|                      |   | OUT-OF-STATE APPLICATIONS  |        |   |  |
|----------------------|---|--|--------|---|--|
| APPLICATION<br>TYPE  | Out-of-State Initial Application                    | • If applicant has <u>not completed</u> the South Dakota Indian Studies course, the on-line application system will ask if you wish to apply for a Provisional Certificate. Answer yes, and continue the application.  |        |   |  |
|                      |   | A Provisional Certificate may be renewed one time if additional time is needed to complete the South Dakota Indian Studies course. All requirements must be met before receipt of a South Dakota Educator Certificate.   |        |   |  |
|                      |   | Preparations and endorsements may be added based on a review of the out-of-state certificate and the equivalent South Dakota preparations and endorsements.  |        |   |  |
|                      | Provisional Certification<br>Renewal                | <ul> <li>If applicant has not completed the South Dakota Indian Studies course, following the one year Provisional Certificate, a one-time Provisional Certification Renewal may be granted. All other requirements, including completion of the Suicide Awareness and Prevention training must be completed.</li> </ul> |        |   |  |
|                      |   | OUT-OF-STATE FORMS   |        |   |  |
|                      | Name of Form  | Required   | Form # | Completed BY                                    |  |
| APPLICATION<br>FORMS | Out-of-State Educator<br>Certification Verification | Have a valid out-of-state certificate and want to apply for Reciprocity.   | OSF2   | Out-of-State Certification Officer              |  |
|                      |   |  |        |   |  |
|                      | Out-of-State University Sign-Off                    | Do not have a valid out-of-state certificate and want to add an endorsement based on a major from an out-of-state university.  | OSF1   | Out-of-State University                         |  |
|                      | -   | want to add an endorsement based on a major  | OSF1   | Out-of-State University  Applicant and Employer |  |