

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

**School Food Authority Name:** Tea Area School District

**Date of Administrative Review (Entrance Conference Date):** 11/28/17

**Date review results were provided to the School Food Authority:** 12/20/17

**Date review summary was publicly posted:** 01/04/18

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The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

### Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes       No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>A. Program Access and Reimbursement</b>		
		<b>YES</b>	<b>NO</b>	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Certification and Benefit Issuance
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Verification
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Counting and Claiming
Finding(s) Details: 1) Finding 1 (Onsite 126): According to 7 CFR 210.7 and the USDA Eligibility Manual for School Meals, agencies must correctly approve each child's eligibility for free and reduced price lunches based on specific requirements. One application with two students was approved as reduced, but should have been denied.  2) Finding 2 (Onsite 317): Symbols representing free, reduced, and paid appeared next to students names at point of service. According to FNS SP 45-2012, agencies must assure that a child's eligibility status is not disclosed at any point in the process of providing free and reduced meals including point of service.				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>B. Meal Patterns and Nutritional Quality</b>		
		<b>YES</b>	<b>NO</b>	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Components and Quantities
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Offer versus Serve
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis
Finding(s) Details: 1) Finding 3 (Onsite 401): During on-site review two lunch meals were counted and claimed that did not contain the minimum required creditable amount of ½ cup fruit and/or vegetable. Both lunch trays only contained ½ cup of uncooked leafy green. Point of service employee was not aware that ½ cup of uncooked leafy greens only credits as ¼ cup vegetable. All meals at breakfast and lunch must meet minimum meal pattern requirements in 7 CFR 210.10 and 220.8.  2) Finding 4 (Onsite 500): During on-site review four breakfast meals were counted and claimed that did not contain the minimum required number of items under offer verses serve. All four trays contained only 1 ounce equivalent grain and ½ cup fruit. All meals at breakfast and lunch must meet minimum meal pattern requirements in 7 CFR 210.10 and 220.8.				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>C. School Nutrition Environment</b>		
		<b>YES</b>	<b>NO</b>	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Food Safety
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Local School Wellness Policy
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Competitive Foods
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other		
Finding(s) Details: 1) Finding 7 (Onsite 1403): During the on-site review juice and alfredo sauce were found to be non-compliant with the Buy American provision (7 CFR 210.21(d))				

		<p>2) Finding 8 (Onsite 1407): During on-site review it was found the SFA's food safety plan was not being correctly implemented. The food safety plan safety checklist was to be completed daily, but was being completed monthly.</p> <p>3) Finding 9 (Onsite 1410): During the on-site review one item was determined noncompliant. Chocolate donuts were made with enriched flour only. According to CFR 210.10(c)(2)(iv) all grains made with enriched flour must be made with at least 50% whole grains.</p> <p>4) Finding 6 (Offsite 1000-1006): Local Wellness Policy does not contain all required elements. According to 7 CFR 210.31, each local educational agency must establish a local school wellness policy for all schools participating in the National School Lunch Program and/or School Breakfast Program under the jurisdiction of the local educational agency. The local school wellness policy is a written plan that includes methods to promote student wellness, prevent and reduce childhood obesity, and provide assurance that school meals and other food and beverages sold and otherwise made available on the school campus during the school day are consistent with applicable minimum Federal standards.</p> <p>5) Finding 5 (Offsite 703): A walk-in cooler totaling over \$5,000 was purchased without State Agency approval. According to FNS SP 31-2014 equipment purchased from the Nonprofit School Food Service Account (Fund 51) totaling over \$5,000 must be approved the State Agency prior to purchase or be on the State Agency approved equipment list.</p> <p>6) Finding 10 (Offsite 1601): The SFA did not notify eligible households of the availability and location of free meals for students via the Summer Food Service Program. Notifying families of the availability of free meals during the summer is a requirement of the National School Lunch Program.</p>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p><b>D. Civil Rights</b></p> <p>Finding(s) Details:</p>