

District \_\_\_\_\_  
 School \_\_\_\_\_  
 School Principal or Administrator \_\_\_\_\_  
 E-mail & Phone Number \_\_\_\_\_

**Enter the names of the mentor applicants below and provide a rating of 1-4 for each of the areas listed. A rating of 4 is the highest. Add additional rows if needed.**

Name of Mentor Applicant(s)	Teaching Competency	Interpersonal Skills/ Feedback	Understands social, academic and professional needs of new teachers	Professionalism/ Confidentiality	Able to discuss & advise on best practices & pedagogy

**Enter the names of the new teachers who would like to participate in the program. Add additional rows if needed.**

Name of New Teacher (s)	Teacher Email

**We would like the Mentors/New Teachers to be paired as shown below: Add additional rows if needed. \*Please indicate if the two teachers are in different districts\***

Name of Mentor	Name of New Teacher

**I, the undersigned, have read and understand the requirements for mentor applicant(s) and teacher(s) and give my permission for the following individuals to participate in the South Dakota Department of Education Statewide Mentoring Program.**

Building Principal \_\_\_\_\_  
 Signature & Date

Business Manager \_\_\_\_\_  
 Signature & Date

This signed sheet may be returned by mail to: SD DOE, Attn: Kelly Royer, Office of Teaching and Learning, 800 Governor's Drive, SD 57501 or scanned and emailed to [SDMentoring@state.sd.us](mailto:SDMentoring@state.sd.us)

**This form must be received before mentors and new teachers can begin participation in the mentor program.**

# SOUTH DAKOTA MENTORING PROGRAM OVERVIEW

<b>Mentors</b>	<b>New Teachers</b>
<p style="text-align: center;"><b><u>Eligibility</u></b></p> <ul style="list-style-type: none"> <li>• At least five years of teaching experience, one of which is within the last seven years in a school or other education related field</li> <li>• Must hold a valid or expired teaching certificate</li> </ul>	<p style="text-align: center;"><b><u>Eligibility</u></b></p> <ul style="list-style-type: none"> <li>• Must be a first- or second-year teacher employed by a South Dakota Public School (or started teaching no sooner than January of 2024)</li> </ul>
<p style="text-align: center;"><b><u>Duration</u></b></p> <ul style="list-style-type: none"> <li>• A mentor will be selected to work with a beginning teacher for a period of two years</li> </ul>	<p style="text-align: center;"><b><u>Duration</u></b></p> <ul style="list-style-type: none"> <li>• New Teachers agree to participate in the mentor program for a period of two years</li> </ul>
<p style="text-align: center;"><b><u>Requirements</u></b></p> <ul style="list-style-type: none"> <li>• Must obtain administrative sign-off to participate in the program</li> <li>• Participate in the SD Mentoring Professional Learning Community:               <ul style="list-style-type: none"> <li>○ Mentor Seminar at various locations across the state (Offered July-September 2024)</li> <li>○ Series of two online webinars</li> </ul> </li> <li>• Participate kick-off with assigned new teacher. (Offered July-September 2024)</li> <li>• Provide 30 hours of mentoring (based on mentor guidelines to include South Dakota Framework for Teaching) during the 2024-2025 school year</li> <li>• Attend Summer Academy Sioux Falls or Rapid City</li> <li>• Maintain Mentor log</li> </ul>	<p style="text-align: center;"><b><u>Requirements</u></b></p> <ul style="list-style-type: none"> <li>• Must obtain administrative sign-off to participate in the program</li> <li>• Participate in a kick-off with assigned Mentor (Offered July-September 2024)</li> <li>• Participate in 30 hours of mentoring (based on mentor guidelines to include South Dakota Framework for Teaching) during the 2024-2025 school year</li> <li>• Attend Summer Academy in Sioux Falls or Rapid City</li> </ul>
<p style="text-align: center;"><b><u>Compensation</u></b></p> <ul style="list-style-type: none"> <li>• <b>All compensation and reimbursements go through the school district</b></li> <li>• Stipend of \$1,500 for completion of all mentor requirements of the mentor program (\$1,300 for any additional new teacher)               <ul style="list-style-type: none"> <li>○ Stipends will be pro-rated based upon not meeting program requirements.</li> </ul> </li> <li>• Meal, mileage, and hotel reimbursement to attend Mentor Seminar</li> <li>• Meal and mileage reimbursement to attend kick-off event</li> <li>• Mileage reimbursement to visit new teacher</li> <li>• Upon completion of the two-year program, certified teachers will have met the credit requirements to renew their teacher certificate</li> </ul>	<p style="text-align: center;"><b><u>Compensation</u></b></p> <ul style="list-style-type: none"> <li>• <b>All compensation and reimbursements go through the school district</b></li> <li>• Mileage and Meal reimbursement to attend kick-off event</li> <li>• Mileage reimbursement to visit mentor</li> <li>• Upon completion of the two-year program, certified teachers will have met the credit requirements to renew their teacher certificate.</li> <li>• Participation in the program and <b>purchasing credits</b> both years will satisfy the district mentoring requirements for alternative certification teachers.</li> </ul>
<p><b><u>Substitute Reimbursement</u></b></p> <p>Mentoring Seminar</p> <ul style="list-style-type: none"> <li>• District will receive up to \$125 substitute reimbursement per mentor if they attend Kick-Off Event and Seminar after the school year has begun.</li> </ul>	