

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Vermillion School District

Date of Administrative Review (Entrance Conference Date): Dec. 1, 2016

Date review results were provided to the School Food Authority: Dec. 1, 2016

Date review summary was publicly posted: Feb. 18, 2017

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
 National School Lunch Program
 Fresh Fruit and Vegetable Program
 Afterschool Snack
 Special Milk Program
 Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
 Special Provision 1
 Special Provision 2
 Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 Yes No

This institution is an equal opportunity provider.

If yes, please indicate the areas and what issues were identified in the table below.

| YES | NO | REVIEW FINDINGS | | |
|---|--------------------------|---|--------------------------|--|
| X | <input type="checkbox"/> | A. Program Access and Reimbursement | | |
| | | YES | NO | |
| | | X | <input type="checkbox"/> | Certification and Benefit Issuance |
| | | <input type="checkbox"/> | X | Verification |
| | | <input type="checkbox"/> | X | Meal Counting and Claiming |
| Finding(s) Details: | | | | |
| <p>1) Finding 1 – Onsite 128: Reviewer observed household income applications with same income frequency being converted to annual, however, no mathematical errors were observed. Only convert frequency to ‘annual’ when multiple income frequencies are provided on the household application.</p> <p>2) Finding 2 – Onsite 137: Reviewer observed 1 student listed properly on Point of Service system (MealTime), however, student was not properly updated on Infinite Campus eligibility list. Infinite Campus eligibility list is not the determining software for eligibility. This finding is not a POS-eligibility error; eligibility and counts were accurate in the point of service system.</p> <p>3) Finding 3 – Onsite 137: Two students had incorrect meal eligibility in the meal count system (1 student was identified as inactive in the meal count software due to never eating, however, should be identified as reduced price; 1 student is listed as paid in the point of service software, but should be identified as free).</p> | | | | |
| X | <input type="checkbox"/> | B. Meal Patterns and Nutritional Quality | | |
| | | YES | NO | |
| | | X | <input type="checkbox"/> | Meal Components and Quantities |
| | | <input type="checkbox"/> | X | Offer versus Serve |
| | | <input type="checkbox"/> | X | Dietary Specifications and Nutrient Analysis |
| Finding(s) Details: | | | | |
| <p>1) Finding 4 – Onsite 401: Reviewer observed two meals containing less than ½ c fruit and/or vegetable at lunch. All meals claimed for reimbursement must contain at least 3 components, with one being ½ cup fruit and/or vegetable.</p> <p>2) Finding 5 – Onsite 409: Production Records do not display combination food items meeting multiple components (i.e. – cheese quesadilla displayed in MMA only). Component section of production records must display all components pertaining to meal.</p> <p>3) Finding 6 – Onsite 410: Reviewer observed hash brown triangle patty provided on 10/3 lunch was listed on production record as ½ c credit, however, the product credits as ¼ c, per the product label and food buying guide. Reviewer provided technical assistance during menu review regarding component crediting with this item.</p> | | | | |

| | | <p>4) Finding 7 – Onsite 410: Beef enchilada soup recipe lists .50 MMA crediting, however, recipe review determines .25 MMA. Day and week of menu review met minimum meat-meat alternate quantity requirements when paired with quesadilla. All recipes must be properly standardized, including when modifications or substitutions are made; components must be calculated properly. During week of menu review, reviewer provided technical assistance on calculating components.</p> | | | | | | | | | | | | | | | |
|--------------------------|--------------------------|--|-----|----|--|---|--------------------------|-------------|---|--------------------------|------------------------------|---|--------------------------|-------------------|--------------------------|--------------------------|-------|
| X | <input type="checkbox"/> | <p>C. School Nutrition Environment</p> <table border="1"> <thead> <tr> <th>YES</th> <th>NO</th> <th></th> </tr> </thead> <tbody> <tr> <td>X</td> <td><input type="checkbox"/></td> <td>Food Safety</td> </tr> <tr> <td>X</td> <td><input type="checkbox"/></td> <td>Local School Wellness Policy</td> </tr> <tr> <td>X</td> <td><input type="checkbox"/></td> <td>Competitive Foods</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td>Other</td> </tr> </tbody> </table> <p>Finding(s) Details:</p> <p>1) Finding 10 – Onsite 1400: Safe Food Transportation, Storage & Handling for all Child Nutrition Programs SOP was not found in Food Safety Plan. This SOP was added as a State requirement to strengthen food safety.</p> <p>2) Finding 11 – Onsite 1410: Reviewer observed two products with a country of origin outside of the USA (Mandarin Oranges, Pineapple). At the time of review observation, the SFA did not have documentation to support an exception to the Buy American requirement. According to the Buy American rule, all products provided must have a country of origin of the USA, or documentation must be maintained for each procurement event to justify purchase of product from an outside country of origin.</p> <p>3) Finding 8 – Offsite 1003: Positions of wellness committee are not identified in the policy. Positions of personnel involved in the review and update of the Local Wellness Policy must be identified in the policy.</p> <p>4) Finding 9 – Onsite 1105: Vending machines at HS contain products that do not meet Smart Snack standards, and are available during the school day. Nonprogram foods sold during the school day (midnight to 30 minutes after end of school day) must meet Smart Snack standards.</p> | YES | NO | | X | <input type="checkbox"/> | Food Safety | X | <input type="checkbox"/> | Local School Wellness Policy | X | <input type="checkbox"/> | Competitive Foods | <input type="checkbox"/> | <input type="checkbox"/> | Other |
| YES | NO | | | | | | | | | | | | | | | | |
| X | <input type="checkbox"/> | Food Safety | | | | | | | | | | | | | | | |
| X | <input type="checkbox"/> | Local School Wellness Policy | | | | | | | | | | | | | | | |
| X | <input type="checkbox"/> | Competitive Foods | | | | | | | | | | | | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | Other | | | | | | | | | | | | | | | |
| <input type="checkbox"/> | X | <p>D. Civil Rights</p> <p>Finding(s) Details:</p> <p>1)</p> | | | | | | | | | | | | | | | |