

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Tiospa Zina Tribal School

Date of Administrative Review (Entrance Conference Date): February 14, 2023

Date review results were provided to the School Food Authority: 8/31/23

Date review summary was publicly posted: 10/6/23

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
 National School Lunch Program
 Fresh Fruit and Vegetable Program
 Afterschool Snack
 Special Milk Program
 Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
 Special Provision 1
 Special Provision 2
 Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 Yes No

This institution is an equal opportunity provider.

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
X	<input type="checkbox"/>	A. Program Access and Reimbursement		
		YES	NO	
		<input type="checkbox"/>	X	Certification and Benefit Issuance
		<input type="checkbox"/>	X	Verification
		X	<input type="checkbox"/>	Meal Counting and Claiming
Finding(s) Details:				
<ol style="list-style-type: none"> 1) The SFA is not following their State Agency approved application. Offer Vs Serve meal service is implemented for all grade levels but is only approved for grades 9-12. 2) The SFA does not have a backup system in place should the primary system fail/not operate. 3) The point of service did not provide an accurate meal count at breakfast. Students are instructed to enter a PIN at the POS when they enter the cafeteria and then proceed to the cafeteria line to receive a meal. Staff do not monitor the POS and on DOR the reviewer observed students bypassing the POS and going directly to the meal service line. 4) The point of service did not provide an accurate meal count at lunch. Students are instructed to enter a PIN at the POS when they enter the cafeteria and then proceed to the cafeteria line to receive a meal. Staff do not monitor the POS and on DOR the reviewer observed students bypassing the POS and going directly to the meal service line. 				
X	<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		X	<input type="checkbox"/>	Meal Components and Quantities
		<input type="checkbox"/>	X	Offer versus Serve
		<input type="checkbox"/>	X	Dietary Specifications and Nutrient Analysis
Finding(s) Details:				
<ol style="list-style-type: none"> 1) The federal regulations require daily minimum amounts of grains to be served. The daily minimum of 1 oz. eq. was not met on Monday, Tuesday, and Thursday for grades K-5. The federal regulations require weekly minimum amounts of grains to be served. The weekly requirement of 7 oz. eq. was not met for grades K-5. The menu offered a minimum of 2 oz. eq. of grain throughout the week. At least 80% of grains offered must be whole grain-rich to meet requirements. This requirement was not met for grades K-5. Nutrition facts labels were not submitted for all grain items to confirm whole grain-rich status. The Cocoa Krispies cereal was not whole grain-rich. 2) The menu did not meet milk requirements for grades K-5. Regulations require that a variety of at least two milk types are offered with each meal daily. Only one milk type was offered daily. The federal regulations require minimum daily amounts of fruit for breakfast. The daily minimum of 1 cup was not met on Friday for grades K-5. 3) Signage is not posted near or at the beginning of the serving line identifying what constitutes a reimbursable meal for breakfast. 4) On the day of review, meals that were claimed at the point of service for reimbursement did not contain all required components for breakfast. All 				

		required components were available; however, students did not select all the components required.
X	☐	C. School Nutrition Environment
		YES NO
		X ☐ Food Safety
		X ☐ Local School Wellness Policy
		☐ X Competitive Foods
		X ☐ Other: Professional Standards, Buy American, Outreach
		<p>Finding(s) Details:</p> <ol style="list-style-type: none"> 1) The Local Wellness Policy has not been made available to the public. Q1001 Regulation: 7 CFR 210.31 2) The Local Wellness Policy has not been reviewed or updated. The Local Wellness Policy is required to be reviewed and updated on a periodic basis to ensure that the policy reflects current requirements and SFA practices. 3) The Local Wellness Policy does not contain all of the required components. 4) Employees outside of the school nutrition program whose responsibilities include duties related to the operation of the school nutrition program did not receive training applicable to their duties related to the program. 5) The SFA is not tracking training hours annually. The SFA must track the hours of training completed by all School Nutrition staff on an annual basis. 6) The school nutrition staff, including part-time, full-time, and any staff hired after January 1, did not meet the training requirements, and did not have scheduled/planned trainings for the remainder of the school year to meet annual training requirements. 7) The School Nutrition Program Director did not meet the training requirements, and did not have scheduled/planned trainings for the remainder of the school year to meet annual training requirements. 8) The new School Nutrition Program Director did not complete food safety training within 30 days of being hired, and no previous food safety certification was obtained in the last 5 years. 9) The SFA is not in compliance with the Buy American provision. Noncompliant food items were observed and no documentation was available justifying the limited exception(s). 10) The SFA does not have a food safety plan. 11) The SFA has not performed SFSP outreach. The SFA must perform SFSP outreach before the end of the school year. Examples of outreach may include posting SFSP information on the SFA's website, parent newsletters and district-wide emails were discussed with the SFA. 12) The SFA does not have a method of tracking free nonprogram foods served to students. 13) The SFA did not provide documentation confirming the nonprofit school food service is reimbursed in full for the cost of all nonprogram adult meals served. 14) It could not be confirmed whether breakfast and lunches served to adults are priced so that the adult payment is sufficient to cover the overall costs of breakfast and lunch. 15) The SFA did not have the most recent food safety inspection report posted in a publicly visible location. 16) The SFA does not have documentation to show that two required health

		<p>inspections per program year were requested. The SFA must request two health inspections for each site for each school year and must maintain documentation of this request.</p> <p>17) Adults or teachers who are not directly responsible for serving the fruits and vegetables in the classroom are participating in consumption of the FFVP offering. To be in compliance, the school participating in the FFVP must ensure that adults and teachers may eat the fruits and vegetables only if they are the ones directly responsible for serving the fruits and vegetables.</p> <p>18) The Fresh Fruit and Vegetable Program is offered during the National School Lunch Program. To be in compliance, the school participating in the FFVP must ensure that the program is offered during normal school hours, but not offered during typical SBP or NSLP mealtimes.</p> <p>19) The school is not widely publicizing the Fresh Fruit and Vegetable Program.</p>
X	<input type="checkbox"/>	<p>D. Civil Rights</p> <p>Finding(s) Details:</p> <ol style="list-style-type: none"> 1) The SFA has not collected racial/ethnic data on an annual basis. The SFA must collect racial/ethnic on an annual basis through the mechanism of their choosing. 5) Signage is not posted near or at the beginning of the serving line identifying what constitutes a reimbursable meal for lunch. 6) On the day of review, the SFA provided milk substitutions during breakfast & lunch service that were not allowable (2% lactose free milk).