

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Gettysburg School District

Date of Administrative Review (Entrance Conference Date): May 3, 2019

Date review results were provided to the School Food Authority: June 3, 2019

Date review summary was publicly posted: August 30, 2019

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	A. Program Access and Reimbursement			
		YES	NO		
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Certification and Benefit Issuance	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Verification	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Counting and Claiming	
Finding(s) Details:					
<ol style="list-style-type: none"> 1) Not all selected applications were approved correctly. Not all applications included the names of all household members. Not all income-based applications included the last four digits of the social security number of an adult household member, or an indication of none. There were 6 applications approved in error. 					
<input checked="" type="checkbox"/>	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality			
		YES	NO		
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Components and Quantities	
		<input type="checkbox"/>	<input type="checkbox"/>	Offer versus Serve	
		<input type="checkbox"/>	<input type="checkbox"/>	Dietary Specifications and Nutrient Analysis	
Finding(s) Details:					
<ol style="list-style-type: none"> 1) Grade Group K-8 & 9-12- For the week of menu review, the lunch menu did not meet the whole grain-rich requirement. Not all grains provided were whole grain-rich. 2) Grade Group 9-12- For the week of menu review, the lunch menu did not meet the minimum daily requirement for grain. A grain was offered daily, however the minimum required portion size was not met. 					
<input checked="" type="checkbox"/>	<input type="checkbox"/>	C. School Nutrition Environment			
		YES	NO		
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Food Safety	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Local School Wellness Policy	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Competitive Foods	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other			
Finding(s) Details:					
<ol style="list-style-type: none"> 1) The SFAs Local Wellness Policy does not contain all of the required components. The Wellness Policy does not include: A plan for measuring implementation or a designation of one or more SFA officials in charge of school compliance oversight, or goals for other school-based activities to promote student wellness. 2) The SFA is selling items that do not meet the Smart Snacks nutrition standards for beverages sold to elementary and middle school students during the school day. 3) The SFA does not maintain a consolidated tracker for documentation of training hours for all food service staff. 4) Storage violations were observed on-site. The SFA had food that was not dated upon delivery. 					

<input checked="" type="checkbox"/>	<input type="checkbox"/>	D. Civil Rights
		Finding(s) Details: 1) The SFA does not have a civil right complaint process in place that ensures that all complaints will be forwarded to an outside agency.