District

- **(Beth) Produce Safety University Nominations are Open**

An email was sent on Tuesday, November 24 requesting nominations for Produce Safety University. Produce Safety University (PSU): Virtual Edition is a comprehensive three-day virtual training course for USDA's Food and Nutrition Service (FNS) State agency and local school district partners.

State agencies are encouraged to select participants who have produce procurement responsibilities and a current role in training school foodservice staff at the district and school levels. Participants must be school employees who perform these tasks. Participants will be expected to teach others about produce safety using the comprehensive training materials provided to all attendees.

South Dakota can send up to four people with no more than one from the state agency. Individuals who previously have attended Produce Safety University should not be nominated. All nominees selected and waitlisted for PSU 2020 were given first right of refusal to enroll in PSU: Virtual Edition. These nominees have received a survey link to select their preferred session or to decline enrollment.

Nominations are due to Beth Henrichsen by December 11, 2020.

- **(Beth) Verification**

Hopefully, you have seen by now that you must conduct verification of free/reduced meal applications if you collected any for SY20-21. With that guidance from USDA, we will not move forward with trainings as well. The reporting deadline for verification has been extended to February 26, 2021 for SY20-21. However, we encourage you to conduct and complete the verification report as soon as possible. If you do not collect applications, you must still complete the verification report in iCAN.

CANS hosted a webinar specific to conducting verification on November 19 and will host a webinar specific to reporting verification results on December 8 at 9:30am CST.

Click the link below to join the webinar: [Join Skype Meeting](#)
Call-in number is 866-410-8397. Conference ID is 7587919653#.

The PowerPoint slides are posted on the website for both webinars. Please visit <https://doe.sd.gov/cans/snp.aspx> under the Trainings and Webinars heading.

- **Andrea T.** : GENYOUth and The School Superintendents' Association (AASA) in partnership with Midwest Dairy will be hosting, the Healthier School Communities Virtual Forum on **Tuesday, December 15 from 3:00 – 4:15 PM EST**. Join, this webinar for insight from the top minds in school leadership, public health, media and communication. Topics for this webinar will include:
 - The ongoing impact of COVID-19 on schools.
 - The growing face of pandemic-specific food insecurity.
 - What to expect in 2021-22.
 - Best practices from school leaders.
 - The critical role of storytelling in elevating your district's needs.Register now for this 75-minute online event. The webinar is free, but space is limited!! For more information and to register: <https://web.cvent.com/event/0e3e2393-f42c-4f2a-8811-60a0df4af00b/summary>

Child and Adult Care Food Program (CACFP) :

- (Brigitta) Please don't forget to complete your iCAN applications. There are still a handful that have either not started their applications, have not submit for the first time yet, or have not resubmit after corrections were sent to them. If you think you have submitted, but have not received any feedback about your application, please log into iCAN to double check that it has indeed been submitted. Please see visual aid below if you aren't sure where your packet status is located.



Food Distribution Program: Darcy

- The USDA order form for January delivery is now open. The order form will close on Tuesday, December 8th at 9:00 a.m.
- The December Pre-Survey may be delayed. USDA has not released the 21-22 School Year Foods Available list. The Pre-Survey is a list of available products the state can bring into the warehouse. The Pre-Survey results determine what product will be listed on the Annual Survey.

Request for Proposals (RFP) for Food Service Management Company Quanna

- Please request the state Request For Proposal prototype solicitation document if your SFA is interested in bringing in a new FSMC.

Upcoming Trainings/Calls: Andrea T.

- **Check in with CANS Conference call:** Thursday, January 7 at 2:30 pm CT/1:30 pm MT. The call-in phone number: 866-410-8397, participant code: 7587919653#. Or join with this link: <https://meet.lync.com/stateofsouthdakota/beth.henrichsen/5S4DN4BC>. This call-in information should remain the same for all calls scheduled in 2020-2021. We will plan to discuss updates with any of the waiver extensions,

any new guidance from the USDA, any other hot topics, and we save time for questions from our schools and agencies. Minutes are posted on the CANS website (<https://doe.sd.gov/cans/index.aspx>) and a recording of the call is available for a limited amount of time.

- **Crash Course with CANS ZOOM webinar** upcoming dates and topics:
 - Dec. 10: Supper Programs in High Need Areas (CACFP/At Risk Supper Program) with Brigitta
 - Jan. 14: Food Distribution Program Survey's: What are They and Why? (FDP in the School Nutrition Program) with Darcy
 - Jan. 28: Just Sign Here: Typical Contracts in the Child Nutrition Programs (Vended, Interagency, FSMC) with Quanna
 - Feb. 11: Breakfast in the Classroom: Learn about breakfast in the classroom and breakfast promotion with Andrea T.
 - Feb. 18: Fresh Fruit and Vegetable Program Basics: How Do I Do It? Hear about the benefits of exposing children to a variety of fresh fruits and vegetables through the FFVP with Rob.
 - Mar. 18: Farm to Table and Beef to School with Andrea K.
 - Apr. 1: Community Eligibility Provision (CEP): Feeding All Students Free Meals with Mikayla and Andrea T.
 - Apr. 15: Nonprogram Foods and Costs in the School Nutrition Programs. A walk through of the rules and how schools complete those evaluations with Rob.
 - Apr. 29: SFSP Training and Application (for the summer months) with Brigitta
 - May 13: SSO Training and Application (for the summer months) with Mikayla
 - May 27: Food Distribution Program Year End Reports (for SNP) with Darcy

Professional Standards Reminder: Any learning or training you receive about any aspect of the School Nutrition Programs can be counted as training time towards the professional standards annual training requirement.

Please retain documentation to show what topics were trained. For example, agenda, topics, handbook, certificate, etc. And record training on a Tracking Tool – we suggest using the [SD Tracker Tool](#) posted on the CANS NSLP website.

This Conference call was 30 minutes long and can credit for 30 minutes of training.

Learning Topics discussed during this call were:

- **3000 Administration: 3200 Program Management - 30 minutes**