

## Check in with CANS

### December 9<sup>th</sup>, 2021 2:30PM CT/1:30PM MT

CANS Phone: (605) 773-3413  
CANS Website: <http://doe.sd.gov/cans>  
CANS Email: [DOE.SchoolLunch@state.sd.us](mailto:DOE.SchoolLunch@state.sd.us)

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#### All Program Reminders or Updates:

- Micro-Purchase Threshold Updates **\*\*NEW\*\*** USDA FNS Memo: SP 02-2021, CACFP03-2021, SFSP 01-2021: Updates to the Federal Micro-Purchase Threshold in 2 CFR 200.320 (a)(1)  
<https://doe.sd.gov/cans/documents/Micro-Purchase-1121.pdf>
  - Micro-Purchase Distribution – changes a requirement into a best practice
    - “Program operators *should* distribute micro-purchases equitably among qualified suppliers.”
    - What does this really mean? No changes for most schools/agencies. If you are in a community with only one grocery store, you are no longer required to disqualify grocery stores that are far outside of your community.
  - Micro-Purchase Awarded Without Competition - previously stated that micro-purchases could be awarded without getting price quotations as long as the price was reasonable. Changed to:
    - micro-purchases may be awarded without soliciting competitive price or rate quotations, if the Program operator “*considers the price to be reasonable based on research, experience, purchase history or other information and documents it files accordingly.*”
    - The key is to document why your school/agency considers the price reasonable.
    - What does this really mean? You can purchase from the lowest priced vendor/store as long as you have documentation in your procurement plan to support why it is the lowest, reasonable price.
  - Micro-Purchase Threshold
    - Program operators may increase their micro-purchase threshold up to \$50,000, unless the state or local threshold is more restrictive. To do this, program operators must self-certify and include a justification for the increase. The self-certification must include a clear indication of the threshold dollar amount, and supporting documentation of any of the following:
      - A qualification as a low-risk auditee, in accordance with the criteria in 2
      - CFR 200.520 (Criteria for a low-risk auditee. <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200#200.520>);
      - An annual internal institutional risk assessment to identify, mitigate, and
      - manage financial risks; or
      - For public institutions, a higher threshold consistent with State law.
    - If any schools/agency is interested in this option, please let the CANS office know if you are interested and we will work with you through the process as we establish the state agency procedure.

- Team Nutrition Quizzes available
  - USDA’s Team Nutrition has released quizzes on meal components and meal pattern requirements for all child nutrition programs. Feel free to use the quizzes for a knowledge check. Additional quizzes will be released throughout fall and winter 2021-22
  - Quizzes can be found here: <https://www.fns.usda.gov/tn/quizzes>

**Child and Adult Care Food Program (CACFP) Reminders or Updates:**

- If you do not have an approved iCAN application for Program Year 21-22 make sure that you are working with your specialist to get it approved! Final deadline for the October claim is Dec. 30<sup>th</sup>!
- Thank you to all those that worked hard to meet the annual training requirement for last program year. With the start of a new program year comes the reset of the annual training requirement. We are encouraging agencies to continue to complete their required trainings throughout the year to avoid missing the deadline.

All the required trainings can be found on the Child and Adult Care Food Program webpage: <https://doe.sd.gov/cans/cacfp.aspx> or SD Bright Track: <https://sdbrighttrack.com/>. Once you have completed the training you will also need to complete and pass the associated quiz to receive credit for taking that training. **Please remember to print and save your training certificates for documentation.**

Below is a list with the required trainings, locations, and the staff that is required to take them. As always, be sure to let our office know if you have questions or need any assistance in completing your trainings.

<b>Training:</b>	<b>Locations:</b>	<b>Required Staff:</b>
Civil Rights	SD BrightTrack: <a href="https://sdbrighttrack.com/">https://sdbrighttrack.com/</a> Use the code blackhills800	All CACFP Staff
Claims	CACFP Website: <a href="https://doe.sd.gov/cans/cacfp.aspx">https://doe.sd.gov/cans/cacfp.aspx</a>	Auth. Rep/Program Director/others that work with claims
Meal Counting	CACFP Website: <a href="https://doe.sd.gov/cans/cacfp.aspx">https://doe.sd.gov/cans/cacfp.aspx</a>	Auth. Rep/Program Director/others that work with meal counting
Meal Pattern	SD BrightTrack: <a href="https://sdbrighttrack.com/">https://sdbrighttrack.com/</a> Use the code blackhills800	Auth. Rep/Program Director/others that help with meal service
Record Keeping	CACFP Website: <a href="https://doe.sd.gov/cans/cacfp.aspx">https://doe.sd.gov/cans/cacfp.aspx</a>	Auth. Rep/Program Director
Infant Meal Pattern	SD BrightTrack: <a href="https://sdbrighttrack.com/">https://sdbrighttrack.com/</a> Use the code blackhills800	Anyone feeding infants if infant meals are claimed

**School Nutrition Program (SNP) Reminders or Updates:**

- Fresh Fruit and Vegetable Program – Additional funds
  - FFVP-participating elementary schools will receive an email within the next couple weeks identifying additional funds to be provided – schools that have already received the maximum amount will not be able to receive any additional funds

- Reminder to submit FFVP claims – Still several October and November FFVP claims that have not been submitted

**USDA Foods in School/Food Distribution Program Reminders or Updates:**

- If you are missing product on your USDA Food delivery, an OS&D report needs to be completed in iCAN withing 5 days of your order.

**Summer Food Service Program and Seamless Summer Option (SFSP & SSO) Reminders or Updates:**

- Summer Program Survey:  
<https://forms.office.com/Pages/ResponsePage.aspx?id=fF5vcKtpbUG0plQ7XOUrmcFFEwN4BxJlsm2dUdKZG1pURDIVNUE5VVZOTzRXSVJUQ0JCMlpaUzNMUC4u>
- SFSP Administrative Training Dates will be out by next week.  
Check website: <https://doe.sd.gov/cans/sfsp.aspx>
- Please send Brigitta Bly at [brigitta.bly@state.sd.us](mailto:brigitta.bly@state.sd.us) any SFSP contact changes so people won't miss emails.
- Crash Course with CANS on 12/16/21 will be about the SFSP program.

**Upcoming Trainings or Calls:**

- Check in with CANS occur on the first Thursday of each month at 2:30pm CT/1:30 pm MT.
  - Next Check in Date: January 6, 2022
  - Join Zoom Meeting (Recurring every Thursday 2-4pm)  
<https://state-sd.zoom.us/j/93990420264?pwd=dE1nZ0NPc2JwaCtJOXlqNVVIZ3I3QT09>
  - Meeting ID: 939 9042 0264  
Passcode: 415931  
Dial by your location +1 312 626 6799 US (Chicago)  
Find your local number: <https://state-sd.zoom.us/u/adtnoWDDK8>
- Crash Course with CANS: Planning for Summer Feeding Dec. 16<sup>th</sup> 2:30 CT/1:30 MT.
  - Zoom Link:  
<https://state-sd.zoom.us/j/93990420264?pwd=dE1nZ0NPc2JwaCtJOXlqNVVIZ3I3QT09>  
Meeting ID: 939 9042 0264  
Passcode: 415931  
Dial by your location +1 312 626 6799 US (Chicago)  
Meeting ID: 939 9042 0264  
Passcode: 415931  
Find your local number: <https://state-sd.zoom.us/u/adtnoWDDK8>

**Professional Standards Annual Training Requirement Reminder:** Any learning or training you receive about any aspect of the School Nutrition Programs can be counted as training time towards the professional standards annual training requirement.

Please retain documentation to show what topics were trained. For example, agenda, topics, handbook, certificate, etc. And record training on a Tracking Tool – we suggest using the [SD Tracker Tool](#) posted on the CANS SNP website.

**This Conference call was 15 minutes long and can credit for 15 minutes of training.**

Learning Topics discussed during this call were:

- 3000 Administration: 3200 Program Management – 15 minutes