

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Stanley County School District

Date of Administrative Review (Entrance Conference Date): April 26, 2019

Date review results were provided to the School Food Authority: May 23, 2019

Date review summary was publicly posted: August 30, 2019

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	A. Program Access and Reimbursement		
		YES	NO	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Certification and Benefit Issuance
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Verification
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Counting and Claiming
Finding(s) Details: 1) There were multiple application processing errors. 2) The denied notification letter did not include all required fields. 3) Direct Certification files are not retained by the SFA. 4) There were 2 students that were provided meal benefits without proper documentation on file. 5) There is no documentation on file to demonstrate that Verification was completed for the 18-19 school year. 6) The SFA is not completing edit checks.				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Components and Quantities
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Offer versus Serve
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis
Finding(s) Details: 1) On March 19, 2019 the breakfast menu for grades K-12 did not include a grain. All breakfasts served this day will be disallowed. 2) On the day of review the lunch menu for grades PK-12 did not meet the whole grain rich requirement, not all grains offered were whole grain rich. 3) Grade Group K-5, 6-8 and 9-12- For the week of menu review, the lunch menu did not meet the minimum weekly requirements for grains or meat/meat alternates. 4) On the review day not all meals claimed for reimbursement contained the required components for breakfast, there was 1 incomplete meal. 5) Production records are not being completed on the same day the meal is served. 6) Meal signage is not posted for breakfast or lunch. There is also no meal signage for offer vs. serve. 7) Offer vs Serve is not implemented correctly. 8) Staff have not been properly trained for Offer vs. Serve.				

<input checked="" type="checkbox"/>	<input type="checkbox"/>	C. School Nutrition Environment			
		YES	NO		
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Food Safety	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Local School Wellness Policy	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Competitive Foods	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other	
<p>Finding(s) Details:</p> <ol style="list-style-type: none"> 1) The sponsor incorrectly assessed compliance with non-program food revenue requirements. 2) The wellness policy does not contain all the required components. 3) The SFA is selling items that do not meet the Smart Snacks nutrition standards for beverages sold to middle school students during the school day. Beverages that do not meet requirements for middle school students include 20oz calorie free beverages and 16oz milk. 4) The SFA is not completing the food safety checklist weekly. 5) Storage violations were observed on-site. The SFA had food that was not dated upon delivery. 6) The SFA does provide SFSP outreach to households. 					
<input checked="" type="checkbox"/>	<input type="checkbox"/>	D. Civil Rights			
		<p>Finding(s) Details:</p> <ol style="list-style-type: none"> 1) The SFA is using the incorrect non-discrimination statement. 2) Documentation of civil rights training was not provided for all food service staff. The civil rights training certificate was not available for each food service employee. 			