

Office of Educator Certification

Type all information or use blue or black ink.

Professional Development Plan

Administration Alternative Certification

Part 1 – Applicant Information		
South Dakota Educator or Preliminary Certificate Number:		Expiration Date:
Last Name:	First Name:	Maiden/Previous Last Name:
Telephone Number:	Email Address:	

Part 2 – Professional Development Plan Information	
Email completed form to certification@state.sd.us or upload to your application	
Public or Department-Accredited School:	School Building Name:

<input type="checkbox"/> Superintendent <ul style="list-style-type: none"> All requirements must be completed within five years with 21 transcribed credits from a regionally-accredited institution of higher education with a grade of C or higher in the following areas. 			
Coursework Strands	Name of regionally-accredited institution of higher education	Course Number and Name	Intended Completion Date
Leadership and district culture			
Organizational management			
Values and ethics of leadership			
Educational policy and law			
Communication			
Community relations			
Curriculum planning and development			
School finance			
Instructional management			
Three-hour approved South Dakota Indian studies course			
State-designated content test: Praxis 6991 School Superintendent Assessment (must be completed prior to program completion)			

K-12 Principal

- All requirements must be completed within five years with 18 transcribed credits from a regionally-accredited institution of higher education with a grade of C or higher in the following areas.
- State-designated content test must be completed for the first renewal.

Coursework Strands	Name of regionally-accredited institution of higher education	Course Number and Name	Intended Completion Date
Instructional leadership			
Ethical and inclusive leadership			
Cognitive coaching/facilitation skills			
Creating a safe and inclusive school environment			
Process management			
Systems management			
Educational policy and law			
Three-hour approved South Dakota Indian studies course			
State-designated content test: Praxis 6990 School Leaders Licensure Assessment (must be completed prior to program completion)			

Applicant Signature	Date
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