

To: National School Lunch Programs

From: Child and Adult Nutrition Services

Date: August 8, 2019

Subject: Benefit carryover of students transferring from Provision schools to non-Provision Schools

Memo Number: SNP 252-1

The purpose of this memo is to provide guidance about procedures for school food authorities to transfer student eligibility benefits when a student transfers from a Provision school to a non-Provision school for a variety of Federal or State Education Programs.

School Food Authorities with newly enrolled students transferring from a Provision school should provide these students with up to 30 days of carryover for free meal benefits. If the household would submit an application before the end of the 30-days, their eligibility will be updated based on the reporting's of the household's application. If the household does not submit an application by the 30-day deadline, and the student is not directly certified, that student's eligibility must then be changed to paid until an application is received. Questions about this memo can be referred to a SD Dept. of Education Child and Adult Nutrition Services staff member.