

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Parkston School District

Date of Administrative Review (Entrance Conference Date): 11/14/2023

Date review results were provided to the School Food Authority: 12/15/2023

Date review summary was publicly posted: 12/15/23

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes No

This institution is an equal opportunity provider.

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS	
✓	☐	A. Program Access and Reimbursement	
		YES	NO
		✓	☐
		☐	✓
		☐	✓
Finding(s) Details: 1) The SFA did not update the benefit issuance document accurately and in a timely manner, including students who are new, transferred, or withdrawn. Regulation: 7 CFR 245.6(c)(6) 2) The SFA did not accurately transfer the correct benefit from the eligibility determination document to the Point of Service benefit issuance document. This finding may result in a fiscal calculation. Regulation: 7 CFR 210.8(a)			
✓	☐	B. Meal Patterns and Nutritional Quality	
		YES	NO
		✓	☐
		☐	✓
		☐	✓
Finding(s) Details: 1) During the week of menu review, the lunch menu did not meet the minimum grain requirement. A grain was provided; however the minimum required portion size was not offered. Regulation: 7 CFR 210.10(c)			
✓	☐	C. School Nutrition Environment	
		YES	NO
		☐	✓
		✓	☐
		✓	☐
		✓	☐
Finding(s) Details: 1) The SFA is selling items that do not meet the Smart Snacks nutrition standards. The vending machine contains Gatorade that does not meet smart snack requirements. The SFA must ensure that all food and beverage items meet the Smart Snack requirements, based on the level of the school (elementary, middle,			

	<p>high) where they are sold and nutrition standards.</p> <p>Regulation: 7 CFR 210.11</p> <p>2) An assessment of the Local Wellness Policy has not been completed. The LEA is required to perform an assessment of the Local Wellness Policy at a minimum once every three years. The results of the assessment need to be made available to the public. The LEA should use the results of the assessment to determine any changes or updates that need to be made to the wellness policy.</p> <p>Regulation: 7 CFR 210.31 Q1005</p> <p>3) The Local Wellness Policy does not contain all of the required components. The Wellness Policy does not include the following required components:</p> <p>Identification of the position of the LEA representative responsible for the implementation and oversight of the local school wellness policy</p> <p>A description of the manner in which parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators, and the general public are provided an opportunity to participate in the development, implementation, and periodic review and update of the local school wellness policy</p> <p>A description of the plan for measuring the implementation of the local school wellness policy, and for reporting local school wellness policy content and implementation issues to the public.</p> <p>Regulation: 210.31</p> <p>4) The SFA does not have a policy that includes all requirements for food sold outside of the reimbursable meal based on Smart Snack regulations. A policy must be in place for all food sold on campus during the normal school day.</p> <p>Regulation: 7 CFR 210.11 Q1100</p> <p>5) The SFA does not have a process for ensuring non-packaged or recipe based items are in compliance with Smart Snacks rules. The SFA must have a method of ensuring all items (including non-packaged or recipe based items) meet Smart Snacks requirements. The peanut butter and jelly sandwiches' does not meet requirements as it is not whole grain rich.</p> <p>Regulation: 7 CFR 210.11</p> <p>6) Employees outside of the school nutrition program whose responsibilities</p>
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		<p>include duties related to the operation of the school nutrition program did not receive training applicable to their duties related to the program.</p> <p>Regulation: 7 CFR 210.30; SP 39-2015</p> <p>7) The SFA has not performed SFSP outreach. The SFA must perform SFSP outreach before the end of the school year. Examples of outreach may include posting SFSP information on the SFA's website, parent newsletters and district-wide emails were discussed with the SFA.</p> <p>Regulation: 7 CFR 210.12(d)(2)</p>
✓	<input type="checkbox"/>	<p>D. Civil Rights</p> <p>Finding(s) Details:</p> <p>1) The SFA is not properly handling complaints alleging discrimination within the FNS School Meal Programs. Complaints of discrimination must be directed to the USDA Office of Civil Rights for further investigation.</p> <p>Regulation: FNS Instruction 113-1 Section XV</p>