

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: St. Agnes School

Date of Administrative Review (Entrance Conference Date): 03/21/17

Date review results were provided to the School Food Authority: 05/12/17

Date review summary was publicly posted: 7/19/2017

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
 - School Breakfast Program
 - National School Lunch Program
 - Fresh Fruit and Vegetable Program
 - Afterschool Snack
 - Special Milk Program
 - Seamless Summer Option
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
 - Community Eligibility Provision
 - Special Provision 1
 - Special Provision 2
 - Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 Yes No

This institution is an equal opportunity provider.

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	A. Program Access and Reimbursement		
		YES	NO	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Certification and Benefit Issuance
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Verification
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Counting and Claiming
Finding(s) Details:				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Components and Quantities
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Offer versus Serve
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dietary Specifications and Nutrient Analysis
Finding(s) Details: 1) Finding 1: (On Site 603) The SFA submitted with the lunch menu, noodles that are made from semolina. Semolina is not a whole grain. Per NSLP and SBP regulations in 7 CFR 210.10 all grains are required to be whole grain-rich starting in SY 14-15.				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	C. School Nutrition Environment		
		YES	NO	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Food Safety
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Local School Wellness Policy
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Competitive Foods
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other
Finding(s) Details: 1) Finding #3 (Offsite #1004) The SFA does not currently have a method in place for outreach to potential stakeholders. SFAs must allow parents, students, representatives of the SFA, teachers of physical education, school health professionals, the school board, school administrators, and the general public to participate in the development, implementation, and periodic review and update of the local school wellness policy. 2) Finding #4 (Offsite #1005) The Final Rule for the Wellness Policy requires LEAs to assess, at least once every three years (triennially) compliance with the local wellness policy. During the Offsite review, technical assistance was given to the SFA about the final rule requirements and suggestions on involving various members of the school and local community. 3) Finding#5: Offsite #1006): The SFA has not completed an assessment of their Wellness Policy this school year, therefore they have not reported anything to the public. Per the Final Rule for the Wellness Policy, CFR 210.30 and 220.7 the SFA is required to inform the public about the content of the local school wellness policy and make the local school wellness policy and any updates to the policy available to the public on an				

		<p>annual basis, at a minimum.</p> <p>4) Finding #6: (Offsite #1204, Onsite 1216): SFA’s Food Service Director had not completed any training for Professional Standards. Per the Final Rule for Professional Standards all Directors must complete 12 hours of annual continuing education/training. This required continuing education/training is in addition to the food safety training required in the first year of employment.</p> <p>5) Finding #7: (Offsite #1208): SFA is not tracking their training hours on an annual basis, which is required in the Final Rule for Professional Standards.</p> <p>6) Finding #8: (Offsite 1601): SFA was unaware that it is required to inform families of the availability of meals offered through the Summer Food Service Program before the end of the school year. SFAs must cooperate with Summer Food Service Program sponsors to distribute materials to inform families of the availability and location of free Summer Food Service Program meals for students when school is not in session. During the on-site review, technical assistance was given to SFA about the requirement and ideas on how to inform families. An electronic poster is available at http://doe.sd.gov/cans/documents/SFO-Flyer.pdf.</p>
X	<input type="checkbox"/>	<p>D. Civil Rights</p> <p>Finding(s) Details:</p> <p>1) Finding 2: (Offsite #803) In the Offsite question the SFA’s procedure for receiving and processing complaints alleging discrimination within FNS School Meal Programs references their procedure for eligibility complaints. All SFAs are required to have an informal or formal method to handle complaints of discrimination with in the school meals program. Please review CANS memo #108, Civil Rights Instructions, starting on page 22 for specific guidance on how complaints of discrimination within the school meals program need to be handled. This memo is posted on the CANS website (http://doe.sd.gov/cans/index.aspx) under Documents, Numbered Memos.</p>