

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Pierre Public School District

Date of Administrative Review (Entrance Conference Date): 11/02/17

Date review results were provided to the School Food Authority: 11/17/17

Date review summary was publicly posted: 2/28/18

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes No

This institution is an equal opportunity provider.

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	A. Program Access and Reimbursement	
		YES	NO
		<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input checked="" type="checkbox"/>	<input type="checkbox"/>
		Finding(s) Details:	
		<p>1) Finding 1: Onsite 126: One application with three students was approved as free and should have been reduced. 7 CFR 210.7 and <i>The USDA Eligibility Manual for School Meals</i> requires agencies to correctly approve each child's eligibility for free and reduced price meals based on the Income Eligibility Guidelines.</p> <p>2) Finding 2: Onsite 215, Offsite 200: The SFA selected an application for verification that showed up on their direct certification list and should not have been selected. The SFA realized this and chose another application that was not completed by the November 15th deadline.</p> <p>3) Finding 3: Onsite 316, 320, 325: September breakfast claim was not correctly consolidated by day by category due to the paper meal counting system. The point of service paper meal counts are not transferred correctly to the computer system for consolidation. 7 CFR 210.8 requires schools to have internal controls and edit checks for all meal counting and claiming procedures.</p>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality	
		YES	NO
		<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input checked="" type="checkbox"/>
		<input type="checkbox"/>	<input checked="" type="checkbox"/>
		Finding(s) Details:	
		<p>1) Finding 4: Onsite 401: Three meals at breakfast counted and claimed did not contain the required meal components. The kitchen manager was unable to see these students' meals as they walked by due to the congestion outside of the meal service area. All meals at breakfast and lunch must meet minimum meal pattern requirements in 7 CFR 210.10 and 220.8.</p> <p>2) Finding 5: Onsite 410: The minimum weekly grain quantities are not being met at breakfast due to the SFA using the K-12 breakfast meal pattern flexibility instead of the K-5 meal pattern. 7 CFR 220.8 requires daily and weekly minimum quantities to be met for all grade groups.</p>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	C. School Nutrition Environment	
		YES	NO
		<input type="checkbox"/>	<input checked="" type="checkbox"/>
		<input type="checkbox"/>	<input checked="" type="checkbox"/>
		<input type="checkbox"/>	<input checked="" type="checkbox"/>
		<input checked="" type="checkbox"/>	<input type="checkbox"/>
		Finding(s) Details:	
		<p>1) Finding 6: Offsite 1601: The SFA did not notify households of the</p>	

		availability and location of free summer meals for students via the Summer Food Service Program (SFSP). 7 CFR 210.12 requires SFAs to distribute materials to inform families of the availability of free SFSP meals when school is not in session.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>D. Civil Rights</p> <p>Finding(s) Details:</p>