

HISTORY-CIVICS PILOT GRANTS

During the 2021 legislative session, Gov. Kristi Noem proposed \$900,000 of funding to strengthen history and civics education in South Dakota's K-12 schools. The South Dakota Legislature approved the funding -- \$200,000 of which is to provide grants to public school districts to invest in state standards-aligned history and government programming and to support educators in their professional development.

In the first round of History-Civics Pilot Grants, the following six school districts were awarded grants to support this initiative:

- Chamberlain School District
- Dell Rapids School District
- Madison School District
- McIntosh School District
- Mitchell School District
- Vermillion School District

A second set of districts will be awarded grants in October 2021.

Priorities

Applications should align with one or more of the following priorities of the broader History-Civics Initiative:

1. Support and increase the capacity of K-12 educators, including at the elementary level
2. Provide high-quality, standards-aligned resources for voluntary use in local schools
3. Provide real-life experiences for students
4. Foster students who appreciate our country, state and story
5. Increase students' knowledge and experience so they can engage as informed citizens
6. Grow students' ability to participate in civil discourse on important issues

Eligibility

Any South Dakota public school is eligible to apply.

Grant Timeframe

The start date for awarded grants is October 1, 2021. The end date is June 30, 2023. Grant projects can be completed prior to the end date.

Assurances and Reporting

Grantees must assure compliance with certain requirements (see Appendix C for standard assurances) and submit regular progress reports. A financial report will be due at the end of the grant.

Use of Funds

The use of grant funds must be necessary and reasonable to support implementation of the program. See Appendix A for a list of allowable expenditures and grant ideas (list is not all inclusive).

Grant Scoring and Award Notification

Grants will be scored using the rubric in Appendix B. Award notification will be in early October.

Submission of Application

All applications, in this second round of applications, must be submitted via email attachment to Vera Tipton, Standards Learning and Leadership administrator at Vera.Tipton@state.sd.us by September 15,2021.

Questions

Questions about the History/Civics Pilot Grants may be directed to Vera Tipton, Vera.Tipton@state.sd.us at (605)-773-8071.

HISTORY-CIVICS PILOT GRANT APPLICATION

School District Name:

School Name:

School Address/City/State/Zip:

School Phone Number:

Principal Name:

Project Administrator:

Project Administrator Phone Number:

Teacher(s) Involved in Grant Project:

Grant amount requested: (Grant awards will vary. Program has approximately \$125,000 available.)

Click or tap here to enter text.

Brief description of grant program or project: (Provide overview of proposed program or project.)

Click or tap here to enter text.

Need statement: (Explain your need for this grant to implement the program or project.)

Click or tap here to enter text.

Project goals and objectives: (List program/project goals and objectives. Quality applications will have goals and objectives that relate to the priorities of the History-Civics Initiative and the South Dakota social studies content standards.)

Click or tap here to enter text.

In a narrative, explain how this program/project fits into the History-Civics Initiative priorities (identified on page 1):

Questions to consider in your narrative:

- How is social studies teaching/learning being strengthened?
- What real-life experiences related to the social studies are present in this program or project for students?
- How does the program or project present a balanced approach to history and/or government?
- How does this program or project meet the South Dakota social studies content standards?

Click or tap here to enter text.

Target group: (Who will benefit from this project?)

Click or tap here to enter text.

Level of impact: (Describe the depth of the impact that the target group will experience.)

Click or tap here to enter text.

Full project budget: (Include a table or spreadsheet with a complete presentation of the budget to support this program or project. Budget should be in accordance with standard budget categories: Personnel, Travel, Contractual Services, Supplies & Materials, Equipment)

Click or tap here to enter text.

Timeline/work plan: (Include plan for the program/project phases, timeline, activities and tasks, names of people responsible for each activity/task, and the corresponding due dates and completion dates. See Appendix A for allowable expenses.)

Click or tap here to enter text.

Assessment/evaluation plan: (In your plan, include how you will determine the number of teachers and students reached and affected, how you will measure the meeting or completion of goals and objectives, etc.)

Click or tap here to enter text.

Sustainability plan: (Explain how this program will be continued in the school/district after the end of the grant.)

Click or tap here to enter text.

Supporting documents: (Optional) Include any documents that will support your grant application or demonstrate capacity for the project or program. Letters of support from school administrators, school board members, local participating business owners, local groups, clubs, organization leaders, etc. that discuss their roles in supporting or sustaining the grant project would be beneficial.

Click or tap here to enter text.

Certification:

I certify, to the best of my knowledge, the information in this application is true and correct. I further understand that knowingly making a false statement or misrepresentation on this application may subject me to criminal or civil penalties under applicable state and federal laws.

Superintendent Name:

Superintendent Signature (e-signature is acceptable):

Date:

APPENDICES

Appendix A

Allowable Expenditures

- Resources, supplies, materials
- Training costs, including registration fees
- Development of curriculum, unit and lesson plans
- Stipends for instructors for work completed, externships, coaching outside of regular contract time
- Airfare, mileage, lodging, and meals
 - NOTE: Travel expenses should be in accordance with district policy.
- Other costs determined necessary and reasonable to implement program

Possible Grant Ideas

- **Teacher-focused activities**
 - Implement the Oceti Sakowin Essential Understandings
 - Train instructors for implementation
 - Bring speakers to the school
 - Arrange meetings with elders
 - Plan and take field trips
 - Hire substitutes to allow teachers to shadow a legislator or congressional representative
 - Pay for coursework in social studies or debate for teachers
 - Encourage elementary teachers to attend courses in government, economics, history, geography, etc.
 - Support teachers attending a learning academy or institute and the development of related curriculum
- **Student-focused activities**
 - Implement a We the People program
 - Plan and implement mock elections or trials
 - Purchase textbooks or instructional materials to strengthen student learning
 - Support student attendance at government or history academies or experiences
 - Participate in National History Day
- Teacher- and student-focused projects or programs can be done in the same grant application.

Appendix B

Scoring Rubric

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|------------------------------|--|--|---|
| Need Statement | Statement clearly demonstrates the applicant's need for the grant money with supporting facts and details. | Statement is present and supported but contains limited supporting fact and details. | Statement is unclear, not well supported and poorly stated. |
| Program Goals and Objectives | The goals and objectives are well articulated and clearly related to initiative priorities; are measurable, actionable, and specific; and directly tie to content standards. | The program/project goals and objectives are related to the initiative priorities. | The program/project goals and objectives are listed. No clear relationship between goals and the initiative priorities is established. |
| Narrative | Narrative is clear and addresses/aligns to four or more of the History-Civics Initiative priorities. | Narrative addresses/aligns to one to three of the History-Civics Initiative priorities. | Narrative is present but does not clearly align with the History-Civics Initiative priorities. |
| Level of Impact | The grant's activities impact a variety of students and staff in the school building or district. | The grant's activities impact both students and staff. | The grant's activities impact only students or only staff. |
| Budget | Budget is specific and accounts for the total requested amount in an economical manner. | Budget is present and accounts for the total requested amount. | Budget is present but is not clear or does not account for total amount requested. |
| Timeline/Work Plan | The timeline is realistic and concludes within the grant period; the work plan contains activities that align with grant's goals and objectives. | Timeline is present and the work plan contains some activities that align with the grant's goals and objectives. | Timeline is present but is incomplete or has gaps, and the work plan contains activities that are not aligned with the grant's goal and objectives. |

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|--------------------------------|---|--|--|
| Assessment/ Evaluation Plan | The plan clearly describes how the project/program's goals and objectives will be assessed and how the number of teachers and students reached and affected will be determined. The evaluation plan allows for thoughtful and complete assessment of the grant project and its level of impact. | The plan generally describes how the goals and objectives will be assessed. | The assessment/evaluation plan is present but is incomplete or inadequate. |
| Sustainability | A plan for sustainability of the program or project is included, is well outlined, and clearly demonstrates the project's ability to continue after the grant period. | The plan for sustainability is included but not demonstrative of the project's ability to continue after the grant period. | There is limited or poorly outlined plan for sustainability. |

Appendix C

Standard Assurances

1. STANDARDS OF WORK

Grantee agrees to implement the subaward and perform pursuant to the requirements of the Agreement in a manner consistent with that level of care and skill ordinarily exercised by subrecipients currently practicing under similar conditions, particularly in reference to restricted or sponsored programs.

2. ADMINISTRATIVE CONSIDERATIONS

Where policies of Grantee differ from those of the State, such as travel reimbursement, fringe benefits, indirect costs, etc., the policies of the Grantee shall be applicable to cost incurrences under the Agreement provided such policies comply with awarding agency regulations.

3. DISCLOSURE OF INFORMATION

Any confidential information or personally identifiable information (PII) acquired by Grantee during the course of the subaward shall not be disclosed by Grantee to any person, firm, corporation, association, or other entity for any reason or purpose whatsoever without the prior written consent of the State, either during the term of the Agreement or in the event of termination of the Agreement for any reasons whatsoever. Grantee agrees to abide by applicable state regulations regarding confidential information and research standards, as appropriate.

4. RISK ASSESSMENTS, SPECIFIC CONDITIONS AND REMEDIES

Risk assessments may be repeated throughout the project period after scheduled reports, audits, unanticipated issues or other adverse circumstances that may arise. In the event of noncompliance or failure to perform, the State has the authority to apply remedies, including but not limited to: temporary withholding payments, disallowances, suspension or termination of the state award, suspension of other state awards received by subrecipient, debarment or other remedies including civil and/or criminal penalties as appropriate.

5. MONITORING PLAN AND REPORTING

The State will monitor Grantee to ensure compliance with program requirements and identify any failures in the administration and performance of the award. The monitoring plan will also serve to identify whether the Grantee needs technical assistance. In addition to program performance, the State will monitor financial performance. Monitoring will be used to document allowable and unallowable costs, time and effort reporting and travel. Monitoring also will be used to follow up on findings identified in an earlier monitoring visit, from document reviews or after an audit to ensure that subrecipient took corrective action. As appropriate, the cooperative audit resolution process may be applied. The monitor plan may include on-site visits, follow-up, document and/or desk reviews, third-party evaluations, virtual monitoring, technical assistance and informal monitoring such as email and telephone interviews. For reporting, the uniform guidance requires the State and Grantee use OMB-approved government-wide standard information collections when providing performance and data in reports.

6. AUDIT AND COMPLIANCE

A local government organization must comply with all state audit requirements, including: 2 CFR Part 200 Subpart F – Audit Requirements; and any other application law or regulation,

- *Audit required.* A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single or program-specific audit conducted for that year in accordance with the provisions of this part.
- *Single audit.* A non-Federal entity that expends \$750,000 or more during the non-Federal entity's fiscal year in Federal awards must have a single audit conducted in accordance with § 200.514 Scope of audit except when it elects to have a program-specific audit conducted in accordance with paragraph (c) of this section.
- *Program-specific audit election.* When an auditee expends Federal awards under only one Federal program (excluding R&D) and the Federal program's statutes, regulations, or the terms and conditions of the Federal award do not require a financial statement audit of the auditee, the auditee may elect to have a program-specific audit conducted in accordance with § 200.507 Program-specific audits. A program-specific audit may not be elected for R&D unless all of the Federal awards expended were received from the same Federal agency, or the same Federal agency and the same pass-through entity, and that Federal agency, or pass-through entity in the case of a subrecipient, approves in advance a program-specific audit.
- *Exemption when Federal awards expended are less than \$750,000.* A non-Federal entity that expends less than \$750,000 during the non-Federal entity's fiscal year in Federal awards is exempt from Federal audit requirements for that year, except as noted in § 200.503 Relation to other audit requirements, but records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, and Government Accountability Office (GAO).

Pursuant to SDCL 4-11-7.1. A school district shall have financial and compliance audits performed at least every two years. The audits shall be performed in accordance with generally accepted governmental auditing standards. The audits may be done by the Department of Legislative Audit or by a private firm authorized by law to audit the financial records of school districts.

After completion of the audit, the State requires that Grantee send a copy of the audit to the State with 30 calendar days.

The Grantee shall be responsible for payment of any and all audit exceptions related to the work performed under this Agreement which are identified by the State.

Notwithstanding any other condition of the Agreement, the cooperative audit resolution process applies, as appropriate. The books and records of the Grantee must be made available if needed and upon request, at the Grantee's regular place of business, for audit by personnel authorized by the State.

The State has the right to return to audit the program after close-out at any time during the record retention period, and to conduct recovery audits including the recovery of funds, as appropriate.

7. RECORDS ACCESS AND RETENTION

The State, and its auditors will be provided access to the Grantee's programmatic and financial records.

The Grantee will maintain all programmatic and financial records, including but not limited to:

- Records providing a full description of each activity undertaken
- Records demonstrating that each activity undertaken meets the objectives of the program;
- Records required to determine the eligibility of activities;
- Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with the award assistance;
- Records documenting compliance with state and local laws; and

The Grantee shall retain all records pertinent to program activities and financial expenditures incurred under this Agreement for a period of three years after the date of submission of the final expenditure and program report under this agreement.

Notwithstanding the above, if there are litigation, claims, audits, negotiations, cognizant agencies, or the State, or other actions that involve any the records cited and that have started before the expiration of the three-year period, then such records must be retained until completion of the actions and resolutions of all issues, or the expiration of the three-year period, whichever occurs later.

8. CLOSEOUT

- a. For purposes of this Agreement, "Date of Completion" shall mean the date when the Agreement expires pursuant to its terms or is terminated in accordance with paragraph: Termination Provision
- b. The Grantee shall submit a final financial report to the State. Within the limits of the Agreement amount, the State may make upward or downward cost adjustments on the basis of the information contained in the report. Agreement obligations will remain in force until all final reports are reviewed and approved by the State.
- c. The Grantee, along with the final financial report, will refund to the State any unexpended funds or unobligated (unencumbered) cash advances.
- d. All outstanding obligations (encumbered funds) which have not been paid out as of the Date of Completion must be liquidated prior to the submission of the final report.
- e. Whether or not audits were conducted during the Agreement term, a final financial and compliance audit may be initiated up to three years after the Agreement completion date beginning with the date the Grantee submits the final reports.

- f. If either the final financial report or the final audit discloses an overpayment to the Grantee, the State may, at its option, either require the Grantee to repay the overpayment by the State or deduct the amount of overpayment from monies due the Grantee under this Grant Agreement or under any other Agreement between the Grantee and the State.
- g. The Grantee shall provide, along with the final financial report, a written accounting of property acquired with Agreement funds or received from the State.

9. LIABILITY

Grantee agrees to hold harmless and indemnify the State of South Dakota, its officers, agents and employees, from and against any and all actions, suits, damages, liability or other proceedings which may arise as a result of performing services hereunder. This section does not require the Grantee to be responsible for or defend against claims or damages arising solely from errors or omissions of the State, its officers, agents or employees.

10. INDEPENDENT CONTRACTOR/GRANTEE

While performing services hereunder, the Grantee is an independent and not an officer, agent or employee of the State of South Dakota. The Grantee will provide the State with its Employer Identification Number, Federal Tax Identification Number or Social Security Number; DUNS Number; and SAM registration upon execution of this Agreement.

11. SUBCONTRACTING/SUBAWARD

The Grantee may not use subcontractors/subaward to perform the services described herein without the express prior written consent of the State. The Grantee is solely responsible for the performance of any subcontractor/subaward. The Grantee will include provisions in its subcontracts/subaward requiring its subcontractors/subawards to comply with the applicable provisions of this Agreement, to indemnify the State, and to provide insurance coverage for the benefit of the State in a manner consistent with this Agreement. The Grantee will cause its subcontractors, agents, and employees to comply with applicable federal, state and local laws, regulations, ordinances, guidelines, permits and requirements and will adopt such review and inspection procedures as are necessary to assure such compliance.

12. OWNERSHIP RIGHTS

The Grantee hereby acknowledges and agrees that all reports, plans, specifications, technical data, miscellaneous drawings, software system programs and documentation, procedures, or files, operating instructions and procedures, source code(s) and documentation, including those necessary to upgrade and maintain any software program, and all information contained therein provided to the State by the Grantee in connection with its performance of services under this Agreement shall belong to and is the property of the State and will not be used in any way by the Grantee without the written consent of the State. Papers, reports, forms, software programs, source code(s) and other material which are a part of the work under this Agreement will not be copyrighted without written approval of the State.

13. COMPLIANCE WITH LAW

The Grantee will comply with all federal, state, and local laws, regulations, ordinances, guidelines, permits and requirements applicable to providing services pursuant to this Agreement, and will be solely responsible for obtaining current information on such requirements.

14. COMPLIANCE WITH LAW

The parties mutually agree that neither of them shall disclose the contents of the agreement except as required by applicable law or as necessary to carry out the terms of the agreement or to enforce that party's rights under this agreement. Grantee acknowledges that the State and its agencies are public entities and thus are bound by South Dakota open meetings and open records laws. It is therefore not a breach of this agreement for the State to take any action that the State reasonably believes is necessary to comply with the South Dakota open records or open meetings laws, including but not limited to posting this Agreement on the State's website. If work assignment performed in the course of this Agreement required security requirements or clearance, the Grantee will be required to undergo investigation.

15. ASSIGNMENT, AMENDMENTS, AND WAIVER

- a. Assignment: The Grantee shall neither assign nor transfer any rights or obligations under this agreement without the prior written consent of the State.
- b. Amendments: If there are any amendments to this agreement, they must be in writing. Amendments will not be effective until they have been executed and approved by the State and Grantee.
- c. Waiver: All other prior discussions, communications, and representations concerning the subject matter of the Agreement are superseded by the terms of this Agreement, and except as specifically provided herein, this Agreement constitutes the entire agreement with respect to the subject matter hereof.

16. DEBARMENT OR SUSPENSION

The Grantee certifies that neither Grantee nor its principals, nor its subgrantees or consultants are presently debarred, suspended, proposed for debarment or suspension, or declared ineligible from participating in transactions by the federal government or any state or local government department or agency. The Grantee further agrees that it will immediately notify the State if during the term of this Agreement Grantee or its principals, or its subgrantee or consultants become subject to debarment, suspension or ineligibility from participating in transactions by the federal government, or by any state or local government department or agency. The Grantee further certifies that neither it nor its principals, nor its subgrantees or consultants have, within a three (3) year period preceding the awarding of this Agreement, been convicted of or had a civil judgment rendered against it for commission of fraud or been convicted of a criminal offense in connection with obtaining, attempting to obtain, or performing a federal, state, or local transaction or contract or been convicted of a violation of federal or state antitrust statutes, embezzlement, theft, forgery, bribery, falsifications, destruction of records, making false statements, or receiving stolen property. Grantee further certifies that neither it nor its principals, nor its subgrantees or consultants, have within a three (3) year period preceding this Agreement, had a federal, state, or local transaction terminated for cause or default.

17. GOVERNING LAW AND VENUE

This Agreement shall be governed by and construed in accordance with the laws of the State of South Dakota. Any lawsuit pertaining to or affecting this Agreement shall be venued in Circuit Court, Sixth Judicial Circuit, Hughes County, South Dakota.

18. PUBLICITY

The Grantee shall not without the written consent of the State advertise, publicly announce or provide to any other person information relating to the existence or details of the Agreement or use the State's name in any format for any promotion, publicity, marketing or advertising purpose.

The Grantee with written consent of the State when issuing statements, press releases, request for proposals, bid solicitations, and other documents describing projects or programs funded, pursuant to this Agreement, in who or in part with State funds, the Grantee shall, state:

- a. the percentage of the total cost of the program or project which is financed with State funds;
- b. the dollar amount of State funds for the project or program; and
- c. the percentage and dollar amount of the total costs of the project or program that will be funded by nongovernment sources.

19. RESTRICTION OF BOYCOTT OF ISRAEL

Pursuant Executive Order 2020-01, for providers with five (5) or more employees who enter into an agreement with the State of South Dakota that involves the expenditure of one hundred thousand dollars (\$100,000) or more, by signing this Agreement the Provider certifies and agrees that it has not refused to transact business activities, have not terminated business activities, and has not taken other similar actions intended to limit its commercial relations, related to the subject matter of the agreement, with a person or entity that is either the State of Israel, or a company doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel to do business, or doing business in the State of Israel, with the specific intent to accomplish a boycott or divestment of Israel in a discriminatory manner. It is understood and agreed that, if this certification is false, such false certification will constitute grounds for the State to terminate this agreement. The Provider further agrees to provide immediate written notice to the State if during the term of the agreement it no longer complies with this certification and agrees such noncompliance may be grounds for contract termination.

20. TERMINATION PROVISION

- a. **TERMINATION FOR CONVENIENCE:** This Agreement may be terminated by either party hereto upon sixty (60) days written notice. The Grantee shall be paid for work satisfactorily completed prior to the effective date of the termination, but in no event shall the Grantee be entitled to recover loss of profits.
- b. **NON-APPROPRIATION:** This Agreement depends upon the continued availability of appropriated funds and expenditure authority from the Legislature for this purpose. If for any reason the Legislature fails to appropriate funds or grant expenditure

authority, or funds become unavailable by operation of law, this Agreement will be terminated by the State. Termination for any of these reasons is not a default by the State nor does it give rise to a claim against the State.

- c. TERMINATION FOR CAUSE: This Agreement may be terminated by the State in the event the Grantee breaches any of the terms or conditions hereof at any time with or without notice. If termination for such a default is effected by the State, any payments due to the Grantee at the time of termination may be adjusted to cover any additional costs to the State because of Grantee's default. Upon termination the State may take over the work and may award another party an agreement to complete the work under this Agreement. If after the State terminates for a default by Grantee it is determined that Grantee was not at fault, then the Grantee shall be paid for eligible services rendered and expenses incurred up to the date of termination.

21. STATE OF SOUTH DAKOTA GRANT RECIPIENT OR SUBRECIPIENT ATTESTATION

By completing this form, you, the recipient or subrecipient, attest to meeting the following requirements per SDCL 1-56-10:

- (1) A conflict of interest policy is enforced within the recipient's or subrecipient's organization;
- (2) The Internal Revenue Service Form 990 has been filed, if applicable, in compliance with federal law, and is displayed immediately after filing on the recipient's or subrecipient's website;
- (3) An effective internal control system is employed by the recipient's or subrecipient's organization; and
- (4) If applicable, the recipient or subrecipient is in compliance with the federal Single Audit Act, in compliance with § 4-11-2.1, and audits are displayed on the recipient's or subrecipient's website.