

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Brookings School District

Date of Administrative Review (Entrance Conference Date): April 2, 2019

Date review results were provided to the School Food Authority: April 23, 2019

Date review summary was publicly posted: August 30, 2019

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	A. Program Access and Reimbursement		
		YES	NO	
		<input type="checkbox"/>	<input type="checkbox"/>	Certification and Benefit Issuance
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Verification
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Counting and Claiming
		Finding(s) Details:		
		<ol style="list-style-type: none"> 1) The sponsor was not providing 10 days of adverse action for students that had a decrease or termination of benefits. 2) The sponsor did not provide the meal charge policy to all households. 		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Components and Quantities
		<input type="checkbox"/>	<input type="checkbox"/>	Offer versus Serve
		<input type="checkbox"/>	<input type="checkbox"/>	Dietary Specifications and Nutrient Analysis
		Finding(s) Details:		
		<ol style="list-style-type: none"> 1) Camelot Intermediate: Daily and Weekly Grains were not met for breakfast from the week of menu review. Daily Grains and Weekly Meat/Meat Alternate were not met for lunch for the week of menu review. 2) Hillcrest Elementary: Daily grains, weekly Meat/Meat Alternate, and the Bean Vegetable sub-group were not met for the week of menu review for lunch. 		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	C. School Nutrition Environment		
		YES	NO	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Food Safety
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Local School Wellness Policy
		<input type="checkbox"/>	<input type="checkbox"/>	Competitive Foods
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other
		Finding(s) Details:		
		<ol style="list-style-type: none"> 1) The sponsor had not completed on-site monitoring for any breakfast program within the sponsor for the current school year. 2) The wellness policy did not include all required areas. 3) The sponsor had products in the storage area that were not products of the USA and did not have justification documentation on file from the distributor. 4) There were food safety findings at Mickelson Middle school. There were products that were open and out of boxes that were not dated and there were boxes of food directly on the floor. 5) The sponsor was not providing Summer Food Service Program outreach to all households. 		

<input checked="" type="checkbox"/>	<input type="checkbox"/>	D. Civil Rights
		Finding(s) Details: 1) The Sponsors process for receiving and processing discrimination complaints did not require that all complaints are forwarded to an outside agency.