

### Applications now open: Teaching Online Certificate

One teacher (with administrator approval and letter of reference) from each attendance center in every South Dakota K-12 school district/system (public, non-public, tribal/BIE) may now apply for the opportunity to take coursework to earn the Quality Matters® Teaching Online Certificate. Cohorts (organized by grade level or content area) will begin coursework in January 2021. See course descriptions below.

Funding for this opportunity is made possible through the South Dakota Department of Education’s Rethinking K-12 Education Models (REM) grant.

#### Time commitment

- Participants must complete all coursework and then serve in a leadership or mentor role for other educators in their school
- Seven courses over 11 weeks (most asynchronously)
- Two sessions of synchronous meetings (two hours each; two consecutive days) (outside of the teaching day)
- On average, seven hours of coursework per week

**Additional benefit:** Each district/system will receive a subscription to Quality Matters and can take advantage of all the resources offered by QM over the three-year period of the grant.

**To apply:** Fill out [this application](#) and submit a letter of reference to [Stephanie Hansen](#), with the South Dakota Department of Education. Applications will not be considered without a letter.

Please contact Stephanie Hansen ([stephaniea.hansen@state.sd.us](mailto:stephaniea.hansen@state.sd.us)) for more information.

Course Title	Description	Time Commitment	Competency
<b>Gauging Your Technology Skills</b>	Participants in this one-week workshop will assess their current level of skill with technologies related to teaching online and develop a plan to improve their skills.	Two 2-hour synchronous sessions with approximately 1 hour of online prep work	Identify technology skills gaps and be able to fill those gaps through available resources.
<b>Evaluating Your Course Design</b>	Participants in this two-week workshop will evaluate the instructional design of an online course (ideally, one they will be teaching), with an emphasis on how that design affects the delivery of the course.	2 weeks/ 5-6 hours per week	Evaluate the instructional design of online courses using established quality assurance standards and rectify deficiencies through teaching.
<b>Exploring Your</b>	Each module begins with	1 week/ 8-9 hours per	Evaluate the instructional

<b>Institution's Policies</b>	a scenario that prompts you to consider what you would do in the given situation, followed by resources, examples, and a "Policy Exploration" assignment in which you investigate your institution's policies, and concludes with a forum where you can discuss your findings, questions, and experiences with your colleagues.	week	design of online courses using established quality assurance standards and rectify deficiencies through teaching.
<b>Orienting Your Online Learners</b>	Participants in this one-week workshop will learn why and how to orient learners to online learning in general as well as to a particular online course	2 weeks/ 9-10 hours per week	Explain why and how to orient learners to online learning and to online courses.
<b>Connecting Learning Theories to Your Teaching Strategies</b>	Participants in this two-week workshop will learn about several different theories of learning and how teaching strategies based on those theories can promote learning.	2 weeks/ 9-10 hours per week	Select teaching strategies based on learning theories.
<b>Creating Presence in Your Online Course</b>	Participants in this two-week workshop will learn how to create three types of presence in online courses: instructor, social, and cognitive.	2 weeks/ 6-7 hours per week	Describe how to create instructor, social, and cognitive presence in online courses.
<b>Assessing Your Learners</b>	Participants in this one-week workshop will learn about assessing teaching and learning in the online environment.	2 weeks/ 5-6 hours per week	Assess learning in online courses and explain ways to assess teaching in online courses.

This certificate program is not a for-credit program.