

**Minutes of the  
Committee of Practitioners Conference Call Meeting  
May 6, 2013**

**Call to Order**

The conference call meeting was called to order at 3:00 p.m. CDT.

**Attendance**

Members present on the phone were: Becky Guffin, Lori Bouza, Joan Dunmire, Becky Eeten, and Tina Titze.

Staff persons in attendance at the DOE office and on the meeting were: Ann Larsen, Abby Javurek-Humig, Shannon Malone, Betsy Chapman, Jordan Dueis, Dawn Smith, Jenifer Palmer, Shawna Poitra, Ben Morrison, and Laura Johnson Frame. Also in attendance was Heather Hoak, McRel consultant.

**Priority School Guidance**

Prior to the meeting each committee member was emailed a copy of the Priority School Guidance. After the copy was emailed out a Table of Contents was added to the document. A brief overview of the document was provided by Shannon Malone and Abby Javurek-Humig.

- The committee was informed that the Department is launching the Multi-Tiered System of Support to be used in the areas of reading/language arts, math, and behavior. This program will be an expansion of Response to Intervention.
- The document addresses the State's alignment with US ED's turnaround principles through the implementation of supports and interventions.
- The document includes information on the requirement of identified schools to use the SD Leading Effectively-Achieving Progress (LEAP). LEAP is a computer software program that guides a school through the implementation of key indicators of effective school management and is also a repository of data and documents for the schools.

The committee asked questions about the expected timelines, when schools will know they have been identified. Staff stated that dates have been set for regional meetings the first and second weeks of Augusts.

**Focus School Guidance**

Prior to the meeting each committee member was emailed a copy of the Priority School Guidance. After the copy was emailed out a Table of Contents was added to the document. A brief overview of the document was provided by Shannon Malone and Abby Javurek-Humig. Two areas discussed included:

- Focus schools must set aside 10% of their school-level Title I allocations to implement targeted interventions or professional development as approved by the SD DOE.

-For a Focus School to qualify for a 1003(a) grant, a school must be able to show that their 10% school level set aside funds have already been expended to support effective interventions and/or professional development.

The committee was advised that comments could be provided to SD DOE through May 9. The documents will go to the Statewide System of Recognition, Accountability, and Support (SSRAS) team for review. The SSRAS team is composed of SD DOE staff from across the various department divisions. The two guidance documents will be submitted to US ED at the end of May to meet the timelines established to implement the ESEA waiver.

**Announcement**

Malone advised the committee that the consolidated application for Title funds is currently being revised and will be open to the districts about May 15. The Department has not received preliminary allocations from US ED. Webinars will be conducted for the districts at the same time as the application is opened.

**Next Meeting**

A reminder was given that the next meeting will be held on June 6 at the SD DOE building in Pierre.

**Adjournment**

The meeting was adjourned by consensus at 4 p.m.