

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Lutheran Social Services

Date of Administrative Review (Entrance Conference Date): December 20, 2018

Date review results were provided to the School Food Authority: March 20, 2019

Date review summary was publicly posted: April 18, 2019

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes No

If yes, please indicate the areas and what issues were identified in the table below.

This institution is an equal opportunity provider.

YES	NO	REVIEW FINDINGS		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	A. Program Access and Reimbursement		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	YES	NO	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Certification and Benefit Issuance
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Verification
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Counting and Claiming
		Finding(s) Details: 1) Finding 1: (Onsite 126): One application with three students was approved for free meals, but should have been approved as reduced. All free and reduced applications must be approved correctly to ensure that meals are accurately claimed per 7 CFR 210.7 and the USDA Eligibility Manual for School Meals . 2) Finding 2: (Onsite 128): Incorrect income conversions are used when approving free and reduced applications. All applications must be approved using the income conversions laid out in the USDA Eligibility Manual for School Meals .		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	YES	NO	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Components and Quantities
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Offer versus Serve
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis
		Finding(s) Details: 1) Finding 3: (Onsite 410): Incorrect crediting of the strawberries and banana recipe resulted in the daily fruit requirement not being met on Day 2 of the lunch menu cycle. This resulted in the weekly minimum fruit requirements of 7 cups not being met as well. All meal pattern requirements must be met on a daily and weekly basis as stated in 7 CFR 210.10.		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	C. School Nutrition Environment		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	YES	NO	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Food Safety
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Local School Wellness Policy
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Competitive Foods
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other
		Finding(s) Details:		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	D. Civil Rights		
		Finding(s) Details:		