

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

**School Food Authority Name:** Faith School District

**Date of Administrative Review (Entrance Conference Date):** May 1, 2019

**Date review results were provided to the School Food Authority:** May 31, 2019

**Date review summary was publicly posted:** August 30, 2019

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The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

### Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes       No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>A. Program Access and Reimbursement</b>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>YES</b>	<b>NO</b>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Finding(s) Details: 1) There were 9 applications that were approved that were missing required information or were calculated incorrectly. This resulted in an change in status for 6 students.  2) The SFA does not conduct a daily edit check for each meal service.  3) The SFA and SA claims do not match. The SFA has a non-systematic claiming error. The SFA transposed figures for free and reduced meals for juniors for the month. This resulted in an overclaim of 6 free meals and an underclaim of 6 paid meals.			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>B. Meal Patterns and Nutritional Quality</b>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>YES</b>	<b>NO</b>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Finding(s) Details: 1) Grades K-12- For the week of menu review, the lunch menu did not meet the minimum weekly requirement for grain. A grain was offered daily, however the weekly minimum requirement was not met.  2) Grade Group 9-12- For the week of menu review, the lunch menu did not meet the minimum daily requirement for grain or the daily requirement for fruit. A grain and fruit were offered daily, however the minimum required portion sizes were not met.  3) Grades K-12- For week of review and the day of review, the lunch menu did not meet milk requirements. Fluid milk offered must be low-fat (1% milk fat or less) flavored or unflavored.			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>C. School Nutrition Environment</b>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>YES</b>	<b>NO</b>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Finding(s) Details: 1) Storage violations were observed on-site. The SFA had food that was not dated upon delivery.  2) Temperature logs are not being maintained for all food storage areas, specifically the dry storage area.			

		3) The SFA's food safety plan does not contain the required elements. The food safety plan did not contain an SOP for Safe Food Transportation, Storage and Handling.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>D. Civil Rights</b>
		Finding(s) Details: 1) The SFA does not have a civil right complaint process in place that ensures that all complaints will be forwarded to an outside agency.