

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Beresford School District

Date of Administrative Review (Entrance Conference Date): 2/22/17

Date review results were provided to the School Food Authority: 3/10/17

Date review summary was publicly posted: 7/7/2017

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
 National School Lunch Program
 Fresh Fruit and Vegetable Program
 Afterschool Snack
 Special Milk Program
 Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
 Special Provision 1
 Special Provision 2
 Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 Yes No

This institution is an equal opportunity provider.

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
X	<input type="checkbox"/>	A. Program Access and Reimbursement		
		YES	NO	
		X	<input type="checkbox"/>	Certification and Benefit Issuance
		<input type="checkbox"/>	X	Verification
		<input type="checkbox"/>	X	Meal Counting and Claiming
Finding(s) Details: 1) Finding 1: Onsite 133: One application with two students was approved as reduced on 8/24/16. On 12/30/16 the SFA received documentation that the family was Migrant. One child on the application was changed to free and one student remained approved for reduced price. The SFA noticed the error and changed it on 2/1/17 before it was noted by the reviewer. Migrant families are considered categorically free and should have a free meal status when the SFA is notified.				
X	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		X	<input type="checkbox"/>	Meal Components and Quantities
		X	<input type="checkbox"/>	Offer versus Serve
		<input type="checkbox"/>	X	Dietary Specifications and Nutrient Analysis
Finding(s) Details: 1) Finding 2: Onsite 401, Onsite 500: Four meals (one at breakfast and three at lunch) counted and claimed did not contain the required meal components. All meals at breakfast and lunch must meet minimum meal pattern requirements in 7 CFR 201.10 and 220.8.				
X	<input type="checkbox"/>	C. School Nutrition Environment		
		YES	NO	
		<input type="checkbox"/>	X	Food Safety
		<input type="checkbox"/>	X	Local School Wellness Policy
		<input type="checkbox"/>	X	Competitive Foods
X	<input type="checkbox"/>	Other		
Finding(s) Details: 1) Finding 3: Offsite 705: Many “worker meals” and “worker salad bar meals” outside of school foodservice staff are charged to the Nonprofit School Food Service Account (NPSFSA). Per FNS Instruction 782-5, “Meals served to adults who are directly involved in the operation and administration of the school nutrition programs may, at the discretion of the school food authority, be furnished at no charge. As such, their cost may be fully attributed to and supported by the nonprofit food service operation.” <ul style="list-style-type: none"> The SFA provided documentation to support the subsidized adult meal adults are involved in the meal service and are an allowable cost. 2) Finding 4: Offsite 1200-1211, Onsite 1212-1221: Business Manager was unaware that he is also considered a School Nutrition Director under the Professional Standards requirements and must complete 12 hours of school nutrition program training annually. Due to the SFA contracting				

		<p>with a Foodservice Management Company (FSMC) there will be two “Food Service Directors” under the Professional Standards requirements. The FSMC will have a director that they employ who works in the kitchen. The SFA will also have a director that oversees the FSMC contract to ensure program requirements are being followed.</p> <p>3) Finding 5: Offsite 1601: The SFA did not notify eligible households of the availability and location of free meals for students via the Summer Food Service Program. Notifying families of the availability of free meals during the summer is a requirement of the National School Lunch Program.</p>
<input type="checkbox"/>	X	<p>D. Civil Rights</p> <p>Finding(s) Details:</p>