

SOUTH DAKOTA
EDUCATOR
CERTIFICATION
RULES

March 20, 2017

Certification Rule	Description
<i>Name of Certificate</i>	<ul style="list-style-type: none"> • Certificate will be referred to as an Educator Certificate.
<i>Certificate Contents</i> 24:28:02:01	<ul style="list-style-type: none"> • Certificate Status • Certificate Level • Certificate Type • Preparation Type • Endorsement • Effective date of educator certificate • Expiration date of educator certificate
<i>Certificate Status</i> 24:28:02:02	<ul style="list-style-type: none"> • Valid • Expired • Invalid • Temporary • Provisional
<i>Certificate Level</i> 24:28:02:03	<ul style="list-style-type: none"> • Professional • Advanced
<i>Certificate Type</i> 24:28:02:04	<ul style="list-style-type: none"> • Teacher • Administrator • Education Specialist • Educator Permit • Alternative
<i>Preparation Type</i> 24:28:02:05	<ul style="list-style-type: none"> • Early Childhood • Elementary • Secondary • Career and Technical Education (CTE) • K-12 • Early Childhood Special Education • K-12 Special Education • Superintendent • K-12 Principal • Education Specialist • Alternative Preparation • Educator Permit

Certification Rule	Description
<p><i>Duration and Expiration of Certificates</i> 24:28:03</p>	<ul style="list-style-type: none"> • Issuance – valid from the date of issuance. • Certificates expire June 30th. • Certificates become invalid October 1st if all renewal requirements are not completed. • Hardship modification – allows DOE to extend the expiration date of the certificate without penalty for one year if it is determined there is good cause.
<p><i>Application, Termination and Withdrawal of Application</i> 24:28:04</p>	<ul style="list-style-type: none"> • Complete appropriate application and pay fee. • Complete a minimum of one clock hour of suicide awareness and prevention training (new statutory requirement). • Application is invalid 365 days after the date of the application if all requirements have not been met. • An applicant may submit a written request to withdraw an application for good cause.
<p><i>Fees</i> 24:28:05</p>	<p>\$35 One Year Out of State Provisional Certificate \$20 Two Year Alternative Preliminary Certificate \$60 Five Year Initial Certificate \$60 Renewal (includes 5-year teacher, administrator, education specialist, or a temporary renewal certificate for those who allowed their certificate to become invalid) Applicants may also add endorsements, request a certification conversion from professional to advanced, and update demographic information for no cost during the renewal</p> <p>\$25 Initial or Renewal Educator Permit \$25 One Year Alternative Certification Certificate \$35 Adding an endorsement(s) based on state-designated test \$50 Adding an endorsement(s) based on transcript analysis \$25 Duplicate certificate or conversion to professional or advanced certificate not during renewal \$25 Paper Application (covers administrative processing costs)</p>

Certification Rule	Description
<p>Teacher Certificate Requirements 24:28:06</p>	<p>Initial certification requirements</p> <ul style="list-style-type: none"> • Bachelor’s degree or higher from a regionally accredited institution of higher education. • Complete a teacher education program from a regionally-accredited institution of higher education. • Complete South Dakota Indian Studies. • Receive a passing score on state-designated pedagogy test. • Provide written recommendation from a regionally accredited institution of higher education verifying program completion. • Applicants from a foreign country must provide a transcript evaluation completed by an approved agency. • Staff employed as an instructor at a university or postsecondary technical institute is exempt from the requirement of holding a teaching certificate when teaching dual credit courses.
	<p>Certificate Levels</p> <ul style="list-style-type: none"> • Professional – new teacher. • Advanced – 5 or more years of teaching experience and an advanced degree in an education-related field or national board certification.
	<p>Length of Certificate</p> <ul style="list-style-type: none"> • Five year certificate.
	<p>Preparation Types</p> <ul style="list-style-type: none"> • Early Childhood Preparation (Birth - grade 3). • Elementary Preparation (K – grade 8). • Secondary Preparation (Grades 5-12). • Career and Technical Education Preparation (grades 7-12). • K-12 Preparation (K-12 areas such as music, art, health, etc.) • Early Childhood SPED Preparation (Birth - grade 3 SPED setting). • K-12 SPED (may teach in K-12 special education setting). • <i>Removing K-8 Special Education.</i> • <i>Middle level preparation will no longer be required.</i>

Certification Rule	Description
<p>Administrator Certificate Requirements 24:28:07</p>	<p>Initial certification requirements</p> <ul style="list-style-type: none"> • Bachelor’s degree or higher from a regionally accredited institution of higher education. • Complete a school superintendent or principal program from a regionally-accredited institution of higher education. • Complete South Dakota Indian Studies. • Provide written recommendation from a regionally accredited institution of higher education verifying completion of the approved program. • Applicants from a foreign country must provide a transcript evaluation completed by an approved agency.
	<p>Certificate Levels</p> <ul style="list-style-type: none"> • Professional – new administrator. • Advanced – Education Specialist Degree of higher.
	<p>Length of Certificate</p> <ul style="list-style-type: none"> • Five-year certificate.
	<p>Assistant Superintendent and Assistant Principal</p> <ul style="list-style-type: none"> • Must meet same requirements as a superintendent or principal. There will be a two-year delay in implementation of these requirements. Available July 1, 2017. Required July 1, 2019.
	<p>Preparation Types</p> <ul style="list-style-type: none"> • School Superintendent. <ul style="list-style-type: none"> ▪ Eligible to be a school superintendent or assistant superintendent in an educational setting from early childhood through grade 12. • K-12 Principal. <ul style="list-style-type: none"> ▪ Eligible to be a school principal or assistant principal in an education setting from early childhood through grade 12.

Certification Rule	Description
<p><i>Education Specialist Certificate Requirements 24:28:08</i></p>	<p>Initial certification requirements</p> <ul style="list-style-type: none"> • Bachelor’s degree or higher from a regionally accredited institution of higher education. • Complete an approved program or coursework from a regionally-accredited institution of higher education. • Provide written recommendation from a regionally accredited institution of higher education verifying completion of the approved program. • Applicants from a foreign country must provide a transcript evaluation completed by an approved agency.
	<p>Certificate Levels</p> <ul style="list-style-type: none"> • N/A
	<p>Length of certificate</p> <ul style="list-style-type: none"> • Five-year certificate.
	<p>Certificate areas (Functions like a Preparation)</p>
	<ul style="list-style-type: none"> • Curriculum Director (curriculum director preparation).
	<ul style="list-style-type: none"> • School Counselor (school counselor preparation).
	<ul style="list-style-type: none"> • School Psychologist (school psychologist preparation).
	<ul style="list-style-type: none"> • Special Education Director (SPED director preparation).
	<ul style="list-style-type: none"> • School Psychological Examiner (school psychological examiner endorsement).
	<ul style="list-style-type: none"> • Mentor Teacher (3 or more years of experience as a teacher and an active certificate).
	<ul style="list-style-type: none"> • Mentor School Counselor (requires three years of experience as a school counselor).
	<ul style="list-style-type: none"> • Technology Integrationist (3 years of experience as a teacher or administrator).
<ul style="list-style-type: none"> • Technology Coordinator (3 years of experience as a teacher or administrator). 	

Certification Rule	Description
<p><i>Educator Permit Requirements</i> 24:28:09</p>	<ul style="list-style-type: none"> • Educator Permits <p>A type of certificate for individuals who qualify to teach in specific fields, have specific leadership roles, or assist teachers with classroom support.</p> <p>Endorsements may not be added to the permit unless the individual has completed the required preparation program.</p>
	<ul style="list-style-type: none"> • Educator Permit restrictions <p>Teacher, administrator, or education specialist certificate or endorsement may not be added to the permit unless the applicant has completed the required preparation program.</p> <p>Endorsements may be added if it is specifically designated as part of the educator permit.</p>
	<ul style="list-style-type: none"> • Initial certification requirements <ul style="list-style-type: none"> ▪ Document the requirements of the permit have been met. ▪ Recommendation from the appropriate agency, if required.

Certification Rule	Description
<p><i>Educator Permits</i> <i>continued 24:28:09</i></p> <p>(Those in bold are required to teach the specific subject or job responsibility for which they are assigned. Those not in bold are not required by rule to have the permit, however may be required by district employment policy.)</p>	<p>Permit Types</p>
	<ul style="list-style-type: none"> • Native American Lakota, Dakota, Nakota Language and Culture Permit <ul style="list-style-type: none"> ▪ 5-year renewable permit. ▪ Allows applicants to teach Lakota, Dakota, or Nakota language and culture. ▪ Applicant must demonstrate proficiency in oral and written language and culture and receive sign-off from a regionally accredited institution of higher education offering a program in Lakota studies or an organization approved by both a tribal government in South Dakota and the Department. ▪ Must complete a 3 hour methodology course.
	<ul style="list-style-type: none"> • K-12 Eminent Scholar Lakota, Dakota, Nakota Language Permit <ul style="list-style-type: none"> ▪ 5-year renewable permit. ▪ Allows applicants to teach Lakota, Dakota, or Nakota language and culture. ▪ Must complete a 3 hour methodology course. ▪ Meets requirements of the eminent scholar program recognized by an approved indigenous language board or similar organization recognized by a tribal government and recommend for licensure.
<ul style="list-style-type: none"> • Performing Artist Permit – Issued to performing artists in the fields of art, dance, drama and music. <ul style="list-style-type: none"> ▪ 1-year renewable permit. ▪ Minimum of a high school diploma or equivalent. ▪ Minimum of five years of experience in the field. ▪ District must complete a verification form identifying the position to be held and documentation the school is unable to hire a certified educator for the vacancy and provide a mentor teacher. 	

Certification Rule	Description
<p><i>Educator Permits</i> <i>continued 24:28:09</i></p> <p>(Those in bold are required to teach the specific subject or job responsibility for which they are assigned. Those not in bold are not required by rule to have the permit, however may be required by district employment policy.)</p>	<ul style="list-style-type: none"> • Junior ROTC Permit <ul style="list-style-type: none"> ▪ 5-year renewable permit issued to active or retired military personnel to serve as JROTC teachers. ▪ Applicant must complete the ROTC instructor training program.
	<ul style="list-style-type: none"> • Expert Lecturer Permit <ul style="list-style-type: none"> ▪ 5-year renewable permit. ▪ Issued to individuals with distinctive qualifications and capacity to enhance educational programs in schools. ▪ Must have a master’s degree or higher. ▪ Must demonstrate a unique qualification and experience that enhances school and district programs. ▪ Districts must recommend the applicant for employment, develop a program to assist the lecturer with academic and classroom support, provide a mentor teach and provide assurances of regular observation, guidance and evaluation of the performance of assigned duties.
	<ul style="list-style-type: none"> • Athletic Coaching Permit <ul style="list-style-type: none"> ▪ 5-year renewable permit. ▪ Limited to the area of athletic head or assistant coaching. ▪ Must complete coursework specific to coaching from a regionally-accredited institution of higher education. ▪ Submit documentation of completion of first aid, health, and safety for coaches, fundamentals of coaching and concussion in sports.
	<ul style="list-style-type: none"> • Driver’s Education Permit <ul style="list-style-type: none"> ▪ 5-year renewable permit. ▪ Requires 8 semester hours of coursework. ▪ Beginning July 1, 2019, must meet additional requirements regarding driving record.

Certification Rule	Description
<p>Educator Permits continued 24:28:09</p> <p>(Those in bold are required to teach the specific subject or job responsibility for which they are assigned. Those not in bold are not required by rule to have the permit, however may be required by district employment policy.)</p>	<ul style="list-style-type: none"> • International Exchange Teacher Permit <ul style="list-style-type: none"> ▪ 5-year non-renewable permit. ▪ Allows eligible teachers from other nations to teach in South Dakota schools. ▪ Must have a valid J1 or H1B Visa. ▪ Holds U.S. equivalent of a bachelor’s or higher. ▪ Holds a foreign educator credential in a teaching field. ▪ Provides verification from a public or Department-accredited school of intent to employ. ▪ Does not prevent an individual moving to the United States from applying for a teacher, administrator or education specialist certificate.
	<ul style="list-style-type: none"> • American Sign Language Education Permit <ul style="list-style-type: none"> ▪ 5-year renewable permit issued to applicants to serve as instructors of sign language. ▪ Receives a score of intermediate or Level 3 on the Sign Language Proficiency Instrument or certification from the American Sign Language Teachers Association. ▪ Complete six semester hours of coursework.
	<ul style="list-style-type: none"> • Braille Education Permit <ul style="list-style-type: none"> ▪ 5 year renewable permit issued to individuals to serve as instructors for blind or visually-impaired students. ▪ Must pass the state-designated content test and complete six semester hours of coursework.
	<ul style="list-style-type: none"> • School Business Official Permit <ul style="list-style-type: none"> ▪ 5-year renewable permit issued to applicants responsible for the financial requirements of school districts. ▪ Must have a bachelor’s degree or higher from a regionally-accredited institution of higher education and two years of experience as a school business official or a minimum of two semester hours of coursework in each of the areas of accounting, school finance, school law, and school business administration.

Certification Rule	Description
<p><i>Educator Permits</i> <i>continued 24:28:09</i></p> <p>(Those in bold are required to teach the specific subject or job responsibility for which they are assigned. Those not in bold are not required by rule to have the permit, however may be required by district employment policy.)</p>	<ul style="list-style-type: none"> • Paraprofessional Permit (Available July 1, 2017/Required July 1, 2019) Holds paraprofessionals accountable to same conduct, fitness and ethics standards as other certified educators. Allows department to suspend or revoke a certificate. Recognizes the important educational role of a paraprofessional. <ul style="list-style-type: none"> ▪ 5-year renewable permit. ▪ Standard Paraprofessional Permit <ul style="list-style-type: none"> ○ Minimum of a high school diploma or equivalent; or ○ At least 18 years of age (without a high school diploma or equivalent) and passed the state-designated test. ▪ Advanced Paraprofessional Permit (Title I funding) <ul style="list-style-type: none"> ○ Associate degree or higher; or ○ Completed 48 semester hours; or ○ High school diploma or equivalent and pass the state approved Paraprofessional test. ▪ Job responsibilities <ul style="list-style-type: none"> ○ Assistance with classroom management. ○ Provide instructional assistance in a computer lab. ○ Conduct parental involvement activities. ○ Provide support in a library or media center. ○ Act as a translator for students. ○ Supervise students during library periods, study halls, etc. ○ Provide instructional support while under direct supervision of a teacher. ▪ Limitations <ul style="list-style-type: none"> ○ May not develop lesson plans. <hr/> <ul style="list-style-type: none"> • CEO Permit <ul style="list-style-type: none"> ▪ 5-year renewable permit issued to individuals from outside the traditional education route functioning as a school leader. ▪ Minimum requirements: <ul style="list-style-type: none"> ○ Bachelor’s degree or higher; ○ Minimum of three years of business, management, leadership and/or instructional experiences; and ○ Pass the state-designated assessment. ▪ Limitations: <ul style="list-style-type: none"> ○ Cannot be called a superintendent, assistant superintendent, principal or assistant principal. ○ Cannot conduct teacher evaluations.

Certification Rule	Description
<p>Educator Permits continued 24:28:09</p> <p>(Those in bold are required to teach the specific subject or job responsibility for which they are assigned. Those not in bold are not required by rule to have the permit, however may be required by district employment policy.)</p>	<ul style="list-style-type: none"> • CTE Instructor Permit. <ul style="list-style-type: none"> ▪ 5-year renewable permit. ▪ Minimum Requirements <ul style="list-style-type: none"> ○ Minimum of a high school diploma or equivalent; and ○ An associate of applied science degree or higher in a related CTE field, or 4000 hours of work experience in a related CTE field, or holds a national certification in a related CTE field; and ○ Completes a minimum of 6 transcribed credit hours with a grade of C or higher in the following: <ul style="list-style-type: none"> • 4-credit mentored internship experience completed in the 1st year of employment; and • 2-credit methods of CTE completed in the first 3 years of employment. ▪ Employer requirements <ul style="list-style-type: none"> ○ Provide a mentor teacher to the applicant; ○ Develop a program to assist the CTE instructor with academic and classroom support; ○ Provide assurances of regular observation, guidance, and evaluation of the performance of assigned duties; and ○ Recommend based on documented performance and progress. ▪ Limitations <ul style="list-style-type: none"> ○ Holders of a CTE instructor permit are limited to the following endorsement areas ○ CTE career pathway; ○ Education and training career cluster; ○ Law, public safety, security, and corrections career cluster

Certification Rule	Description
<p><i>Alternative Certification</i></p>	<ul style="list-style-type: none"> • Once an individual meets the requirements of the alternative certification program, they receive a five year standard educator certificate and the preparation is reflected as alternative preparation. • Cannot be granted for K-4 (except TFA) or special education.
<p><i>Alternative Preliminary Certificate</i> 24:28:10</p>	<ul style="list-style-type: none"> • Alternative Preliminary Certificate <ul style="list-style-type: none"> ▪ Two-year renewable certificate. ▪ Required for someone applying for the following alternative certification programs: <ul style="list-style-type: none"> • General education alternative certification • TFA alternative certification • CTE alternative certification • Administrator alternative certification. ▪ Must have an alternative preliminary certificate prior to being hired by a school district and to be eligible for the Alternative certification program. ▪ Within ten business days of receipt of complete alternative preliminary application the department shall determine whether the applicant meets the requirements for the issuance of the certificate and if so expedite the application. ▪ Minimum requirements: <ul style="list-style-type: none"> • Bachelor’s degree or higher; or • Associate of applied science degree or higher in a CTE field; or • 4000 documented hours of work experience in a CTE field; or • Hold a national certification in a related CTE field.

Certification Rule	Description
<p>General Education Alternative Certification 24:28:11</p>	<ul style="list-style-type: none"> • General Education Alternative Certification Available Areas <ul style="list-style-type: none"> ▪ Applicant may teach in grades 5-8, secondary, or K-12 general education areas while pursuing alternative certification.
	<ul style="list-style-type: none"> • Initial Certification Requirements <ul style="list-style-type: none"> ▪ Must have a valid alternative preliminary certificate. ▪ Receive an offer of employment from a public or Department-accredited school. ▪ Bachelor’s degree or higher. ▪ Must add endorsements for subject areas teaching, based on content requirements for the endorsement. ▪ May not teach grades or content areas beyond the endorsements listed on the certificate.
	<ul style="list-style-type: none"> • Duration <ul style="list-style-type: none"> ▪ Receives a one-year certificate which can be renewed two times. Following three years the certificate is invalid.
	<ul style="list-style-type: none"> • District Responsibilities/Requirements <ul style="list-style-type: none"> ▪ Verify applicant has a valid alternative preliminary certificate. ▪ Provide mentorship and orientation. ▪ Recommend applicant for certification. ▪ Beginning July 1, 2019 must also document school attempted but was unable to hire certified teacher, provide information on the Code of Ethics and school evaluation system, and recommend the applicant.
	<ul style="list-style-type: none"> • Requirements to Move to a Teaching Certificate July 1, 2019 (current requirements in place until 2019) <ul style="list-style-type: none"> ▪ 15 transcribed credits in the following: <ul style="list-style-type: none"> ○ Classroom Management; ○ Teaching Methods and differentiated instruction; ○ Student Assessment; ○ Adolescent Psychology; and ○ South Dakota Indian Studies. ▪ Passage of the state-designated pedagogy test.

Certification Rule	Description
<p><i>CTE Alternative Certification</i> 24:28:12</p>	<ul style="list-style-type: none"> • CTE Alternative Certification Available Areas <ul style="list-style-type: none"> ▪ Applicant may teach grade 7-12 CTE endorsement areas while pursuing certification.
	<ul style="list-style-type: none"> • Initial Certification Requirements <ul style="list-style-type: none"> ▪ Must have a valid alternative preliminary certificate. ▪ Receive an offer of employment from a public or Department-accredited school. ▪ Hold an associate of applied science degree or higher in a related CTE field, have 4,000 hours of work experience in a related CTE field, or hold a national certification in a related CTE field. ▪ May not teach grades or content areas beyond the endorsements listed on the certificate.
	<ul style="list-style-type: none"> • Duration <ul style="list-style-type: none"> ▪ Receives a one-year certificate which can be renewed two times. Following three years the certificate is invalid.
	<ul style="list-style-type: none"> • District Responsibilities/Requirements <ul style="list-style-type: none"> ▪ Verify applicant has a valid alternative preliminary certificate. ▪ Provide mentorship and orientation. ▪ Recommend applicant for certification. ▪ Beginning July 1, 2019 must also document school attempted but was unable to hire certified teacher, provide information on the Code of Ethics and school evaluation system, and recommend the applicant.

Certification Rule	Description
<p><i>CTE Alternative Certification continued</i> 24:28:12</p>	<ul style="list-style-type: none"> • Requirements to Move to a Teaching Certificate July 1, 2019 (current requirements in place until 2019) <ul style="list-style-type: none"> ▪ May obtain endorsements in all CTE career cluster and career pathways. ▪ Requirements to complete a CTE alternative certificate through June 30, 2019: <ul style="list-style-type: none"> ○ Complete a four-credit mentored internship experience; ○ Complete a three-credit South Dakota Indian Studies; ○ Complete a three-credit course in human relations; adolescent psychology, classroom management, student assessment or differentiated instruction; ○ Pass the state-designated pedagogy test; ○ Adhere to the SD Code of Professional Ethics; and ○ Receive sign of from the employing district. ▪ Requirements to complete a CTE alternative certificate beginning July 1, 2019: <ul style="list-style-type: none"> ○ May obtain endorsements in all CTE career cluster and career pathways. ○ Complete a minimum of 12 transcribed credit hours to include: <ul style="list-style-type: none"> • Complete 9 credits in methods of CTE and a mentored internship to include adolescent psychology, classroom management, student assessment, and differentiated instruction. • Complete a three-credit South Dakota Indian Studies; ○ Pass the state-designated pedagogy test; ○ Adhere to the SD Code of Professional Ethics; and ○ Receive sign of from the employing district. • May receive a standard teaching certificate after completion of all requirements.

Certification Rule	Description
<p>Teach For America (TFA) Alternative Certification 24:28:13</p>	<ul style="list-style-type: none"> • TFA Education Alternative Certification Available Areas <ul style="list-style-type: none"> ▪ Applicant may teach as an elementary teacher, secondary, or K-12 teacher while pursuing alternative certification. ▪ May receive a CTE alternative certificate if the requirements for CTE alternative certification are met.
	<ul style="list-style-type: none"> • Initial Certification Requirements <ul style="list-style-type: none"> ▪ Must have a valid alternative preliminary certificate. ▪ Receive an offer of employment from a public or Department-accredited school. ▪ Bachelor’s degree or higher. ▪ Participate in the TFA program. ▪ May not teach grades or content areas beyond the endorsements listed on the certificate.
	<ul style="list-style-type: none"> • Duration <ul style="list-style-type: none"> ▪ Receives a one-year certificate which can be renewed two times. Following three years the certificate is invalid.
	<ul style="list-style-type: none"> • District Responsibilities/Requirements <ul style="list-style-type: none"> ▪ Verify applicant has a valid alternative preliminary certificate. ▪ Provide mentorship and orientation. ▪ Recommend applicant for certification. ▪ Beginning July 1, 2019 must also document school attempted but was unable to hire certified teacher, provide information on the Code of Ethics and school evaluation system, and recommend the applicant.
	<ul style="list-style-type: none"> • Requirements to Move to a Teaching Certificate July 1, 2019 (current requirements in place until 2019) <ul style="list-style-type: none"> ▪ 15 transcribed credits in the following: <ul style="list-style-type: none"> ○ Classroom Management; ○ Teaching Methods and differentiated instruction; ○ Student Assessment; ○ Adolescent Psychology; and ○ South Dakota Indian Studies. ▪ Pass the state-designated pedagogy test.

Certification Rule	Description
<p><i>Special Education Alternative Certification 24:28:14</i></p>	<ul style="list-style-type: none"> • Purpose <ul style="list-style-type: none"> ▪ Allows general education teachers an alternative pathway to receive the special education endorsement.
	<ul style="list-style-type: none"> • Eligibility Requirements <ul style="list-style-type: none"> ▪ Must have a valid teaching certificate. ▪ Must have a minimum of three years of teaching experience within the past five years. ▪ Must be employed by a qualifying district.
	<ul style="list-style-type: none"> • Special Education Alternative Certification Available Areas <ul style="list-style-type: none"> ▪ May teach early childhood special education or K-12 special education while pursuing the special education alternative certificate. <ul style="list-style-type: none"> ○ Early Childhood Special Education Requirements <ul style="list-style-type: none"> ▪ Must have an early childhood or elementary preparation. ○ K-12 Special Education Requirements <ul style="list-style-type: none"> ▪ Must have an elementary preparation, secondary preparation, K-12 preparation, or CTE preparation.
	<ul style="list-style-type: none"> • Duration <ul style="list-style-type: none"> ▪ Receives a one-year certificate which can be renewed two times. Following three years the certificate is invalid.
	<ul style="list-style-type: none"> • Employer Requirements <ul style="list-style-type: none"> ▪ Verify the applicant meets the requirements for special education alternative certification. ▪ Provide mentorship by an individual with special education experience. ▪ Recommend the applicant. ▪ Document the school attempted but was unable to hire a certified teacher.
	<ul style="list-style-type: none"> • Requirements to Receive Special Education Endorsement <ul style="list-style-type: none"> ▪ Complete a six-credit year-long practicum; ▪ Complete nine credits of coursework in special education law, assessment and a special education-related course ▪ Pass the state-designated pedagogy test; ▪ Pass the state-designated content test; and ▪ Receive signoff from the applicant’s employing school.

Certification Rule	Description
Administrator Alternative Certification 24:28:15	<ul style="list-style-type: none"> • Administrative Alternative Certification Areas Applicant may perform administrative duties as a superintendent or principal, but may not act as both while completing the administrator alternative certification.
	<ul style="list-style-type: none"> • Eligibility Requirements <ul style="list-style-type: none"> ▪ Must have an alternative preliminary administrator certificate; ▪ Must be employed by a qualifying district; and ▪ Must have a bachelor’s degree or higher.
	<ul style="list-style-type: none"> • Duration <ul style="list-style-type: none"> ▪ Receives a one-year certificate which can be renewed four times. Following five years the certificate is invalid.
	<ul style="list-style-type: none"> • Superintendent Administrator Alternative Certification <ul style="list-style-type: none"> ▪ Eligibility Requirements <ul style="list-style-type: none"> ○ Must have a master’s degree or higher; ○ Must have three or more years of experience in a management role in a business, district, or employed as a teacher with a leadership role; and ○ Pass the state-designated school superintendent assessment. ▪ Requirements to obtain a standard administrator certificate with a superintendent endorsement <ul style="list-style-type: none"> ○ Must complete a minimum of 21 transcribed credits with a C or higher in the following: <ul style="list-style-type: none"> ▪ Leadership and district culture; ▪ Organizational management; ▪ Values and ethics of leadership; ▪ Educational policy and law; ▪ Communication; ▪ Community relations; ▪ Curriculum planning and development; ▪ School finance; ▪ Instructional Management; and ▪ Three-hour South Dakota Indian Studies

Certification Rule	Description
<p><i>Administrator Alternative Certification continued</i> 24:28:15</p>	<ul style="list-style-type: none"> • Principal Administrator Alternative Certification <ul style="list-style-type: none"> ▪ Eligibility Requirements <ul style="list-style-type: none"> ○ Complete a state-approved teacher education program or alternative certification program; ○ Must have three or more years of teaching experience; and ○ Pass the state-designated school leadership assessment. ▪ Requirements to obtain a standard administrator certificate with a principal endorsement <ul style="list-style-type: none"> ○ Must complete a minimum of 18 transcribed credits with a C or higher in the following: <ul style="list-style-type: none"> ▪ Instructional leadership; ▪ Ethical and inclusive leadership; ▪ Cognitive coaching/facilitation skills; ▪ Creating a safe and inclusive school environment; ▪ Process Management; ▪ Systems Management; and ▪ Educational Policy and Law; and ▪ South Dakota Indian Studies.
	<ul style="list-style-type: none"> • Employer Requirements <ul style="list-style-type: none"> ▪ Verify the applicant has a valid alternative preliminary certificate. ▪ Document the school attempted but was unable to hire a certified administrator. ▪ Assign a mentor with experience as a school administrator to support the applicant. ▪ Provide the application with information about the South Dakota Code of Professional Ethics for Teachers and Administrators. ▪ Train the applicant on the administrator and teacher evaluation systems. ▪ Recommend the applicant for renewal.

Certification Rule	Description
<p>Reciprocity 24:28:16</p>	<ul style="list-style-type: none"> • Eligibility for Reciprocity based on completion of Approved Program through a regionally accredited university <ul style="list-style-type: none"> ▪ Received a teacher, administrator or educator specialist license or certificate in another state exclusive of a temporary, emergency, substitute or provisional certificate. ▪ Completed a successful student teaching, internship, field experience. ▪ Provide verification from the licensing state that there are no disciplinary actions or ethics violations.
	<ul style="list-style-type: none"> • Eligibility for Reciprocity based on completion of Alternative Certification <ul style="list-style-type: none"> ▪ Must have <u>completed</u> the alternative certification program in another state. ▪ Provides verification of three years of experience within the last five years. ▪ Provide documentation of a valid educator’s license from the issuing state. ▪ Provide verification from the licensing state that there are no disciplinary actions or ethics violations.
	<ul style="list-style-type: none"> • Requirements <ul style="list-style-type: none"> ▪ Applicants must complete a 3-credit South Dakota Indian Studies Course and one clock hour of suicide awareness and prevention training.
	<ul style="list-style-type: none"> • Provisional Certificate <ul style="list-style-type: none"> ▪ Applicants may receive a one-year provisional certificate if they have not passed an approved South Dakota Indian Studies course. This certificate may be renewed once.

Certification Rule	Description
<p><i>Reciprocity continued</i> 24:28:16</p>	<ul style="list-style-type: none"> • Adding Preparations and Endorsements to an Applicant with a Valid Out-of-State Educator Certificate <ul style="list-style-type: none"> ▪ Preparations and endorsements for applicants who meet the requirements will be awarded based on a comparison of the out-of-state certificate and South Dakota endorsements. The corresponding South Dakota endorsements will be awarded to the applicant. No additional content or pedagogy requirements apply. ▪ If the applicant has a categorical special education endorsement, the applicant must pass the state-designated content test for a K-12 special education endorsement. ▪ If the applicant has a K-8 special education endorsement, the applicant must have a minimum of one year of teaching experience as a secondary teacher or pass the state-designated pedagogy test for the secondary level to add the K-12 special education endorsement.
	<ul style="list-style-type: none"> • Adding Preparation and Endorsement to an Inactive, Expired or Invalid Out-of-State Educator Certificate <ul style="list-style-type: none"> ▪ Endorsements may be added only if the applicant has a major in content, an active national board certification in the content area, or meets South Dakota endorsement requirements.
	<ul style="list-style-type: none"> • Requirements to Add New Endorsements <ul style="list-style-type: none"> ▪ If the applicant is seeking additional endorsements not included on the out-of-state certificate, the applicant must meet South Dakota requirements to add the endorsement.
	<ul style="list-style-type: none"> • Military Spouse <ul style="list-style-type: none"> ▪ All previous reciprocity requirements apply to applicants who are a military spouse. ▪ Within 30 days of receipt of a complete application, determination whether the applicant meets the requirements for the issuance of a reciprocal certificate shall be made by the Department. ▪ If the Secretary cannot make the determination within thirty days a provisional certificate shall be issue for a period of one year.

Certification Rule	Description
<p><i>Renewal Requirements</i> 24:28:17</p>	<ul style="list-style-type: none"> • Renewal cycle of a certificate <ul style="list-style-type: none"> ▪ All certificates are considered valid until the expiration date of the certificate (not including suspended or revoked certificates). ▪ The educator certificate is valid from the date of issuance until June 30 of the year of expiration. If renewal requirements are not completed by July 1, the certificate is expired. ▪ A certificate becomes invalid if all renewal requirements have not been met by October 1st.
	<ul style="list-style-type: none"> • Renewal Requirements <ul style="list-style-type: none"> ▪ Certificates may be renewed upon receipt of a completed application, fee, and official documentation verifying completion of six credits. ▪ State statute requires all applicants to meet a minimum of one clock hour of suicide awareness and prevention training. This includes issuance of an initial or renewal certificate as a teacher, administrator, or other education professional. ▪ Any educator called to active military duty while the certificate is valid shall have the certificate re-issued at no cost and will not be required to meet credit requirements. ▪ Unless a certificate becomes invalid, applicants may substitute a specialized learning experience for three transcribed credits.
	<ul style="list-style-type: none"> • Professional Teaching Certificate Renewal requires: <ul style="list-style-type: none"> ▪ Minimum of three transcribed credits and three additional credits which can be transcribed or continuing education contact hours; or ▪ Participation as a mentee in the state-approved mentor program for at least two of the past five years; or ▪ Participate as a mentor in a state-approved mentor program for at least two of the past five years; or ▪ National Board certification or recertification.
	<ul style="list-style-type: none"> • Advanced Teaching Certificate requires: <ul style="list-style-type: none"> ▪ Minimum of 6 credits which can be transcribed or continuing education contact hours; or ▪ Participation as a mentor in the state-approved mentor program for at least 2 of the past 5 years; or ▪ National Board certification or recertification.

Certification Rule	Description
Renewal Requirements continued 24:28:17	<ul style="list-style-type: none"> • Professional Administrator Certificate <ul style="list-style-type: none"> ▪ Minimum of 3 transcribed credits and 3 additional credits which can be transcribed or continuing education contact hours.
	<ul style="list-style-type: none"> • Advanced Administrator Certificate <ul style="list-style-type: none"> ▪ Minimum of 6 credits which can be transcribed or continuing education contact hours.
	<ul style="list-style-type: none"> • Education Specialist requires: <ul style="list-style-type: none"> ▪ Minimum of 6 credits which can be transcribed or continuing education contact hours; or ▪ Complete National Board of School Counselors certification or recertification during the previous five years; or ▪ Complete Nationally Certified School Psychologist certification during the previous five years.
	<ul style="list-style-type: none"> • Alternative Preliminary Teaching or Administrator Certificate requires: <ul style="list-style-type: none"> ▪ One clock hour of Suicide Awareness and Prevention training.
	<ul style="list-style-type: none"> • Alternative Teaching or Administrator Certificates requires: <ul style="list-style-type: none"> ▪ Progress toward meeting requirements of the coursework; and ▪ Employing school district recommends renewal; and ▪ Completion of one clock hour of Suicide Awareness training.
	<ul style="list-style-type: none"> • Educator Permits require (unless otherwise specified): <ul style="list-style-type: none"> ▪ All 5-year renewal permits require a minimum of 3 credits which can be transcribed or continuing education contact hours. ▪ The 1-year renewable Performing Artist permit requires .50 (8 hours) education related credits which can be transcribed or continuing education contact hours. ▪ Athletic Coaching Permit requires completion of First Aid, Health and Safety for Coaches every two years, Concussion in Sports annually, and Fundamentals of Coaching.
	<ul style="list-style-type: none"> • Advanced Degree <ul style="list-style-type: none"> ▪ Applicants with a master’s degree or higher shall verify completion of a minimum of 6 credits which can be transcribed or continuing education contact hours.
	<ul style="list-style-type: none"> • Requirements for applicants who have an Invalid Certificate increase to the following: <ul style="list-style-type: none"> ▪ Applicants with a teaching, administrator, or education specialist certificate shall complete a total of 6 transcribed credits. ▪ Applicants with a general education, CTE, TFA, or administrator alternative certification shall complete 3 transcribed credit hours. ▪ Applicants with educator permit shall complete 6 education-related credits. ▪ Applicants with a performing artist educator permit shall complete 1 education-related credit. • Applicants may receive a one-year non-renewable temporary certificate to meet the additional requirements.

Certification Rule	Description
<p>Endorsements 24:28:18 – 24:28:27</p>	<ul style="list-style-type: none"> ● Determining Assignments Eligible to Teach <ul style="list-style-type: none"> ▪ Assignments will be directly tied to an endorsement. ▪ The first determination is the preparation and then, based on the preparation, endorsements may be added. ▪ The new system simplifies how to add an endorsement and the endorsement required to teach an assignment. ▪ School structure no longer dictates whether someone is authorized to teach a subject.
	<ul style="list-style-type: none"> ● Philosophy of Adding Endorsements <ul style="list-style-type: none"> ▪ Individuals with early childhood preparation may add endorsements for early childhood through 12th grade and K- 12 endorsements (music, health, etc.) by demonstrating content and pedagogical knowledge. ▪ Individuals with an elementary preparation may add endorsements for early childhood through 12th grade and K- 12 endorsements by demonstrating content knowledge. Beginning July 1, 2017 demonstration of pedagogical knowledge is required. ▪ Individuals with secondary preparation may add endorsements for grades 5 through grade 12 and K-12 endorsements by demonstrating content. Beginning July 1, 2017 demonstration of pedagogical knowledge is required. ▪ Individuals with K-12 preparation may add endorsements for grades 5 through grade 12 and K-12 endorsements by demonstrating content knowledge. ▪ Individuals with early childhood SPED preparation may add endorsements for early childhood through grade 12 and K-12 endorsements by demonstrating content and pedagogical knowledge. The K-12 special education endorsement may be added by demonstrating content and pedagogical knowledge. ▪ Individuals with K-12 SPED may add endorsements for grades 5 through grade 12 and K-12 endorsements by demonstrating content knowledge. The early childhood special education endorsement may be added by demonstrating content and pedagogical knowledge.
	<ul style="list-style-type: none"> ● Review Preparation to Endorsement Worksheets <ul style="list-style-type: none"> ▪ Early Childhood Preparation ▪ Elementary Preparation ▪ Secondary Preparation ▪ K-12 Preparation ▪ CTE Preparation ▪ Early Childhood Special Education Preparation ▪ K-12 Special Education Preparation ▪ Administrator Preparation ▪ Education Specialist Preparation Review ▪ Educator Permit ▪ Alternative Certification

Certification Rule	Description
<p><i>Transition to New Certification Rules</i> 24:28:28</p>	<ul style="list-style-type: none"> • Current certificates shall remain valid for the period for which the certificate is issued. • Endorsements placed on an existing certificate will be transitioned to the corresponding new endorsement and allows the certificate holder to teach the same courses as the previous endorsements. • A certificate holder with an expired or invalid certificate on July 1, 2017, who has not been granted two one-year certificates, may be granted a one-year temporary certificate to meet renewal requirements. • All valid, renewable certificates meeting the requirements of the advanced certificate will be converted to equivalent certificates. • K-8 and K-12 special education teachers who have passed 0146/5146 Praxis test prior to July 1, 2017, will have K-8 self-contained and K-8 subject-specific endorsements added to their certificates in the areas of math, social science, science and English language arts. • Middle level endorsements will no longer make someone eligible to teach a particular subject. Certificate holders who currently have a middle level endorsement will be transitioned to an endorsement called Middle Level Learner. This endorsement will not add make someone certified to teach any additional subjects. • Demonstration of pedagogical knowledge to add an endorsement will be required beginning July 1, 2019. The state-designated pedagogy test required to add an endorsement not covered by the preparation area of the certificate holder may be waived if verification of two or more years of state-certified teaching experience in the grade span of the endorsement is documented.