

# TEACHER ALTERNATIVE CERTIFICATION RENEWAL REQUIREMENTS

<p><b><i>Renewal Requirements for a Teaching Alternative Certification</i></b></p>	<ul style="list-style-type: none"> <li>• <b>All applicants renewing an Alternative Certification Certificate must complete the following:</b> <ul style="list-style-type: none"> <li><b>Requirement 1:</b> An approved <a href="#">Suicide Awareness and Prevention training</a> with each renewal application.</li> <li><b>Requirement 2:</b> The employing district/school must submit the <a href="#">Alternative Certification District Renewal Recommendation form</a>.</li> </ul> </li> <li>• <b>The certificate is valid for one year. It may be renewed two times to give applicants time to meet the coursework requirements.</b> <ul style="list-style-type: none"> <li><b>Additional Renewal Requirement for the General Education Alternative Teaching Certificate</b> <ul style="list-style-type: none"> <li>○ Submit documented evidence of progress toward meeting the requirements of the General Education Alternative Teaching Certificate.</li> </ul> </li> <li><b>Additional Renewal Requirements for the CTE Alternative Teaching Certificate</b> <ul style="list-style-type: none"> <li>○ Submit documented evidence of progress toward meeting the requirements of the CTE Alternative Teaching Certificate.</li> </ul> </li> <li><b>Additional Renewal Requirements for the Teach for America (TFA) Alternative Teaching Certificate</b> <ul style="list-style-type: none"> <li>○ Submit documented evidence of progress toward meeting the requirements of the TFA Alternative Teaching Certificate and verification of continued eligibility for the Teach for America program.</li> </ul> </li> </ul> </li> </ul>
<p><b><i>Invalid Certificate</i></b></p>	<ul style="list-style-type: none"> <li>• <b>Renewal Requirements for an Invalid Alternative Certificate</b> <p>If an applicant has an alternative certificate that is not renewed by October 1<sup>st</sup> and acting as the teacher of record in a district, the applicant must renew their certificate and the school year will be counted as one year, for the purpose, of meeting the course requirements.</p> <p><i>The alternative certification holder will be considered non-certified until the certificate is valid.</i></p> </li> </ul>
<p><b><i>Transition to an Educator Certificate</i></b></p>	<ul style="list-style-type: none"> <li>• <b>Completion of Alternative Certification Requirements</b> <p>Once all Alternative Certification requirements have been met applicants should apply for an Educator Certificate using the Transition from Alternative Certification application.</p> <p>The district must complete the <a href="#">Recommendation to Transition to Professional form</a>.</p> </li> </ul>

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<b><i>Certificate Extension for Active Military Duty</i></b>	<ul style="list-style-type: none"> <li>• A certified educator called to active military duty while the certificate is valid may have the certificate re-issued with extended dates with no additional fees.</li> <li>• A copy of military orders verifying the start and end dates of the active duty period is required to obtain the extension.</li> </ul>
<b><i>Hardship Modification</i></b>	<p>For good cause, the expiration date of the certificate may be extended, without penalty, for a period of one year. The applicant must provide satisfactory evidence the educator made a good faith effort to meet the renewal requirements. Examples of good cause include the following:</p> <ul style="list-style-type: none"> <li>○ Serious illness;</li> <li>○ Loss of income; or</li> <li>○ Death or serious illness of a family member.</li> </ul>
<b><i>Transcribed Credit</i></b>	<p>Submission of OFFICIAL TRANSCRIPTS</p> <p><b><i>Applicant may:</i></b></p> <ul style="list-style-type: none"> <li>○ Mail official/original transcripts (transcripts may be removed from the sealed envelope)</li> </ul> <p><b><i>Transcripts may NOT be submitted as a pdf or attached to an email</i></b></p> <p><b><i>University may:</i></b></p> <ul style="list-style-type: none"> <li>○ Submit electronic transcript directly to SD DOE</li> <li>○ Mail official/original paper transcripts</li> </ul>