

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require State agencies to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each SFA on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: St. Thomas Aquinas School

Date of Administrative Review (Entrance Conference Date): 11/19/24

Date review results were provided to the School Food Authority: 11/27/24

Date review summary was publicly posted: 12/13/24

The review summary must cover access and reimbursement (including eligibility and certification review results), an SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFAs Superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?

- Yes No

This institution is an equal opportunity provider.

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS	
✓	☐	A. Program Access and Reimbursement	
		YES	NO
		☐	✓
		☐	✓
		✓	☐
Finding(s) Details: 1) The SFA and SA claims did not match. A non-systemic data entry error caused a student to be incorrectly charged for two meals on the same day instead of one, resulting in an extra paid lunch claim for the month under review. Regulation: 7 CFR 210.8			
✓	☐	B. Meal Patterns and Nutritional Quality	
		YES	NO
		✓	☐
		☐	✓
		☐	✓
Finding(s) Details: 1) The The SFA did not document the quantities of many components served on the production records, despite having supporting documentation demonstrating sufficient meal pattern contributions. Production records must accurately reflect the daily and weekly servings required by NSLP meal patterns. Regulation: 7 CFR 210.10(a)(3) 2) Free potable water was not accessible in the place where meals are served during meal service. The school must ensure that free potable water is made available and accessible to students during the meal service wherever meals are served, without restriction. Regulation: 7 CFR 210.10(a)(1)(i); 220.8(a)(1)			
✓	☐	C. School Nutrition Environment	
		YES	NO
		✓	☐
		✓	☐
		☐	✓
Finding(s) Details: 1) The Food Safety Checklist was not updated to accurately reflect processes and procedures. The checklist must be completed at least monthly, and the SOPs and checklist must identify an accurate reflection of frequency. Regulation: 7 CFR 210.13 2) An assessment of the Local Wellness Policy was not completed. The LEA is required to perform an assessment of the Local Wellness Policy at a minimum once every three years. The results of the assessment need to be made available to the public. The LEA should use the results of the assessment to determine any changes or updates that need to be made to the wellness policy. Regulation: 7 CFR 210.31			



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<input type="checkbox"/>	<input checked="" type="checkbox"/>	D. Civil Rights
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