

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Edmunds Central School District

Date of Administrative Review (Entrance Conference Date): 04/19/2017

Date review results were provided to the School Food Authority: 05/09/2017

Date review summary was publicly posted: 12/19/2017

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes No

This institution is an equal opportunity provider.

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
X	<input type="checkbox"/>	A. Program Access and Reimbursement		
		YES	NO	
		X	<input type="checkbox"/>	Certification and Benefit Issuance
		X	<input type="checkbox"/>	Verification
		<input type="checkbox"/>	X	Meal Counting and Claiming
Finding(s) Details:				
1) Finding 1: Onsite 126: One free and reduced application with two students was approved free and should have been reduced. The SFA noted that another student later entered the household and the SFA approved the student as free. The changes to the application were not documented properly on the application.				
2) Finding 2: Offsite 203: The verification process was not correctly completed by the SFA. The application selected for verification was looked over to ensure that the initial approval was correct. The verification process includes contacting the family of the application selected for further documentation. The steps for this process can be found in the USDA Eligibility Manual, the CANS Memos section of the CANS website, and 7 CFR 245.6a.				
X	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		X	<input type="checkbox"/>	Meal Components and Quantities
		<input type="checkbox"/>	X	Offer versus Serve
		<input type="checkbox"/>	X	Dietary Specifications and Nutrient Analysis
Finding(s) Details:				
1) Finding 3: Onsite 410: The minimum daily and weekly quantities were not met for the following: <ul style="list-style-type: none"> • The minimum daily grain quantities for all grade groups were not met on Monday 3/20/17. • The weekly minimum grain requirement of 6.5 ounce equivalents was not met for the K-8 grade group. • The weekly red/orange vegetable subgroup was not met for the 9-12 grade group. 				
X	<input type="checkbox"/>	C. School Nutrition Environment		
		YES	NO	
		<input type="checkbox"/>	X	Food Safety
		X	<input type="checkbox"/>	Local School Wellness Policy
		<input type="checkbox"/>	X	Competitive Foods
		X	<input type="checkbox"/>	Other
Finding(s) Details:				
1) Finding 4: Offsite 703: The Nonprofit School Foodservice Account (NPSFA) cannot be used to reimburse any other funds or accounts. Money cannot be transferred out of the NPSFA. In the resource management review period (SY15-16) the SFA transferred money from the NPSFA to the				

		<p>General fund to pay for cooks' salaries.</p> <ul style="list-style-type: none"> 2) Finding 5: Offsite 710 & Onsite 1502: The SFA has not submitted documentation to show that they are in compliance with their non-program foods prices. 3) Finding 6: Offsite 1000-1006: The Local Wellness Policy does not meet the minimum requirements as specified in 7 CFR 210.31 and 220.7. 4) Finding 7: Offsite 1203 & Onsite 1215: Foodservice Director has not completed 8 hours of food safety training in the last 5 years per 7 CFR 210.30(b)(1)(v) 5) Finding 8: Offsite 1601: The SFA did not notify eligible households of the availability and location of free meals for students via the Summer Food Service Program. Notifying families of the availability of free meals during the summer is a requirement of the National School Lunch Program.
□	X	<p>D. Civil Rights</p> <p>Finding(s) Details:</p>