

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Little Wound School System

Date of Administrative Review (Entrance Conference Date): November 20, 2019

Date review results were provided to the School Food Authority: December 20, 2019

Date review summary was publicly posted: May 11, 2020

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes No

This institution is an equal opportunity provider.

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	A. Program Access and Reimbursement			
		YES	NO		
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Certification and Benefit Issuance	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Verification	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Counting and Claiming	
Finding(s) Details:					
<p>1) The SFA and SA claims do not match at the individual school level. The SFA is counting all kids at breakfast as one large group. They do not break out the meal counts by school (i.e. elementary, middle, high school, alternative, etc.). When it comes time to prepare the claim they allocate the number of meals served by enrollment percentages. This means the number of meals claimed in total at all five sites is accurate, but not accurate at each individual site. It also means there is not a daily edit check. At lunch, meal counts are taken by school, but then the business manager combines all of the counts and allocates the meals by enrollment percentage when preparing the claim.</p>					
<input checked="" type="checkbox"/>	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality			
		YES	NO		
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Components and Quantities	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Offer versus Serve	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis	
Finding(s) Details:					
<p>1) On the day of review, fluid milk was not available in at least two varieties on all serving lines for breakfast. There was milk available throughout the meal, however there was only one option.</p> <p>2) Offer versus Serve reimbursable meal signage is not posted, including the requirement for students to select at least 1/2 cup fruit or vegetable.</p> <p>3) For the week of menu review, the lunch menu did not meet the minimum daily requirement for grain. A grain was offered daily; however the minimum required portion size was not met.</p> <p>4) For the week of menu review, the lunch menu did not meet the minimum weekly requirement for the dark green vegetable subgroup. Dark green vegetables were offered, but not in large enough quantities to meet the weekly requirement.</p> <p>5) For the week of menu review, the breakfast menu did not meet the requirement of no more than 50% of the fruit offerings may be in the form of juice.</p>					
<input checked="" type="checkbox"/>	<input type="checkbox"/>	C. School Nutrition Environment			
		YES	NO		
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Food Safety	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Local School Wellness Policy	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Competitive Foods			

		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other: FFVP
		<p>Finding(s) Details:</p> <ol style="list-style-type: none"> 1) The Fresh Fruit and Vegetable Program grant funds are being spent on unallowable costs. Nutella is not an allowed item under the FFVP. These costs will be disallowed. 2) Temperature logs are not being maintained for the dry storage area. 3) The Local Wellness Policy is missing several areas. It is missing: <ul style="list-style-type: none"> * Smart Snacks in School nutrition standards for all foods and beverages sold at each school during the school day (before school and 30 minutes after school). * Nutrition standards for foods and beverages, not sold to students, but available throughout the school day (e.g. classroom parties, foods given as reward, classroom snacks, etc.). * Policies that allow marketing or advertising of only those foods and beverages that meet Smart Snacks in School nutrition standards. * Wellness Policy Leadership: District has not designated at least one school official who has the authority and responsibility to ensure each school complies with the policy. * Documentation: current committee member list, meetings announcements, committee invitations, updates and assessments made available to the public * Process for assessment <ul style="list-style-type: none"> • The Local School Wellness Policy has not been made available to the public. • There is no documentation to demonstrate that an annual review/update of the wellness policy was completed. • Potential stakeholders are not made aware of their ability to participate in the development, review, update, and implementation of the Local School Wellness Policy 		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>D. Civil Rights</p> <p>Finding(s) Details:</p> <ol style="list-style-type: none"> 1) The SFA procedure for handling a discrimination complaint does not include forwarding the complaint to the correct USDA office. 		