

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

**School Food Authority Name:** Tiospaye Topa

**Date of Administrative Review (Entrance Conference Date):** April 26, 2019

**Date review results were provided to the School Food Authority:** May 23, 2019

**Date review summary was publicly posted:** August 30, 2019

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The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

### Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes       No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>A. Program Access and Reimbursement</b>	
		<b>YES</b>	<b>NO</b>
		<input type="checkbox"/>	<input type="checkbox"/> Certification and Benefit Issuance
		<input type="checkbox"/>	<input type="checkbox"/> Verification
		<input type="checkbox"/>	<input type="checkbox"/> Meal Counting and Claiming
		Finding(s) Details:	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>B. Meal Patterns and Nutritional Quality</b>	
		<b>YES</b>	<b>NO</b>
		<input checked="" type="checkbox"/>	<input type="checkbox"/> Meal Components and Quantities
		<input type="checkbox"/>	<input type="checkbox"/> Offer versus Serve
		<input type="checkbox"/>	<input type="checkbox"/> Dietary Specifications and Nutrient Analysis
		Finding(s) Details:	
		<p>1) Grade Group K-8 &amp; 9-12: For the week of menu review, the lunch menu did not meet the whole grain-rich requirement. Not all grains provided were whole grain-rich. The menu did not meet the minimum daily vegetable requirement. Vegetables were offered daily, however the minimum required portion size was not met. The menu did not meet the minimum weekly requirement for the dark green vegetable subgroup.</p> <p>2) Grade Group 9-12- For the week of menu review, the lunch menu did not meet the minimum daily requirement for grain. A grain was offered daily, however the minimum required portion size was not met. The lunch menu did not meet the minimum daily requirement 1 cup of fruit. A fruit was offered, however the minimum required portion size was not met.</p> <p>3) Grades K-8- For the week of menu review, the lunch menu did not meet the minimum weekly requirement for grain. A grain was offered daily, however the weekly minimum requirement was not met.</p>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>C. School Nutrition Environment</b>	
		<b>YES</b>	<b>NO</b>
		<input checked="" type="checkbox"/>	<input type="checkbox"/> Food Safety
		<input type="checkbox"/>	<input type="checkbox"/> Local School Wellness Policy
		<input type="checkbox"/>	<input type="checkbox"/> Competitive Foods
		<input checked="" type="checkbox"/>	<input type="checkbox"/> Other
		Finding(s) Details:	
		<p>1) The SFA's food safety plan does not contain the required elements, the food safety checklist is not completed weekly.</p> <p>2) Storage violations were observed on-site. The SFA had food that was not stored 6 inches off the floor and the SFA had food that was opened and not dated with date opened.</p> <p>3) SFA has not retained all required documentation the when Community Eligibility Provision was established.</p>	

		4) The Afterschool Snack Program was not monitored within the first 4 weeks of operation.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<b>D. Civil Rights</b>
		Finding(s) Details: