

Please complete the iCAN application in the following sequential order

Created
04/29/2016
Revised
10/16/2020

1. **Sponsor Application**
2. **Management plan**
3. **Food Production Facility list** (Don't hit modify unless using central kitchen or FSMC vendor)
4. **Site Applications**
5. **Checklist Summary** (Sponsor and site checklist must be completed and uploaded. Site Labor must be uploaded prior to completing the budget detail.)
6. **Budget Detail**
7. **Attachment List** (SFSP Sponsor and Civil Rights Training)
8. **Click-Submit for Approval**

The **Submit for Approval** button is enabled only if the following conditions have been met:

1. **Sponsor application must contain no errors.**
2. **At least one site application completed with no errors.**
3. **Management Plan completed with no errors.**
4. **All items in the Checklist Summary is submitted.**
(Attachments are uploaded, submitted checkbox checked and date submitted is entered).
5. **Budget completed with no errors.**