

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Britton-Hecla School District

Date of Administrative Review (Entrance Conference Date): 02/12/18

Date review results were provided to the School Food Authority: 03/19/18

Date review summary was publicly posted: 03/20/18

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes No

This institution is an equal opportunity provider.

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	A. Program Access and Reimbursement	
		YES	NO
		<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input checked="" type="checkbox"/>
		<input type="checkbox"/>	<input checked="" type="checkbox"/>
		Finding(s) Details:	
		1) Finding 1 (Onsite 126): Two applications with five students were approved free by the Determining Official, but should have been approved reduced. One application with two students listed was approved free, but should have been denied based on face value parent and child incomes listed. According to 7 CFR 210.7 and the USDA Eligibility Manual for School Meals, agencies must correctly approve each child's eligibility for free and reduced price lunches based on specific requirements	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality	
		YES	NO
		<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input checked="" type="checkbox"/>
		<input type="checkbox"/>	<input checked="" type="checkbox"/>
		Finding(s) Details:	
		1) Finding 2 (Onsite 403): On the day of review Westwood Colony served 1% chocolate milk. According to 7 CFR 210.10(c) all fluid milk must be low-fat (1% or less, unflavored) or fat-free (unflavored or flavored).	
		2) Finding 3 (Onsite 404): Signage explaining what constitutes a reimbursable meal for breakfast or lunch did not have all the required information at either site. Signage explaining what constitutes a reimbursable meal for breakfast and lunch should include all components and the required ½ cup fruit or vegetable requirements under offer verse serve. Signage should be present at all sites and be applicable for the appropriate grade groups.	
		3) Finding 4 (Onsite 410): Multiple violations were found during the menu review. For breakfast, 60% of fruit served for the week was in the form of juice. For lunch pasta that was not whole grain rich and cheese containing trans-fat were served. According to 7 CFR 210.10 the offered fruit component of a meal cannot comprise of more than a weekly total of 50% juice, all grains served must be whole grain rich, and food products used to prepare school meals must contain zero grams of trans-fat.	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	C. School Nutrition Environment	
		YES	NO
		<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input checked="" type="checkbox"/>
		<input checked="" type="checkbox"/>	<input type="checkbox"/>
		Finding(s) Details:	
		1) Finding 7 (Onsite 1400): Water did not appear to be available to students	

		<p>at Westwood Colony during breakfast or lunch. As indicated in 7 CFR 210.10 Meal Requirements for Lunches and Requirements for Afterschool Snacks, Schools must make potable water available and accessible without restriction to children at no charge in the places where meals are served during the meal service.</p> <p>2) Finding 8 (Onsite 1407): During the on-site review it was found that the SFA’s food safety plan was not being correctly implemented or completed. The food safety plan safety checklist was to be completed monthly.</p> <p>3) Finding 6 (Offsite 1002/1004): The Local Wellness Policy does not contain all required elements. According to 7 CFR 210.31, each local educational agency must establish a local school wellness policy for all schools participating in the National School Lunch Program and/or School Breakfast Program under the jurisdiction of the local educational agency. The Local Wellness Policy is a written plan that sets standards for all food and beverages provided and sold to students. Stakeholders must be notified of their ability to participate in the committee. The Local Wellness Policy is required to provide a description that measures the implementation of the policy.</p> <p>4) Finding 9 (Onsite 1601): The SFA did not notify eligible households of the availability and location of free meals for students via the Summer Food Service Program. Notifying families of the availability of free meals during the summer is a requirement of the National School Lunch Program.</p>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>D. Civil Rights</p> <p>Finding(s) Details:</p> <p>1) Finding 5 (Offsite 800): At Westwood Colony boys are seated on one side of the room and girls are seated on the other. The school meals program prohibits gender separation of students during meal service (7 CFR Parts 15, 15a, and 15b). Federal law prohibits discrimination based on gender at any educational institution receiving Federal assistance. An SFA may request a waiver based on “Meal service at religious institutions operating under the dictates of the religion with which they are affiliated” from US Department of Education or US Department of Agriculture.</p>