

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Langford School District

Date of Administrative Review (Entrance Conference Date): February 14th 2018

Date review results were provided to the School Food Authority: March 2nd 2018

Date review summary was publicly posted: March 26th 2018

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes No

This institution is an equal opportunity provider.

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	A. Program Access and Reimbursement	
		YES	NO
		<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input checked="" type="checkbox"/>
		<input type="checkbox"/>	<input checked="" type="checkbox"/>
		Finding(s) Details: 1) Finding 1 (Onsite 126): Five applications with 11 students listed did not contain a SSN or have the box checked stating there is no SSN. The SSN is required information. According to 7 CFR 210.7 and the USDA Eligibility Manual for School Meals, agencies must correctly approve each child's eligibility for free and reduced price lunches based on specific requirements. 2) Finding 2 (Onsite/Offsite 128): Breakfast and Lunch meal counts were over claimed by a total of 5 meals. This was due to consolidation errors when entering counts from the electronic point of service into iCAN. According to 2 CFR 210.8 Claims for Reimbursement, School Food Authorities shall establish internal controls which ensure the accuracy of meal counts prior to the submission of the monthly claim for reimbursement.	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality	
		YES	NO
		<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input checked="" type="checkbox"/>
		<input type="checkbox"/>	<input checked="" type="checkbox"/>
		Finding(s) Details: 1) Finding 3 (Onsite 404/502): Signage explaining what constitutes a reimbursable meal for breakfast or lunch did not have all the required information. Signage explaining what constitutes a reimbursable meal for breakfast and lunch should include all components and the required ½ cup fruit or vegetable requirements under offer verse serve. Signage should be present at all sites and be applicable for the appropriate grade groups. 2) Finding 4 (Onsite 410): Multiple violations were found during the menu review. For breakfast, only ½ cup fruit was offered to meal planning grade group K-8. For lunch the weekly requirements for meat/meat alternate (M/MA), grains and vegetable subgroups were not met. According to 7 CFR 210.10 for breakfast students in menu planning grade group K-8 must be offered 1 cup fruit daily. For Lunch students in menu planning grade group K-8 must be offered 9-10 ounce equivalents of M/MA, 8-9 ounce equivalents of grain and all vegetable subgroups during the course of a week.	

<input type="checkbox"/>	<input type="checkbox"/>	<p>C. School Nutrition Environment</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">YES</th> <th style="width: 10%;">NO</th> <th></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td>Food Safety</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td>Local School Wellness Policy</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td>Competitive Foods</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td>Other</td> </tr> </tbody> </table> <p>Finding(s) Details:</p> <ol style="list-style-type: none"> 1) Finding 8 (Onsite 1400/1407): During the on-site review it was found that the SFA's food safety plan was not being correctly implemented or completed. The food safety plan safety checklist is to be completed monthly. 2) Finding 9 (Onsite 1403): During the on-site review food components were found to be non-compliant with the Buy American provision (7 CFR 210.21(d)). Food items included Bananas from Guatemala. 3) Finding 10 (Onsite 1406): The most recent food safety inspection was located in a binder in the back of the kitchen. According to 7 CFR 210.13(b) the most recent inspection conducted should be posted in a publicly visible location. 4) Finding 6 (Offsite 1000/1004): The Local Wellness Policy does not contain all required elements. According to 7 CFR 210.31, each local educational agency must establish a local school wellness policy for all schools participating in the National School Lunch Program and/or School Breakfast Program under the jurisdiction of the local educational agency. The Local Wellness Policy is a written plan that sets standards for all food and beverages provided and sold to students. Stakeholders must be notified of their ability to participate in the committee. The Local Wellness Policy is required to provide a description that measures the implementation of the policy. 5) Finding 7 (Onsite 1300): Water did not appear to be available to students at Newport Colony during the breakfast meal service. As indicated in 7 CFR 210.10 Meal Requirements for Lunches and Requirements for Afterschool Snacks, Schools must make potable water available and accessible without restriction to children at no charge in the places where meals are served during the meal service. 6) Finding 11 (Onsite 1601): The SFA did not notify eligible households of the availability and location of free meals for students via the Summer Food Service Program. Notifying families of the availability of free meals during the summer is a requirement of the National School Lunch Program. 	YES	NO		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Food Safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Local School Wellness Policy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Competitive Foods	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other
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<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>D. Civil Rights</p> <p>Finding(s) Details:</p> <ol style="list-style-type: none"> 1) Finding 5 (Offsite 800): Boys are seated on one side of the room and girls are seated on the other. The school meals program prohibits gender separation of students during meal service (7 CFR Parts 15, 15a, and 15b). Federal law prohibits discrimination based on gender at any educational institution receiving Federal assistance. An SFA may request a waiver based on "Meal service at religious institutions operating under the dictates of the religion with which they are affiliated" from US Department of Education or US Department of Agriculture. 															