

Form 470

A competitive bidding process is a formal process to identify and request the products and services you need so that potential service providers can review those requests and submit bids for them. To open the process, applicants must post a Form 470 to the USAC website within the E-Rate Productivity Center (EPC) Portal.

The entity that will run the competitive bidding process - which may be you, a state procurement agency, or another entity that you have authorized to negotiate on your behalf with a Letter of Agency (LOA) - certifies an FCC Form 470 (Description of Services Requested and Certification) in the E-Rate Productivity Center (EPC) and must be prepared to receive and evaluate bids and negotiate with service providers. Vendor bids are not submitted to USAC or through a central portal.

Filing the Form 470

The Form 470 for the upcoming funding year is generally available on the USAC website by July 1 of the preceding year. For example, for FY 2026 (the service period begins July 1, 2026), the Form 470 became available on the USAC website for filing on or after July 1, 2025. Applicants that are seeking month-to-month services must use the Form 470 for the upcoming funding year and may not file prior to July 1. However, for applicants that have large procurements and intend to sign contracts for those services, Form 470s may be filed at any time.

After the Form 470 is certified, USAC will issue a Form 470 Receipt Notification Letter (RNL) in the entity's EPC News feed. Applicants can edit some fields in a certified FCC Form 470. Allowable changes include:

- Editing an application name
- Changing the main contact person and/or technical contact person
- Making minor, non-substantive updates to an RFP

Applicants must wait at least 28 days from the date the FCC Form 470 is certified before closing the competitive bidding process. Changes to the FCC Form 470 beyond the allowable changes require applicants to re-post a new Form 470, or in the case of an RFP being issued with a Form 470, to extend the bidding period by 28 days from making the changes and posting an addendum in the Form 470 portal.

If a consultant is assisting you with the application process, you must go to your organization profile in EPC, add your consultant in the Manage Your Organization Relationships area of your EPC account, and identify your consultant on your Form 470.

Requests for Proposal (*Please refer to Tab 8 of this Manual for more detailed information*)

The entity filing a Form 470 may issue a Request for Proposal (RFP) in addition to the Form 470. In general, an RFP is a formal bidding document that describes the project and requested services in sufficient detail so that potential bidders understand the scope, location, and any other requirements. However, USAC uses "RFP" or "RFP document" generically to refer to any bidding document that

describes your project and requested services in more detail than in the fields provided on the Form 470.

E-Rate Program rules do not require applicants to issue an RFP. Generally, you are not required to issue an RFP unless your state or local procurement rules or regulations require you to do so. However, if you have issued or will issue an RFP, you must upload that document in EPC. Do not upload a document that simply contains a link to the RFP.

There are additional competitive bidding requirements for leased dark fiber and for self-provisioned networks. The eligible service options are represented on the FCC Form 470 by various drop-down options. The FCC Form 470 Category One Services Drop-Down Menu Reference Table provides additional guidance about how to select the correct drop-down option and when an RFP is required.

Please note that an RFP is required in EPC if you are requesting the options for:

- "Leased Dark Fiber and Leased Lit Fiber"
- "Self-Provisioned Network and Services Provided Over Third Party Networks"
- "Network Equipment"
- "Maintenance & Operations"
- "Cellular Data Plan/Air Card Service"
- "Other"

If you issue RFP documents after your Form 470 is certified, you are required to upload them to your form using the Add an RFP Document feature in the Related Actions menu on your form in EPC. You must also extend the 28 day waiting period from the date that you uploaded the RFP document in EPC.

Exemptions from Filing a Form 470

Commercially available business class Internet access services are exempt from the FCC Form 470 posting requirement if they cost \$3,600 (prediscount) or less annually per entity (school or library), including any one-time costs such as installation; provide bandwidth speeds of at least 100 Mbps downstream and 10 Mbps upstream; and provide basic conduit access to the Internet at those required minimum speeds. This exemption applies even if the service is purchased on a non-contract month-to-month basis.

This exemption is intended to assist the smallest applicants with making the E-Rate application process easier. These requirements are per building and cannot be averaged over several buildings.

Libraries with annual Category 2 purchases of \$3,600.00 or less (prediscount) also are exempt from having to post a FCC Form 470. This amount is per library and cannot be averaged across multiple libraries.



Form 470 Filing Guide

E-Rate Funding Year 2026

July 1, 2026 – June 30, 2027

South Dakota Applicants

Debra Kriete, Esq.
South Dakota State E-Rate Coordinator
for the South Dakota Department of Education
October 2025



Agenda

- ❖ Changes for FY 2026
- ❖ Bidding Requirements and Exemptions
- ❖ Category 1 Service Requests
 - ❖ Internet
 - ❖ Broadband Circuit (WAN circuit)
- ❖ Category 2 Service Requests
 - ❖ Internal Connections
 - ❖ Managed Internal Broadband Service
 - ❖ Basic Maintenance



Changes to Form 470

Changes Beginning in FY 2025

- ❖ Drop down menu options in C1 for:
 - ❖ School Bus Wi-Fi
 - ❖ Off-Campus Hot Spots
 - ❖ *Do not use these drop down options because the FCC rescinded eligibility of school bus Wi-Fi and off campus hotspots*
- ❖ RFP new functionality – can upload initial RFP document **after** certifying Form 470
 - ❖ System question: is this a “substantial change” to the original Form 470/RFP?
 - ❖ Answer yes – system recalculates the 28-day waiting period and Allowable Contract Date
 - ❖ *Recommend always say “yes” and restart the 28-day waiting period*
 - ❖ Ability to cancel Forms 470 and view canceled forms
 - ❖ Form 470 can be cancelled if the Form has not been cited on any Form 471 (incomplete or certified)

Off-Campus Equipment and Service Rescinded from E-Rate Eligibility

- ❖ On 9/30/2025, FCC voted to rescind the eligibility of any off-campus hot spot equipment and service including hot spots and bus Wi-Fi.
- ❖ ***Addressing the Homework Gap through the E-Rate Program*** – The Commission adopted an Order on Reconsideration that finds that section 254 of the Communications Act of 1934, as amended, does not permit the funding of off-premises use of Wi-Fi hotspots and Internet services and makes them ineligible for E-Rate support. (WC Docket No. 21-31)
- ❖ ***Modernizing the E-Rate Program for Schools and Libraries*** – The Commission adopted a Declaratory Ruling that determined that Wi-Fi, or other similar access point technologies, including the equipment needed to provide such service, on school buses is ineligible for E-Rate funding. (WC Docket No. 13-184).



Bidding Exemptions

Bidding Exemptions

- ❖ Multi-year contract that was competitively bid using FCC Form 470 in a prior year
- ❖ Multi-year contract with voluntary extension term that was included in the original contract
- ❖ CABIO - Commercially Available Business Internet Option
- ❖ Libraries' Category 2 purchases that total \$3,600 or less

CABIO

- ❖ Must meet **all** the following factors:
 - ❖ **Commercially available:** This means that it is publicly available to non-residential customers (such as enterprise, small business, or other government customers) in the same form and at the same rates that it is offered to schools or libraries.
 - ❖ Therefore, it may not be purchased through a master contract signed for just certain customers, even if the contract includes schools and libraries.
 - ❖ **Low cost:** This means that the total annual pre-discount cost for the service, including any one-time costs such as installation, does not exceed \$3,600 per year per school or library.
 - ❖ **High-speed:** This means that the service must provide bandwidth speeds of at least 100 Mbps downstream and 10 Mbps upstream and provide basic conduit access to the Internet at those required minimum speeds.
 - ❖ *Note: the speeds listed above are advertised speeds and not necessarily actual speeds.*

Low Cost, Category 2 for Libraries

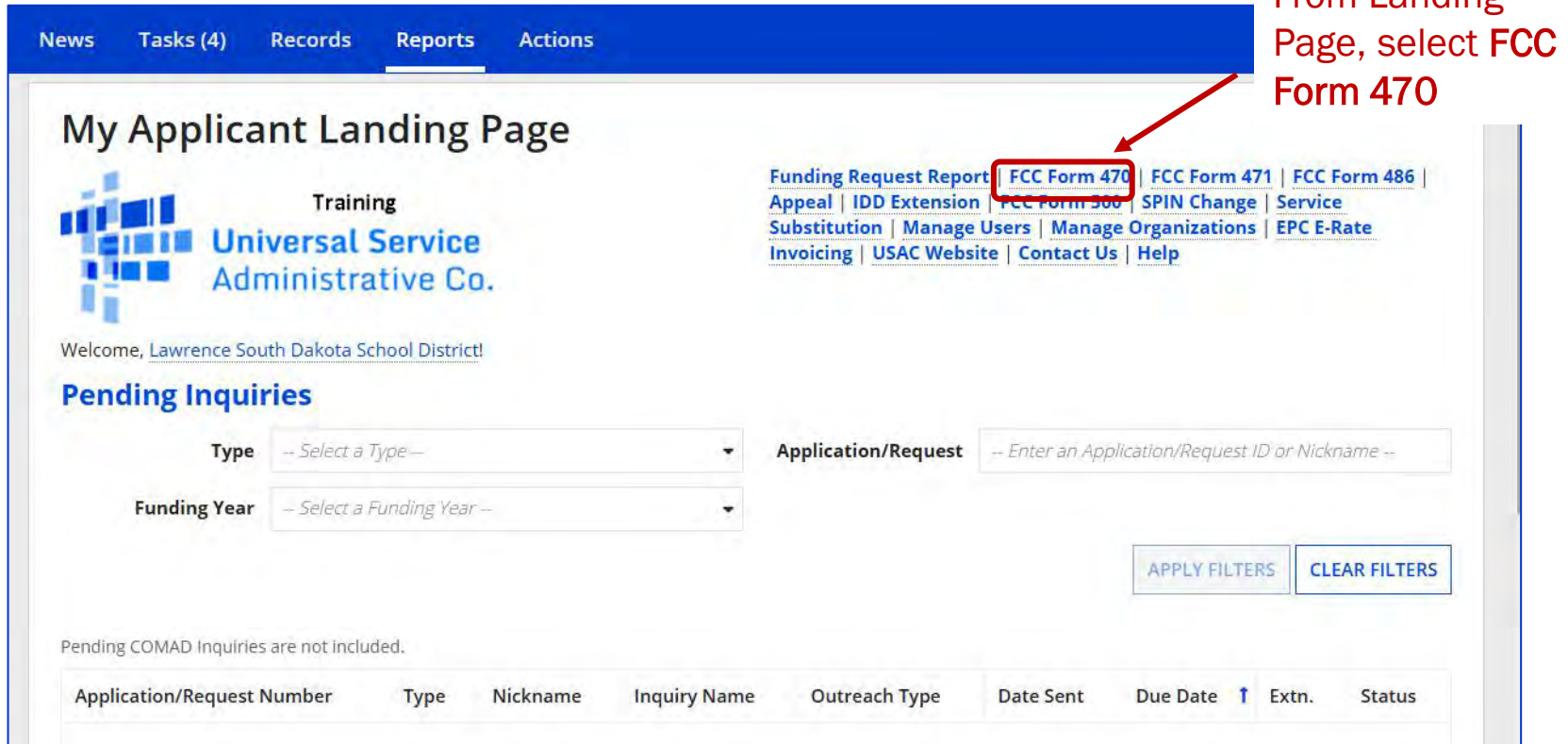
- ❖ Beginning in FY 2024, a special bidding exemption is available only for libraries that meet all the following factors:
 - ❖ Purchase of C2 is \$3,600 or less in a single year
 - ❖ Exemption is specific to one library and cannot be averaged across multiple libraries in a library system
 - ❖ The exemption is for all C2 purchases in a single year
 - ❖ \$3,600.00 is the ***prediscount amount*** of the exemption



C1 Form 470 Filing

Starting Form 470

From Landing Page, select FCC Form 470



The screenshot shows the 'My Applicant Landing Page' for the Training Universal Service Administrative Co. The page has a blue header with navigation tabs: News, Tasks (4), Records, Reports, and Actions. The 'Reports' tab is selected. Below the header, the page title 'My Applicant Landing Page' is displayed. To the left is the logo for the Training Universal Service Administrative Co. Below the logo, a welcome message reads 'Welcome, Lawrence South Dakota School District!'. To the right of the logo, there is a list of links: Funding Request Report, FCC Form 470 (highlighted with a red box and an arrow), FCC Form 471, FCC Form 486, Appeal, IDD Extension, FCC Form 500, SPIN Change, Service Substitution, Manage Users, Manage Organizations, EPC E-Rate Invoicing, USAC Website, Contact Us, and Help. Below the links, there is a section titled 'Pending Inquiries' with two dropdown menus: 'Type' (with a placeholder '-- Select a Type --') and 'Funding Year' (with a placeholder '-- Select a Funding Year --'). To the right of these dropdowns is a text input field for 'Application/Request' with a placeholder '-- Enter an Application/Request ID or Nickname --'. Below the input field are two buttons: 'APPLY FILTERS' and 'CLEAR FILTERS'. At the bottom of the page, a note states 'Pending COMAD Inquiries are not included.' Below the note is a table with the following columns: Application/Request Number, Type, Nickname, Inquiry Name, Outreach Type, Date Sent, Due Date (with an upward arrow icon), Extn., and Status.

News Tasks (4) Records **Reports** Actions

My Applicant Landing Page

Training
Universal Service
Administrative Co.

Welcome, Lawrence South Dakota School District!

Pending Inquiries

Type -- Select a Type --

Funding Year -- Select a Funding Year --

Application/Request -- Enter an Application/Request ID or Nickname --

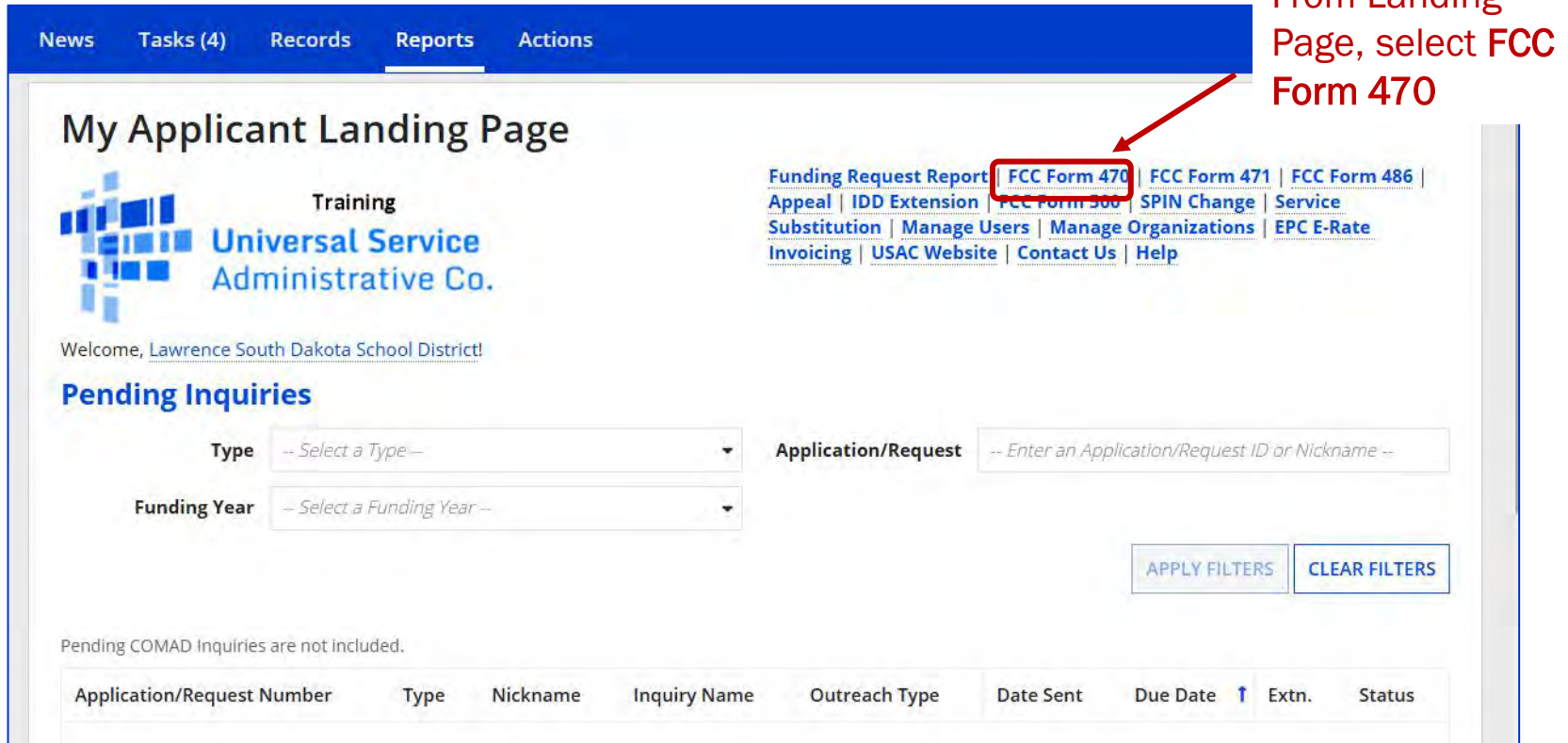
APPLY FILTERS CLEAR FILTERS

Pending COMAD Inquiries are not included.

Application/Request Number	Type	Nickname	Inquiry Name	Outreach Type	Date Sent	Due Date ↑	Extn.	Status
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Starting Form 470

From Landing Page, select FCC Form 470



The screenshot shows the 'My Applicant Landing Page' for the Training Universal Service Administrative Co. The page has a blue header with navigation tabs: News, Tasks (4), Records, Reports, and Actions. The 'Reports' tab is selected. Below the header, the page title 'My Applicant Landing Page' is displayed. To the left is the logo for the Training Universal Service Administrative Co. Below the logo is a welcome message: 'Welcome, Lawrence South Dakota School District!'. To the right of the logo is a list of links: Funding Request Report, FCC Form 470 (highlighted with a red box and an arrow), FCC Form 471, FCC Form 486, Appeal, IDD Extension, FCC Form 500, SPIN Change, Service Substitution, Manage Users, Manage Organizations, EPC E-Rate Invoicing, USAC Website, Contact Us, and Help. Below the links is a section titled 'Pending Inquiries' with two dropdown menus: 'Type' (set to '-- Select a Type --') and 'Funding Year' (set to '-- Select a Funding Year --'). To the right of these dropdowns is a text input field for 'Application/Request' (set to '-- Enter an Application/Request ID or Nickname --'). Below the input field are two buttons: 'APPLY FILTERS' and 'CLEAR FILTERS'. At the bottom of the page, there is a note: 'Pending COMAD Inquiries are not included.' Below the note is a table with the following columns: Application/Request Number, Type, Nickname, Inquiry Name, Outreach Type, Date Sent, Due Date (with an upward arrow icon), Extn., and Status.

News Tasks (4) Records **Reports** Actions

My Applicant Landing Page

Training
Universal Service
Administrative Co.

Welcome, Lawrence South Dakota School District!

Pending Inquiries

Type -- Select a Type --

Funding Year -- Select a Funding Year --

Application/Request -- Enter an Application/Request ID or Nickname --

APPLY FILTERS CLEAR FILTERS

Pending COMAD Inquiries are not included.

Application/Request Number	Type	Nickname	Inquiry Name	Outreach Type	Date Sent	Due Date ↑	Extn.	Status
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Application Nickname

FCC Form 470 - Funding Year 2025

Lawrence South Dakota School District - Create your own nickname - this one is "FY 2025 Training 470" - Form #250000161

Last Saved: 11/17/2024 3:56 AM EST

Basic Information

Service Requests

Technical Contact
Information

Procurement
Information

FCC Form 470 Review

Certifications &
Signature

› **FCC Notice Required By The Paperwork Reduction Act (OMB Control Number: 3060-0806)**

✓ **Billed Entity Information**

Lawrence South Dakota School District

100 Main Street

Lead, SD 57754

555-555-1231

school.district7.user1@mailinator.com

Billed Entity Number: 120

FCC Registration Number: 1231231230

Application Nickname

Please enter an application nickname here *

Create your own nickname - this one is "FY 2025 Training 470"

DISCARD FORM

Don't use Save and Share – you lose ability to work on form and it is sent to other EPC users in your portal

SAVE & SHARE

SAVE & CONTINUE

Next Screen – Review Only

FCC Form 470 - Funding Year 2025

Lawrence South Dakota School District - Create your own nickname - this one is "FY 2025 Training 470" - Form #250000161

Last Saved: 11/17/2024 3:57 AM EST

Basic Information

Service Requests

Technical Contact
Information

Procurement
Information

FCC Form 470 Review

Certifications &
Signature

Where applicable, we've completed this section of the form based on information from your applicant entity's profile. If any of the non-editable information is incorrect, or you wish to change the information, please update your profile first by going to your entity record, and clicking Manage Organization from the Related Actions menu. If you do not have access to Manage Organization, please contact your applicant entity's account administrator or create a customer service case to request updates to your applicant entity's profile.

▼ Application Type and Recipients of Service

Applicant Type: School District

Number of Eligible Entities: 3

Recipient(s) of
Service ☒ Public School
☒ Public School District

Recipients of Service

Billed Entity Name	Billed Entity Number
Lawrence South Dakota School District	120

BACK

DISCARD FORM

SAVE & SHARE

SAVE & CONTINUE

Contact Person

FCC Form 470 - Funding Year 2025

Lawrence South Dakota School District - Create your own nickname - this one is "FY 2025 Training 470" - Form #250000161

Last Saved: 11/17/2024 3:58 AM EST

Basic Information

Service Requests

Technical Contact
Information

Procurement
Information

FCC Form 470 Review

Certifications &
Signature

Next, you will identify the individuals assisting in seeking E-rate support.

Consultant Information

There are currently no consulting firms associated with your organization. If this is in error, please update your organization profile.

Contact Information

Are you the main contact person?

YES ✓

NO

Usually this is the person who is drafting the 470.

School District 7 User 1

school.district7.user1@mailinator.com

555-555-5556

BACK

DISCARD FORM

SAVE & SHARE

SAVE & CONTINUE

Choose Categories

FCC Form 470 - Funding Year 2025

Lawrence South Dakota School District - Create your own nickname - this one is "FY 2025 Training 470" - Form #250000161

Last Saved: 11/17/2024 3:58 AM EST

Basic Information

Service Requests

Technical Contact
Information

Procurement
Information

FCC Form 470 Review

Certifications &
Signature

Next, you will identify the category(s) of service requested.

Visit [our website](#) for more information on how to file the FCC Form 470.

Category(s) of Service

What are the category(s) of service that you are requesting?

CATEGORY 1 ✓

- Data Transmission and/or Internet Access

CATEGORY 2 ✓

- Internal Connections
- Basic Maintenance of Internal Connections
- Managed Internal Broadband Services

Choose at least 1 category of service here. All service requests can be on one Form 470 – both C1 and C2

Suggestion – post a different form 470 for each RFP you may have.

BACK

DISCARD FORM

SAVE & SHARE

SAVE & CONTINUE

RFP Upload?

FCC Form 470 - Funding Year 2025

Lawrence South Dakota School District - Create your own nickname - this one is "FY 2025 Training 470" - Form #250000161

Last Saved: 11/17/2024 3:59 AM EST

Basic Information

Service Requests

Technical Contact Information

Procurement Information

FCC Form 470 Review

Certifications & Signature

If you are using RFPs for any of the requested services, start by uploading them all first.

RFPs for Service Requests

Is there a RFP for any of the services you are requesting?

YES

NO ✓

BACK

DISCARD FORM

SAVE & SHARE

SAVE & CONTINUE

In this example, there is no RFP document being uploaded when the Form 470 is created, so the answer to the RFP question is "No." Remember that the new functionality allows for an RFP document to be uploaded later but the 28-day bidding clock should be reset on the day that the RFP document is uploaded, and the new due date will apply to the entire form 470 (all the service requests on the Form 470 – not just those relating to the uploaded RFP).

Upload RFP

FCC Form 470 - Funding Year 2025

Lawrence South Dakota School District - Create your own nickname - this one is "FY 2025 Training 470" - Form #250000161

Last Saved: 11/17/2024 3:59 AM EST


Basic Information **Service Requests** Technical Contact Information Procurement Information FCC Form 470 Review Certifications & Signature

If you are using RFPs for any of the requested services, start by uploading them all first.

RFPs for Service Requests

Is there a RFP for any of the services you are requesting?

Please upload all RFPs for the services you are requesting. ?

 Drop file here

You must upload your actual RFP document. Uploading a document with a hyperlink to another website, including bid management sites, is not sufficient and can lead to funding denial.

In this example, there is one RFP document created for all C1 and C2 service requests. If you have multiple RFP documents, it is recommended that you file separate Form 470s for each RFP.

Associate RFPs with Service Requests

FCC Form 470 - Funding Year 2025

Lawrence South Dakota School District - Create your own nickname - this one is "FY 2025 Training 470" - Form #250000161

Last Saved: 11/17/2024 4:03 AM EST

Basic Information

Service Requests

Technical Contact Information

Procurement Information

FCC Form 470 Review

Certifications & Signature

Next, you will indicate whether RFPs are applicable across a category.

RFPs for Service Requests

If applicable, please select the RFP(s) that apply to all new category ONE services.

☒ RFP Doc

This selection will only apply to new service requests. Selecting and deselecting RFPs above will not affect service requests already added to this FCC Form 470.

If applicable, please select the RFP(s) that apply to all new category TWO services.

☒ RFP Doc

This selection will only apply to new service requests. Selecting and deselecting RFPs above will not affect service requests already added to this FCC Form 470.

BACKDISCARD FORM

In this example, there is one RFP document created for all C1 and C2 service requests. If you have multiple RFP documents, it is recommended that you file separate Form 470s for each RFP.

SAVE & SHARE

SAVE & CONTINUE

19



Form 470 Category 1 Internet Service Request

Add New Service Request – Category 1

Lawrence South Dakota School District - Create your own nickname - this one is "FY 2025 Training 470" - Form #250000161

Last Saved: 11/17/2024 4:04 AM EST

Basic Information

Service Requests

Technical Contact
Information

Procurement
Information

FCC Form 470 Review

Certifications &
Signature

Next, you will describe the services you are requesting.

Service Requests: Category One

There are currently no Category One service requests. Please enter the service requests below by selecting 'Add New Service Request'.

ADD NEW SERVICE REQUEST

EDIT SERVICE REQUEST

REMOVE SERVICE REQUEST

Narrative

If you would like to provide further detail about the services or equipment sought, you may do so in this box below. Examples include:

- Any disqualification factors;
- Additional details about the eligible locations that will be receiving these services; or
- Other information about the services requested that would help bidders develop bids that are responsive to your needs.

There is one narrative text box for all Category 1 service requests. Add helpful information here. See next slide for suggestions. This can be added either at the beginning before adding any new service request or after you're done creating service requests. The system requires you to include some information here and won't allow the narrative to be blank.

BACK

DISCARD FORM

SAVE & SHARE

SAVE & CONTINUE

Internet Service Narrative Description Example

We request bids for internet service at [name of school or building] located at [address of building]. The service is needed for approximately ### students and staff. We request bids for one year and multi-year terms. Bids are required to be emailed to [name of person and email address] and to be received by 9 am [Central Time or Mountain Time] on or before the Allowable Contract Date for this Form 470, which is the 29th day from the certification date of this form (counting Day 1 as the date that the Form was certified). We reserve the right to reject late bids. Bidders are required to provide their SPIN and standard terms and conditions (such as an Order Form or contract). Questions are required to be emailed to [email address]. Phone call questions will not be answered. SPAM and/or robotic responses will not be considered valid bid responses and will be disqualified from consideration.


List other disqualification factors – for example –

Discounted billing must be offered

Vendor must have an office within ## miles of school or library location

Internet Service Choices

Add New Service Request

- 
- ☒ I seek bids for internet access and/or data transmission service.
 - ☐ I seek bids for Category One network equipment or maintenance and operations.
 - ☒ I seek bids for Internet access and data transmission service (provided over any combination of transmission medium, e.g., fiber-only networks, fiber/non-fiber hybrid networks, or non-fiber networks such as cable, DSL, copper, satellite, microwave or wireless).
 - ☐ I seek bids for internet access without data transmission service and will arrange for separate data transmission service if required.
 - ☐ I seek bids to purchase data transmission service only (i.e., that does not include internet access service).
 - ☐ I seek to build my own network.
 - ☐ I seek bids for mobile service for use on school buses.
 - ☐ I seek bids for wireless Internet services that can be delivered with a Wi-Fi hotspot for off-premises use.
 - ☒ I seek bids for internet access and data transmission services, whether offered by one service provider(s) as a bundled package or offered by one or more service provider as independent services.
 - ☐ I seek bids for data plans or wireless adapters (Air Cards) for mobile devices for commercial wireless service for a school or library that does not have an existing broadband internal connection (e.g., for use on a library bookmobile without a fixed connection).

The circled options are the most common choices for internet service such as a cable modem or bundled internet service option.

Do **NOT** select “bids for internet access without data transmission service...”

This option is reserved for high-capacity purchases of internet where the applicant must buy a separate circuit to deliver the internet capacity to their building.

Details of Service Request

The screenshot shows a web form titled "Details of Service Request". At the top, a dropdown menu for "Function *" is set to "Internet Access and Data Transmission Service". Below this, a red rectangle highlights two input fields: "Quantity *" with the value "1" and "Number of entities served? *" also with the value "1". Under "Quantity", the "Unit" is set to "Each". To the right, the question "Are you also seeking Installation, Activation and Initial Configuration for this service? *" has the "Yes" radio button selected, which is also circled in red. Below this, a section titled "Please select the RFP(s) that apply to this service request." shows the "RFP Doc" checkbox checked. On the left side, two dropdown menus for "Minimum Capacity" and "Maximum Capacity" are highlighted with a red rectangle; both show the text "Please select a value". At the bottom right, two buttons are visible: "SAVE & CREATE ANOTHER REQUEST" and "SAVE REQUEST", with the latter button highlighted by a red rectangle.

Function *

Internet Access and Data Transmission Service

Quantity *

1

Unit

Each

Number of entities served? *

1

Are you also seeking Installation, Activation and Initial Configuration for this service? *

☒ Yes

☐ No

Please select the RFP(s) that apply to this service request.

☒ RFP Doc

Minimum Capacity

Please select a value

Maximum Capacity

Please select a value

SAVE & CREATE ANOTHER REQUEST

SAVE REQUEST

After the service request choices are made using the radio buttons, you must enter the quantity of lines, # entities served and the minimum and maximum capacity (bandwidth) from dropdown menu options. If the specific bandwidth you want is not a choice on the dropdown menu, include this information in your narrative description.

It is recommended that you select the installation, activation and initial configuration choice.

Once you're done, I recommend selecting "Save Request."



Form 470 Category 1 WAN Circuit

WAN Service Request Choices

Add New Service Request

- ☒ I seek bids for internet access and/or data transmission service.
- ☐ I seek bids for Category One network equipment or maintenance and operations.
- ☐ I seek bids for Internet access and data transmission service (provided over any combination of transmission medium, e.g., fiber-only networks, fiber/non-fiber hybrid networks, or non-fiber networks such as cable, DSL, copper, satellite, microwave or wireless).
- ☐ I seek bids for internet access without data transmission service and will arrange for separate data transmission service if required.
- ☒ I seek bids to purchase data transmission service only (i.e., that does not include internet access service).
- ☐ I seek to build my own network.
- ☐ I seek bids for mobile service for use on school buses.
- ☐ I seek bids for wireless Internet services that can be delivered.
- ☒ I seek data transmission service without internet access service.
- ☐ I seek to lease capacity, e.g., a specific number of dark fiber strands or capacity over a leased lit network, that will be used for data transmission service.

Note that the second selection is different for a WAN circuit compared to Internet. Here you want to choose the radio button for data transmission service only. The first and last radio button options are the same for internet and WAN circuits.

Service Type

Data Transmission and/or Internet Access

Function *

Standalone Data Transmission Service

This service option does not include Internet access service; if this option is selected, the applicant will have to procure Internet access service separately.

Details of Service Request

Function *
Internet Access and Data Transmission Service

Quantity *
1

Unit
Each

Minimum Capacity
Please select a value

Maximum Capacity
Please select a value

Number of entities served? *
1

Are you also seeking Installation, Activation and Initial Configuration for this service? *
☒ Yes
☐ No

Please select the RFP(s) that apply to this service request.
☒ RFP Doc

SAVE & CREATE ANOTHER REQUEST **SAVE REQUEST**

After the service request choices are made using the radio buttons, you must enter the quantity of lines, # entities served and the minimum and maximum capacity (bandwidth) from dropdown menu options. If the specific bandwidth you want is not a choice on the dropdown menu, include this information in your narrative description.

It is recommended that you select “yes” to the installation, activation and initial configuration question.

Once you’re done, I recommend selecting “Save Request.”

Special Construction Payment Option

Quantity *	Number of entities served? *
1	1
Unit	Are you also seeking Installation, Activation and Initial Configuration for this service? *
Each	<input checked="" type="radio"/> Yes
Minimum Capacity *	<input type="radio"/> No
100 Mbps	Please select the RFP(s) that apply to this service request.
Maximum Capacity *	<input checked="" type="checkbox"/> RFP Doc
1 Gbps	
CANCEL	SAVE & CREATE ANOTHER REQUEST SAVE REQUEST

Installment Payment Plan

Are you seeking an installment payment plan for the non-discounted portion of any special construction charges associated with the request(s) listed above? *

☒ Yes
☐ No

When you choose **yes** for the installation, activation and configuration question, the system then requires you to answer whether you want an installment payment plan for the non-discounted amount of any special construction costs that may be incurred to provide you with the requested service. I suggest you answer "yes" and indicate that you want the plan to cover four years and to bill monthly the non-discounted amount. While this comes into play infrequently it is a good option to reserve.

Over how many years do you wish to amortize the costs? *

4

4

Please select a range of years above.

Do you prefer annual or monthly payments? *

☐ Annual

☒ Monthly

WAN Service Narrative Description Example

We request bids for a broadband circuit to connect the [name of school or building] located at [address of building] to the [name of school or building] located at [address of building]. The service is needed for approximately ### students and staff. We request bids for one year and multi-year terms. Bids should be for the minimum speed (or as close to it as the vendor's commercially available offering) and up to the maximum speed.

Bids are required to be emailed to [name of person and email address] and to be received by 9 am [Central Time or Mountain Time] on or before the Allowable Contract Date for this Form 470, which is the 29th day from the certification date of this form (counting Day 1 as the date that the Form was certified). We reserve the right to reject late bids. Bidders are required to provide their SPIN and standard terms and conditions (such as an Order Form or contract). Questions are required to be emailed to [email address]. Phone call questions will not be answered. SPAM and/or robotic responses will not be considered valid bid responses and will be disqualified from consideration.

List other disqualification factors – examples such as:

Discounted billing must be provided

Vendor must have an office within ## miles of school or library building location.



Form 470 Category 2 Internal Connections Service Request

Subcategory Options

Next, you will describe the services you are requesting.

Add New Service Request

- ☐ I seek bids for the equipment needed for broadband connectivity within schools and libraries and/or the related software and right-to-use licenses necessary for the equipment to function.
- ☐ I seek bids for basic maintenance service on eligible equipment and/or support services (e.g., bug fixes, software upgrades, and security patches) appropriate to maintain reliable operation.
- ☐ I seek bids for the operation, management, and monitoring of eligible broadband internal connections.

This is the internal connections equipment selection.

Equipment “Service Request”

FCC Form 470 - Funding Year 2025

Lawrence South Dakota School District - Create your own nickname - this one is "FY 2025 Training 470" - Form #250000161

Last Saved: 11/18/2024 3:10 AM EST

Basic Information

Service Requests

Technical Contact
Information

Procurement
Information

FCC Form 470 Review

Certifications & Signature

Next, you will describe the services you are requesting.

Add New Service Request

I seek bids for the equipment needed for broadband connectivity within schools and libraries and/or the related software and right-to-use licenses necessary for the equipment to function.

Service Type

Internal Connections

Function *

Please select a value

Please select a value

Antennas, Connectors, and Related Components

Cabling

Caching and Necessary Software and Licenses

Firewall Service, Components, and Necessary Software and Licenses

Racks

Routers and Necessary Software and Licenses

Switches and Necessary Software and Licenses

Uninterruptable Power Supply/Battery Backup and Necessary Software and Licenses

Wireless Access Points and Necessary Software and Licenses

Wireless Controllers and Necessary Software and Licenses

Select equipment from drop down menu. Note that licenses are automatically included.

Check the Maintenance Box!

Service Type
Internal Connections

Function*
Wireless Controllers and Necessary Software and Licenses

Quantity*

Unit
Each

☐ Please select this option if you would like to create an accompanying Category Two BMIC request for this IC request.

Manufacturer
No Preference

Are you also seeking Installation, Activation and Initial Configuration for this service? *

☐ Yes
☐ No

Choose preferred manufacturer from drop down menu or choose "other" and write in manufacturer's name and remember to add "or equivalent."

Check yes or no on the installation, activation and configuration question.

☒ Please select this option if you would like to create an accompanying Category Two BMIC request for this IC request.

Service Type
Basic Maintenance of Internal Connections

Function*
Wireless Controllers

Quantity*

Unit
Each

Manufacturer
No Preference

Number of entities served?

Enter the # entities served to create the separate maintenance request for the internal connection equipment. I recommend that you **always** check this box. It's a precaution since some vendor licenses are classified as internal connections and others as maintenance.



Form 470 Category 2 Basic Maintenance Service Request

Stand-Alone Maintenance Request

Add New Service Request

- ☐ I seek bids for the equipment needed for broadband connectivity within schools and libraries and/or the related software and right-to-use licenses necessary for the equipment to function.
- ☒ I seek bids for basic maintenance service on eligible equipment and/or support services (e.g., bug fixes, software upgrades, and security patches) appropriate to maintain reliable operation.
- ☐ I seek bids for the operation, management, and monitoring of eligible broadband internal connections.

Service Type

Basic Maintenance of Internal Connections

Function*

Switches ▼

Quantity*

1

Unit

Each

Manufacturer

Dell ▼

Number of entities served?

1

- Select this option if you want to purchase maintenance service for equipment you already own or plan to buy outside of the E-Rate process.
- Choose the function and manufacturer's preference from drop down menu choices.
- Enter the quantity of equipment associated with the maintenance request.



Form 470 Category 2 Managed Internal Broadband Service Service Request

MIBS Service Request

Add New Service Request

- ☐ I seek bids for the equipment needed for broadband connectivity within schools and libraries and/or the related software and right-to-use licenses necessary for the equipment to function.
- ☐ I seek bids for basic maintenance service on eligible equipment and/or support services (e.g., bug fixes, software upgrades, and security patches) appropriate to maintain reliable operation.
- ☒ I seek bids for the operation, management, and monitoring of eligible broadband internal connections.
- ☐ I seek bids for MIBS using equipment that I currently lease or will lease.
- ☒ I seek bids for MIBS using equipment that I currently own or will own.

Service Type

Managed Internal Broadband Services

Function *

Existing Equipment

Number of entities served? *

Please select the RFP(s) that apply to this service request.

☒ RFP Doc

- If you have an RFP, associate it with this service request.
- I recommend creating an RFP to provide the list of equipment to be managed.
- Indicate whether you want to lease the equipment or will provide it on your own. Typically, you will procure the equipment on your own.
- Specify the number of schools or libraries associated with the service request



Finishing Form 470 Category 2 Service Requests

Category 2 Narrative

Service Requests: Category Two

Please enter the service requests below by selecting 'Add New Service Request'.

<input type="checkbox"/> Service Type	Function	Manufacturer	Entities	Quantity	Unit	Installation and Initial Configuration?	Associated RFPs
<input type="checkbox"/> Internal Connections	Switches and Necessary Software and Licenses	Ubiquiti or equivalent		1	Each	Yes	
<input type="checkbox"/> Basic Maintenance of Internal Connections	Switches	Ubiquiti	3	1	Each		
<input type="checkbox"/> Managed Internal Broadband Services	Existing Equipment		3				RFP Doc

[ADD NEW SERVICE REQUEST](#)
[EDIT SERVICE REQUEST](#)
[REMOVE SERVICE REQUEST](#)

Narrative

If you would like to provide further detail about the services or equipment sought, you may do so in this box below. Examples include:

- Any disqualification factors;
- Additional details about the eligible locations that will be receiving these services; or
- Other information about the services requested that would help bidders develop bids that are responsive to your needs.

Add helpful information to describe your requests

Category 2 Narrative Suggestions - General

- ❖ Add disqualification factors
 - ❖ If installation is requested does vendor bidding equipment also have to include installation?
 - ❖ Do you need discounted billing as a requirement?
 - ❖ Deadline for bids – Allowable contract date for the Form 470
 - ❖ Reserve the right to reject late bids
 - ❖ Specify whether installation must be included in equipment bids and equipment only bids will be disqualified
 - ❖ Explain whether maintenance request is for time/materials or for technical support/software updates
 - ❖ Include list of equipment to be maintained
- ❖ Specify how bids should be submitted? Email? To whom?
- ❖ Specify how vendors should ask questions? Email? To whom?
- ❖ If you have an RFP for one or more service requests, mention this in the narrative.



Form 470 Finish

Technical Contact

Technical Contact Person

Is there a person who can provide additional technical details or answer specific questions from service providers about the services you are seeking?

YES ✓ **NO**

How would you like to enter the technical contact details?

SEARCH EPC SYSTEM **ENTER DETAILS MANUALLY ✓**

First Name *

Last Name *

Title

Phone Number *

Phone Number Extension

Email *

Re-enter Email *

If you want to provide an email address for the technical contact but not a phone number, enter 000-000-0000 as the phone number.

State or Local Procurement Rules?

State or Local Procurement Requirements

Are there state or local procurement/competitive bidding requirements that apply to the procurement of services sought?

YES ✓

NO

If applicable, provide a description of state or local procurement rules and/or restrictions on how or when service providers may contact you or on other bidding procedures.

Always select "YES" Use this space to provide instructions to bidders; for example --

- Questions should be submitted via [specify email, phone call etc.] to [email address or phone number].
- Bids must be submitted by Allowable Contract Date for this Form 470. Applicant reserves the right to reject late submitted bids.
- Vendor must agree to provide discounted bills
- Vendor must provide SPIN as part of bid

Review Form 470

After completing the State or Local Requirements description, select **Review FCC Form 470**

State or Local Procurement Requirements

Are there state or local procurement/competitive bidding requirements that apply to the procurement of services sought?

YES ✓

NO

If applicable, provide a description of state or local procurement rules and/or restrictions on how or when service providers may contact you or on other bidding procedures.

Always select "YES" Use this space to provide instructions to bidders; for example --
-- Questions should be submitted via [specify email, phone call etc.] to [email address or phone number].
-- Bids must be submitted by Allowable Contract Date for this Form 470. Applicant reserves the right to reject late submitted bids.
-- Vendor must agree to provide discounted bills
-- Vendor must provide SPIN as part of bid

BACK

DISCARD FORM

SAVE & SHARE

REVIEW FCC FORM 470



Review Form 470

2 **Tasks (5)** Records Reports Actions

FCC Form 470 - Funding Year 2025


Lawrence South Dakota School District - Create your own nickname - this one is "FY 2025 Training 470" - Form #250000161

Last Saved: 11/19/2024 6:05 PM EST

Basic Information Service Requests Technical Contact Information Procurement Information **FCC Form 470 Review** Certifications & Signature

1 **When the FCC Form 470 PDF is ready, a task will become available to complete certification**

Assigned to Me > Sent by Me Starred

3  Me **Certify FCC Form 470 - 250000161 - Create your own nickname - this 470"** 2 minutes ago ☆

Please download and carefully review this FCC Form 470 before certifying.

Download Document Link

[USAC_FCC_FORM_470_APPLICATION_250000161_DRAFT](#) 4

☐ By checking this box, I certify that the information in the PDF document above is correct.

BACK SEND FOR CERTIFICATION CONTINUE TO CERTIFICATION

1. This message appears on the next screen.

2. Then go to Tasks button

3. The "Certify FCC Form 470" message appears as a hyperlink.

4. Click on the "Certify" message and it opens a new page with a link to download the draft form 470.

Certify Form 470

Lawrence South Dakota School District - Create your own nickname - this one is "FY 2025 Training 470" - Form #250000161

Last Saved: 11/19/2024 6:05 PM EST

Basic Information

Service Requests

Technical Contact Information

Procurement Information

FCC Form 470 Review

Certifications & Signature

Please download and carefully review this FCC Form 470 before certifying.

Download Document Link

[USAC FCC FORM 470 APPLICATION 250000161 DRAFT](#)

☒ By checking this box, I certify that the information in the PDF document above is correct

BACK

SEND FOR CERTIFICATION

CONTINUE TO CERTIFICATION

Once you confirm that the draft form is accurate, then you can either “Send for Certification” to other full rights users in your EPC account or check the box that the form is ready for certification and select “Continue to Certification.”

Certify Form 470

Applicant Certifications

- ☒ I certify that the applicant includes schools under the statutory definitions of elementary and secondary schools found in the No Child Left Behind Act of 2001, 20 U.S.C. §§ 7801 (18) and (38), that do not operate as for-profit businesses, and do not have endowments exceeding \$50 million.

Other Certifications

- ☒ I certify that this FCC Form 470 and any applicable RFP will be available for review by potential bidders for at least 28 days before considering all bids received and selecting a service provider. I certify that all bids submitted will be carefully considered and the bid selected will be for the most cost-effective service or equipment offering, with price being the primary factor, and will be the most cost-effective means of meeting educational needs and technology goals.
- ☒ I certify that I will retain required documents for a period of at least 10 years (or whatever retention period is required by the rules in effect at the time of this certification) after the later of the last day of the applicable funding year or the service delivery deadline for the associated funding request. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the form for, receipt of, and delivery of services receiving schools and libraries discounts. I acknowledge that I may be audited pursuant to participation in the schools and libraries program.
- ☒ I certify that I have reviewed all applicable FCC, state, and local procurement/competitive bidding requirements and that I have complied with them. I acknowledge that persons willfully making false statements on this form may be punished by fine or forfeiture, under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001.
- ☒ I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program.
- ☒ I certify that the services the applicant purchases at discounts provided by 47 U.S.C. § 254 will be used primarily for educational purposes, see 47 C.F.R. § 54.500, and will not be sold, resold or transferred in consideration for money or any other thing of value, except as permitted by the Commission's rules at 47 C.F.R. § 54.513. Additionally, I certify that the entity or entities listed on this form have not received anything of value or a promise of anything of value, other than services and equipment sought by means of this form, from the service provider, or any representative or agent thereof or any consultant in connection with this request for services.
- ☒ I acknowledge that support under this support mechanism is conditional upon the school(s) and/or library(ies) I represent securing access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that I have considered what financial resources should be available to cover these costs. I certify that I am authorized to procure eligible services for the eligible entity(ies). I certify that I am authorized to submit this request on behalf of the eligible entity(ies) listed on this form, that I have examined this request, and to the best of my knowledge, information, and belief, all statements of fact contained herein are true.

Certify Form 470

NOTICE

In accordance with Section 54.503 of the Federal Communications Commission's ("Commission") rules, certain schools and libraries ordering services that are eligible for and seeking universal service discounts must file this Description of Services Requested and Certification Form (FCC Form 470) with the Universal Service Administrator. 47 C.F.R. § 54.503. The collection of information stems from the Commission's authority under Section 254 of the Communications Act of 1934, as amended. 47 U.S.C. § 254. The data in the report will be used to ensure that schools and libraries comply with the competitive bidding requirement contained in 47 C.F.R. § 54.503. Schools and libraries must file this form themselves or as part of a consortium.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

The FCC is authorized under the Communications Act of 1934, as amended, to collect the information requested in this form. We will use the information you provide to determine whether you have complied with the competitive bidding requirements applicable to requests for universal service discounts. If we believe there may be a violation or a potential violation of any applicable statute, regulation, rule or order, the information you provide in this form may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing, or implementing the statute, rule, regulation or order. In certain cases, the information you provide in this form may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC, or the Federal, state, or local agency responsible for investigating, prosecuting, enforcing, or implementing the statute, rule, regulation or order, is a party to a proceeding before the body or has an interest in the proceeding. In addition, information provided in response to subsequent inquiries, may also be subject to disclosure consistent with the Communications Act, 47 U.S.C. § 552, or other applicable law.

If you owe a past due debt to the federal government, the information you provide in this form may also be used by the Department of Justice, the Federal Management Service, other Federal agencies and/or your employer to offset your salary, IRS tax refund or other federal benefit, or to provide the information to these agencies through the matching of computer records when authorized.

If you do not provide the information we request on the form, the FCC or Universal Service Administrator may deny your request for universal service discounts.

The foregoing Notice is required by the Paperwork Reduction Act of 1995, Pub. L. No. 104-13, 44 U.S.C. § 3501.

Public reporting burden for this collection of information is estimated to average 3.5 hours per response, including reviewing existing data sources, gathering and maintaining the data needed, completing, and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the reporting burden to the Federal Communications Commission, Performance Evaluation and Records Management, Washington, DC 20554. We also will accept your comments via the email if you send them to PRA@FCC.gov. DO NOT SEND COMPLETED WORKSHEETS TO THESE ADDRESSES.

False statements on this form may result in civil liability and/or criminal prosecution. To electronically sign and certify this form, click "Yes" below. To affirm that you (1) understand the statements above and (2) represent the entity featured, and have the authority to make the certifications, on this form, click "Yes" below.

NO

YES

BACK

CERTIFY

Download Certified Form 470

From your landing page, scroll to the bottom, select from drop down menu Form 470 and FY 2025, and “certified” as the form status. The certified form 470 should be an option to select.

▼ FCC Forms and Post-Commitment Requests

☒ FCC Forms ☐ Post-Commitment Requests

Form Type FCC Form 470

Funding Year 2025

Status ☐ All ☐ Incomplete ☒ Certified ☐ Canceled

Nickname	Application Number	Funding Year	Status
Create your own nickname - this one is "FY 2025 Training 470"	250000161	2025	Certified

Download Certified Form 470

Create your own nickname - this one is "FY 2025 Training 470" - #250000161

[Summary](#)[Generated Documents](#)[News](#)[Related Actions](#)

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[Summary](#)[Generated Documents](#)[News](#)[Related Actions](#)

Generated FCC Forms 470

FCC Form 470 Version	Upload Date
Original Version	11/19/24 6:29 PM

On the next page, select “Generated Documents” to access a hyperlink to download the PDF of the certified Form 470.

Edit Certified Form 470

Create your own nickname - this one is "FY 2025 Training 470" - #250000161

[Summary](#)[Generated Documents](#)[News](#)[Related Actions](#)**Edit Application Nickname**

This function allows you to update the nickname of your FCC Form 470.

**Add an RFP Document**

This function allows you to upload and associate an additional RFP to one or more Service Requests even if the RFP document did not exist at the time of certification.

**Change Main Contact Person**

This function allows you to update the main contact listed on your FCC Form 470.

**Edit Technical Contact**

This function allows you to update the technical contact information listed on your FCC Form 470.

**Cancel this FCC Form 470**

This function allows you to cancel your certified FCC Form 470 if it has not yet been cited on an incomplete, certified or committed FCC Form 471.

Choose “Related Actions” to make allowable changes to the Form 470. Note that if adding an RFP document, you will be asked if a substantial change is being made, such as adding new service or quantities. If so, your 28-day waiting period will restart for the entire Form 470. Upload the file, and then select the service to associate the new RFP document with.

Questions?

Debra Kriete

dmkriete@comcast.net

717 232 0222 (note new phone number)

E-Rate Call Center

888 203 8100

USAC E-Rate Website: usac.org/e-rate/

South Dakota E-Rate:

<https://doe.sd.gov/ofm/sderate.aspx>

E-Rate CABIO Internet Bidding Exemption & Category 2 Bidding Exemption for Libraries FY 2026



October 2025

CABIO Internet Bidding Exemption

Commercially Available Bundled Internet Option

- Schools and libraries seeking “Commercially-Available Business Class Internet Services” are not required to file a Form 470
- **Commercially Available** means that it is publicly available to non-residential customers (such as enterprise, small business, or other government customers) in the same form and at the same rates that it is offered to schools or libraries
 - In layman’s terms, this means an internet service that is available on a vendor’s website for its business customers.
 - Typically, only Cable-Modem, DSL, or a shared Internet Service
- **Minimum speeds** must be 100 Mbps downstream and 10 Mbps upstream per building
- Prediscount annual cost must be \$3,600 or less per building
 - Cost must be per-building and cannot be averaged across multiple buildings
 - \$3,600 includes any installation costs, equipment rental, taxes and fees

The CABIO option is geared toward small libraries and small schools not on the State Network and that are using cable modem-type services

Form 471 Answers for CABIO

Funding Request Key Information

Please enter a Funding Request Nickname here ? *

CABIO

Is this Funding Request a continuation of an FRN from a previous funding year? *

YES

NO

If you mark YES, system will ask for your FY 2025 FRN number

YES ✓

NO

Previous Year FRN Number *

2599000037

Copy FRN *Awesome feature!*

If you want to copy an existing Funding Request, select Copy FRN below. Note that if an FCDL has been issued for the FRN, the approved version of the FRN will be copied.

COPY FRN

If you used CABIO last year and if your speeds/vendor/amounts haven't changed from last year, you can use the COPY FRN feature to pre-populate your FY 2025 FRN! *Only use this if you used CABIO last year.*

Search for FRN

Search by FCC Form 471

System will then ask for your FY 2025 Form 471 or FRN number to gather the required information

Search by FRN Number

2599000037

CLEAR FILTERS

SEARCH

CABIO, MTM Services

- **MTM Services:** Applicants can elect to purchase CABIO services on a month-to-month basis and not sign a contract
 - Proceed directly to the Form 471

FRN Contract

How are the services for this FRN being purchased?

Contract information is stored in your Profile; you can add a new Contract at any time. Details about your Tariff and Month-to-Month services will be entered in your FRN.

CONTRACT

TARIFF

MONTH-TO-MONTH ✓

CABIO, Contracted Services

- **Contracted Services:** Applicants using CABIO *may* sign multi-year or one-year vendor contracts, but they're not required
 - If a new contract is signed, the applicant should first create a Contract Record in EPC, then proceed to the Form 471 and follow these steps on the Form 471 to link the FRN to the Contract Record:

FRN Contract

How are the services for this FRN being purchased?

Contract information is stored in your Profile; you can add a new Contract at any time. Details about your Tariff and Month-to-Month services will be entered in your FRN.

CONTRACT ✓ **TARIFF** **MONTH-TO-MONTH**

Next, you will associate a contract to your FRN. Please search for a contract below and select one to associate it to the FRN.

Associate a Contract

Search by Creating Organization BEN

Search by Nickname (All or Partial)

Search by Contract ID

Search by Contract No.

<input type="checkbox"/>	Contract ID	Contract Number	Nickname	Award Date ↓	Creating Organization BEN
<input checked="" type="checkbox"/>	7321		FY22 – Internet - Zito	1/22/2023	108

CLEAR FILTERS **SEARCH**

5

More Form 471 Answers

Establishing FCC Form 470

How many bids were received? *

0

← List "0" bids were received

Enter the number of bids that you received for this product or service.

Was an FCC Form 470 posted for the product and/or services you are requesting?

This is for a commercially available business class Internet access service exempt from the FCC Form 470 posting requirement.

YES

NO ✓

← Select NO – no Form 470 was posted. System will then know you're using CABIO

Libraries Low Cost C2 Bidding Exemption (LLCC2)

- Beginning in FY 2024, libraries that apply for C2 funding that totals a pre-discounted amount of \$3,600 or less per library in a single funding year are exempt from posting FCC Form 470.
 - “**LLCC2**” exemption
 - Costs must be based on actual costs of equipment and services
 - Costs may not be averaged across multiple libraries

Form 471 Answers for LLCC2

Funding Request Key Information

Please enter a Funding Request Nickname here ? *

Library Low Cost C2

Is this Funding Request a continuation of an FRN from a previous funding year? *

Typically the answer is No unless there is a multi-year agreement for C2 services. If you choose "yes," system will ask for last year's FRN

Previous Year FRN Number *

2599000037

Copy FRN

If you want to copy an existing Funding Request, select Copy FRN below. Note that if an FCDL has been issued for the FRN, the approved version of the FRN will be copied.

Typically won't be used for LLCC2 but if you do use it, system will require you to identify the FRN from previous year that you want to copy.

Search for FRN

Search by FCC Form 471

Search by FRN Number

2599000037

LLCC2 Contracted Services

- **Contracted Services:** Applicants are required to sign an agreement for all C2 purchases.
 - If a new contract is signed, the applicant should first create a Contract Record in EPC, then proceed to the Form 471 and follow these steps on the Form 471 to link the FRN to the Contract Record:

FRN Contract

How are the services for this FRN being purchased?

Contract information is stored in your Profile; you can add a new Contract at any time. Details about your Tariff and Month-to-Month services will be entered in your FRN.

CONTRACT ✓ **TARIFF** **MONTH-TO-MONTH**

Next, you will associate a contract to your FRN. Please search for a contract below and select one to associate it to the FRN.

Associate a Contract

Search by Creating Organization BEN

Search by Nickname (All or Partial)

Search by Contract ID

Search by Contract No.

<input type="checkbox"/>	Contract ID	Contract Number	Nickname	Award Date ↓	Creating Organization BEN
<input checked="" type="checkbox"/>	7321		LLCC2 Contract	1/22/2026	108

CLEAR FILTERS **SEARCH**

9

More Form 471 Answers

Establishing FCC Form 470

How many bids were received? *

0

← List "0" bids were received

Enter the number of bids that you received for this product or service.

Was an FCC Form 470 posted for the product and/or services you are requesting?

This is for a commercially available business class Internet access service exempt from the FCC Form 470 posting requirement.

YES

NO ✓

← Select NO – no Form 470 was posted. System will then know you're using LLCC2

E-Rate RFP & Form 470 Narrative Guide



A Request for Proposal (RFP) is a bidding document that describes the project and requested services/equipment in sufficient detail so that potential bidders understand the scope, location, and any other requirements. USAC uses the term 'RFP' or 'RFP document' generically to refer to any bidding document that describes a project and requested services/equipment in more detail than in the fields provided on FCC Form 470. Applicants should consider *any* supplemental document, including Q & As, to be an RFP document, and therefore must follow the E-Rate rules applicable to RFPs.

When are RFPs Required?

In general, RFPs are generally *helpful but not mandatory* for E-Rate eligible services and equipment to be able to provide additional information that vendors may find helpful to prepare their bids, in addition to the information that is required to be provided on FCC Form 470. Because E-Rate rules require a fair and open competitive bidding process, the issuance of an RFP and establishment of a systematic way to field and respond to all vendor inquiries -- so that vendors have access to the same information -- can greatly assist applicants in documenting compliance with E-Rate bidding rules. E-Rate rules *require* an applicant to release an RFP when bidding these specific Category 1 services and/or equipment:

- Leased Dark Fiber or Self-Provisioned Fiber projects
- Category 1 Network Equipment
- Operations & Maintenance Services for Leased Dark Fiber or Self-Provisioned Fiber Services
- Aircards when used for internet access service

If an RFP is issued, it is strongly recommended that it be uploaded at the time of the Form 470 filing. Although an RFP can be uploaded at a later time, the deadline for submission of bids must be extended to be 28 days from when the RFP is first uploaded. Further, all supplemental information provided to vendors or modifications to the information provided in the RFP must be uploaded as an RFP amendment to the original Form 470 filing. If the information is in addition to the original RFP, then the applicant's bid due date must be extended to allow for all bidders to have access to all RFP information for at least 28 days. To upload an RFP amendment: EPC Landing Page > Locate, select Form 470 using search feature bottom of page > Related Actions > Add an RFP Document > Upload document.

What Should be Included in the RFP?

The actual content of the RFP can be broken down into two sections – information provided to bidders and information requested from bidders. The more detailed the information you provide, the better the quality of proposals should be. This document contains suggested RFP outlines for both Category 1 and Category 2 requests.

What Should be Included in the Form 470 Narrative if No RFP is Issued?

Suggested wording for the Form 470 narrative section is below for applicants not issuing an RFP. Note: If you don't upload an RFP when the Form 470 is initially released, due to EPC system limitations, it is not possible to upload any additional documents such as Q & A, changes to scope of work, etc.

What Are the Biggest Mistakes Applicants Make in their RFPs or Form 470s?

Category 1: Applicants select the wrong category of service for Internet access, don't include the service addresses, don't bid a range of bandwidths, don't mention a preferred technology, or don't seek bids for the range of services as required by their specific fiber request (see page 3). Applicants also forget to upload the additional vendor RFP information/addendum to their original Form 470 and then restart their 28-day clock.

Category 2: Applicants forget to bid "equivalent" services, don't create a 'basic maintenance' service request in addition to the internal connections equipment request on the Form 470, or don't include a description of their existing equipment so vendors bidding equivalent product lines know whether their proposed equipment will be interoperable. Applicants also forget to upload the additional vendor RFP information/addendum to their original Form 470 and then restart their 28-day clock.

Category 1



Category 1 consists of Internet access and data transmission services, including Leased Lit, Leased Dark and Self-Provisioned Fiber services, and special construction build-out charges (see below for special bidding requirements for fiber services).

Category 1 RFP Outline

A. Information to Provide to Vendors

- 1) Project Summary
- 2) Proposal deadline (date and time)
- 3) Proposal submission requirements including where and in what format to submit bids
- 4) Vendor pre-bid meeting date/time (if any), and if it is a mandatory or optional meeting
- 5) E-mail address where vendor questions must be sent and deadline for questions
- 6) Detailed scope of services/project (see below for special fiber requirements)
- 7) Bandwidth increases
- 8) Whether partial bids for some but not all of the service locations will be accepted
- 9) Service addresses
- 10) Term of contract, including specific number of voluntary extension years
- 11) Technical service/network configuration requirements
- 12) Disqualification factors
- 13) Requirements for service turn-up date
- 14) Administrative and legal requirements (background checks, etc.)
- 15) Detailed list of information vendors must submit with proposals (see next section)
- 16) A specific response template, such as an excel worksheet, for vendors to use when submitting their proposal (see examples below). This will limit irrelevant information and reduce the likelihood of receiving “boilerplate” responses.

B. Information to Request from Vendors

- 17) Detailed service proposal
- 18) Cost by service address and any special construction fee, and itemized taxes/fees
- 19) Service delivery date commitment and when installation, if any, will begin
- 20) Network map/diagram
- 21) Service level agreements and penalties
- 22) Example of invoice and description of online customer service portal, if any
- 23) Company history and financial information
- 24) References of in-state clients of similar size/nature providing these services
- 25) Cost of specific mid-contract bandwidth increases
- 26) E-Rate experience and expertise

- 27) Whether the vendor will provide discounted bills
- 28) Identification of all RFP sections that are objectionable and alternative provisions in place of any objectionable requirement

Fiber RFP Requirements:

- ✓ **Leased Dark Fiber RFP Requirements:** If you are seeking a Leased Dark Fiber network, E-Rate requires you to also seek bids for Leased Lit Fiber in the same RFP and then compare all bids received. Applicants are not permitted to indicate a preference in their RFP. The modulating electronics/equipment necessary to make the Dark Fiber service functional and the ongoing operations/maintenance of the Dark Fiber service are eligible to be purchased with Category 1 funds and RFPs should seek quotes for these items, if needed. Typically, such RFPs will request proposals for a specific Leased Lit Fiber bandwidth, while Dark Fiber networks will seek pricing to lease a certain number of strands to each building (2 or 12 strands to each location, typically). Applicants also must seek pricing for an extended period of service for both services to be able to do an apples to apples comparison.
- ✓ **Self-Provisioned Fiber RFP Requirements:** If you are seeking to contract with a vendor to install fiber between buildings where you will then own that fiber, E-Rate requires you to seek bids for “all services provided over third party networks” in the same RFP and then compare all bids received. “Services provided over third party networks” means all other possible data transmission technologies. The modulating electronics/equipment necessary to make the self-provisioned fiber circuit(s) functional and the ongoing operations/maintenance of the fiber are eligible to be purchased with Category 1 funds and RFPs should seek quotes for these items, if needed.
- ✓ **Leased Lit Fiber Bidding Requirements:** E-Rate rules do not require an RFP, nor the comparison with any other data transmission service, when seeking just Leased Lit Fiber services. However, an RFP is strongly recommended due to the amount of information that vendors will need in order to submit a responsive proposal.

Reminder: If a vendor submits questions about the RFP and your answer provides additional information not found in the RFP, that information must be publicly posted in EPC as an addendum to your RFP. This addendum also restarts the 28-day ‘clock.’ Failure to post questions and answers that contain new information or failure to wait 28 days after posting of the questions and answers to evaluate bids is a violation of E-Rate’s fair and competitive bidding rules which can result in the denial of a funding request.

C. Sample Vendor Response Templates for Category 1

Leased Lit Fiber

APPENDIX A		To be completed by bidder:			
DESCRIPTION OF SERVICE - Leased Lit Fiber to each building as identified in RFP. Bandwidth:	# CIRCUITS	UNIT MONTHLY RECURRING COST/CIRCUIT Years 1 - 5	MONTHLY TAXES/FEES	ONE-TIME NON- RECURRING COST/SPECIAL CONSTRUCTION COST	WILL SERVICE BE AVAILABLE ON JULY 1, 2021? Y/N
1 Gbps	6	\$	\$	\$	
10 Gbps	6	\$	\$	\$	

Leased Lit Fiber & Leased Dark Fiber

APPENDIX A		To be completed by bidder:						
DESCRIPTION OF SERVICE - Leased Lit Fiber to each building as identified in RFP. Bandwidth:	# CIRCUITS	UNIT MONTHLY RECURRING COST/CIRCUIT Years 1 - 5	MONTHLY TAXES/FEES	ONE-TIME NON- RECURRING COST/SPECIAL CONSTRUCTION COST	UNIT MONTHLY RECURRING COST/CIRCUIT Years 6 - 20	WILL SERVICE BE AVAILABLE ON JULY 1, 2021? Y/N		
1 Gbps	6	\$	\$	\$	\$			
10 Gbps	6	\$	\$	\$	\$			
		To be completed by bidder:						
DESCRIPTION OF SERVICE	# STRANDS TO EACH BUILDING	UNIT MONTHLY RECURRING COST/BUILDING	MONTHLY TAXES/FEES	ONE-TIME NON- RECURRING COST/SPECIAL CONSTRUCTION COST	UNIT MONTHLY RECURRING COST/CIRCUIT Years 6 - 20	COST OF C1 NETWORK EQUIPMENT	COST OF MAINTENANCE /OPERATION OF DARK FIBER	WILL SERVICE BE AVAILABLE ON JULY 1, 2021? Y/N
Leased Dark Fiber to each building as identified in RFP	2	\$	\$	\$	\$	\$	\$	

Internet Access

APPENDIX A	To be completed by bidder:				
DESCRIPTION OF SERVICE - Internet Access delivered via fiber to district head-end as identified in RFP. Bandwidth:	MRC for 2 Year Contract	MRC for 3 Year Contract	MRC for 5 Year Contract	ONE-TIME NON- RECURRING COST/SPECIAL CONSTRUCTION COST	WILL SERVICE BE AVAILABLE ON JULY 1, 2021? Y/N
1 Gbps	\$	\$	\$	\$	
2 Gbps	\$	\$	\$	\$	
3 Gbps	\$	\$	\$	\$	

No RFP? Sample Category 1 Form 470 Narrative Language

It is strongly recommended that you include the following basic information in your Form 470 narrative text box if you choose not to issue an RFP (maximum of 5000 characters):

- Description of service, minimum and maximum bandwidth speeds, and number of lines.
- Minimum length of term, and any voluntary extension options
- Request for specific expanded or increased bandwidth prices during the life of the contract
- Building name and addresses where service is needed. Include the network hub building if the service needs to go back to the hub site.
- Any minimum bid (disqualification) factors that must be met in order for the vendor's bid to be qualified for review and scoring. These factors must be answerable as yes/no and cannot be subjective.

A. Internet Access w/Fiber Transport

FY 2024 Form 470 Required Selections:

Level A: I seek bids for internet access and/or data transmission service (1st bullet)

> **Level B:** I seek bids for internet access and data transmission service... (1st bullet)

> **Level C:** I seek bids for internet access and data transmission service... (1st bullet)

Form 470 Narrative: We are requesting symmetrical Internet access delivered over leased lit fiber. Service should be terminated at [name and address of district hub]. Pricing should be included for [xxx bandwidth increments]. We are seeking [2, 3, or 5] year contract options, with [2] one-year renewal options. Contracts must allow for upgrades to quoted bandwidth throughout the terms of the contract without additional bidding. Proposals must include description of service outage reports and method for customer to report service outages, in addition to what technical support is included without additional service fees, and a proposed service level agreement.

All costs must be included and proposals that say "additional charges may apply" will be disqualified. All special construction charges must be outlined in the bid response. The non-discounted portion of any special construction charges will be required to be amortized over four years. Proposals must disclose whether any services/circuits are being leased from a 3rd party and if so, name that 3rd party. Additional reasons that a proposal may be disqualified are [list disqualification reasons here].

Proposals due by [date/time – be sure it is at least 29 days after 470 posting date] to [e-mail address]. All questions must be submitted via e-mail to [e-mail address].

B. Internet Access w/Cable Transport (if not using CABIO bidding exemption*)

FY 2024 Form 470 Required Selections:

Level A: I seek bids for internet access and/or data transmission service (1st bullet)

> **Level B:** I seek bids for internet access and data transmission service... (1st bullet)

> **Level C:** I seek bids for internet access and data transmission service... (1st bullet)

Form 470 Narrative: We are requesting bundled Internet access delivered over coaxial cable or equivalent transport. Service should be terminated at [name and address of district hub]. Pricing should be included for [xxx bandwidth increments]. We are seeking contract and MTM pricing proposals.

All costs must be included and proposals that say “additional charges may apply” will be disqualified. All special construction, installation or “turn-on” charges must be outlined in the bid response. The non-discounted portion of any special construction charges will be required to be amortized over four years. Additional reasons that a proposal may be disqualified are [list disqualification reasons here].

Proposals due by [date/time] – be sure it is at least 29 days after 470 posting date] to [e-mail address]. All questions must be submitted via e-mail to [e-mail address].

* CABIO Bidding Exemption

Schools and libraries are exempted from the E-Rate competitive bidding process if they purchase a commercially-available Internet package that meets the following conditions:

- Package costs less than \$300 per month, per building (pre-discount)
- Minimum speed must be 100 mbps downstream and 10 mbps upstream
- Cost must be based per building and cannot be averaged across multiple buildings
- “Commercially available” typically means you can look on a vendor’s website and see the bundled Internet package that is generally available to the public
- If CABIO applies, applicants can proceed directly to the Form 471 filing if filing for MTM services, or to the Contract Record creation if signing a multi-year contract (then to the Form 471).

C. Leased Lit Fiber Circuits (WAN) – No Internet

FY 2024 Form 470 Required Selections:

Level A: I seek bids for internet access and/or data transmission service (1st bullet)

> **Level B:** I seek bids to purchase data transmission service only... (3rd bullet)

> **Level C:** I seek bids for data transmission service without internet access... (1st bullet)

Form 470 Narrative: We are requesting Leased Lit Fiber transport from the district hub location to each of the following locations for the purposes of a wide area network:

District hub site: [name of location, address]

[name of school #1, address]

[name of school #2, address]

[name of school #3, address]

[name of school #4, address]

[name of school #5, address]

Pricing should be included for [1 Gbps, 10 Gbps or both]. We are seeking [3, 5, 10] year contract options with [2, one-year renewal options]. Contracts must allow for upgrades to quoted bandwidth throughout the terms of the contract without additional bidding.

Proposals must include description of service outage reports and method for customer to report service outages, in addition to what technical support is included without additional service fees, and a proposed service level agreement.

All costs must be included and proposals that say “additional charges may apply” will be disqualified. Proposals must provide service to all buildings listed above. All special construction charges must be outlined in the bid response. The non-discounted portion of any special construction charges will be required to be amortized over four years. Proposals must disclose whether any services/circuits are being leased from a 3rd party and if so, name that 3rd party. Vendors must provide references from at least 3 PA school clients of the same approximate size. All taxes, fees, surcharges must be itemized separately and disclosed in the vendor proposal. Additional reasons that a proposal may be disqualified are [list disqualification reasons here].

Proposals due by [date/time – be sure it is at least 29 days after 470 posting date] to [e-mail address]. All questions must be submitted via e-mail to [e-mail address].

Category 2



Category 2 consists of three subcategories -- internal connections, basic maintenance of internal connections, and managed internal broadband services. The most widely used subcategory is internal connections which consists of switches, routers, wireless access points and controllers, cabling, firewall appliances, caching servers, UPSs, racks, including related installation/configuration, licenses and cloud-based functionality.

CATEGORY 2 RFP Outline

A. Information to Provide to Vendors

- 1) Project Summary
- 2) Proposal submission guidelines including deadline for vendor questions
- 3) Vendor pre-bid meeting date/time (if any), and if it is a mandatory or optional meeting
- 4) E-mail address where vendor questions must be sent
- 5) Detailed scope of services/project
- 6) Whether installation and/or configuration is required
- 7) Whether partial bids for some but not all of the equipment/services will be accepted
- 8) Statement that district retains the option to increase or decrease quantities based on current budget conditions
- 9) Floorplans of each building with data closets labeled (for C2 that involves structured cabling, installation services, or managed internal broadband services)
- 10) Disqualification factors
- 11) Compatibility/interoperability requirements with school's existing network equipment *
- 12) Requirements for installation timeline
- 13) Administrative and Legal Requirements (background checks, etc.)
- 14) Detailed list of information vendors must submit with proposals (see next section)
- 15) A specific response template for vendors to use when submitting their proposal (see example below). This will limit irrelevant information and reduce the likelihood of receiving "boilerplate" responses.

*** Important:** Applicants may indicate a preferred manufacturer but must also use the phrase "or equivalent" and then evaluate all bids that meet the minimum bid requirements outlined in the RFP. Applicants are permitted – and encouraged - to include the requirement that the proposals must be compatible with a specific manufacturer's equipment or service that is installed in your network, and then include a list of the existing equipment. Also, applicants may require that proposals for "equivalent bids" are required to provide in their bid response documentation to substantiate that the equipment does have comparable specifications and is compatible with existing network equipment.

B. Information to Request from Vendors

- 1) Detailed service proposal if installation and/or configuration are required, and for all cabling projects
- 2) Unit cost of equipment or network drop
- 3) Ongoing licensing and maintenance costs
- 4) Percentage of E-Rate eligibility (firewalls, licenses, and maintenance)
- 5) Service delivery date commitment and when installation, if any, will begin
- 6) Network map/diagram (for structured cabling, equipment installation)
- 7) Example of invoice and description of online portal if any
- 8) Company history and financial information
- 9) References of in-state clients of similar size/nature providing these services
- 10) Documentation to substantiate any "equivalent bid" is comparable to preferred make/model and is compatible with the district's existing network equipment
- 11) Whether the vendor will offer discounted bills

Reminder: If a vendor submits questions about the RFP and your answer in any way changes the RFP or provides additional information than what was given in the RFP, those questions and answers must be publicly posted as an addendum to your RFP. This addendum also restarts the 28-day Form 470 clock. Failure to post questions and answers publicly or failure to wait 28 days after posting is a violation of fair and competitive bidding. This can result in the denial of a funding request.

C. Sample Vendor Response Template – Internal Connections

APPENDIX A			To be completed by bidder:			Only required for vendors bidding product line different than preferred manufacturer		
Preferred Manufacturer Name or Equivalent	Model Number (SKU)	Estimated Quantity	Price/Unit	Extended Price (quantity * unit price)	% E-rate Eligible	Equivalent Make	Equivalent Model	Has the equivalent equipment met the compatibility requirements listed below, if any, and have you attached the required proof of quality and functionality equivalency? Yes/No
Cisco or equivalent	C9115AXI-B-EDU	211	\$	\$	%			
Cisco or equivalent	AIR-AP-BRACKET-1	211	\$	\$	%			
	Installation per WAP	211	\$	\$	%			
			TOTAL BID		\$0.00			

If vendors are bidding an "equivalent" product line that is different than what is listed in Column A, the products must be equivalent in quality and functionality, and must be fully interoperable and compatible with the District's existing equipment/systems which are as follows: District's existing EIGRP protocol and cisco wireless and switching equipment infrastructure.

No RFP? Sample Category 2 Form 470 Narrative Language

A. Category 2 Internal Connections

Form 470 Narrative: We are requesting vendor proposals for the following equipment [list equipment description, model numbers, and quantities, if known. If not known, describe what functionality you need such as wireless internal network for 12 classrooms.] District is [or is not] seeking installation of equipment. Equipment will be located in the following buildings [list name of buildings and addresses]. District retains the option to increase or decrease quantities based on current budget conditions.

Our preferred manufacturer is [manufacturer name] or equivalent. Equivalent proposals must be comparable in quality and functionality and must be fully interoperable with our existing [name of school/library's existing equipment]. Bids for an alternative manufacturer must also explain, in detail, that the equipment included in the proposal is equivalent to the preferred manufacturer equipment. The bid specification sheets for the alternative manufacturer equipment must be included in the bid. Alternative manufacturer equipment proposals that do not include this information will be rejected due to failure to comply with the minimum bid requirements.

Bids must include all charges, including equipment costs itemized by component, shipping and any surcharges. Labor/installation, if requested as part of the service request, shall be itemized separately.

Vendor must indicate whether licenses and or operating system software of internal connections equipment are classified as maintenance or internal connections.

Additional reasons that a proposal may be disqualified are [list disqualification reasons here].

Proposals due by [date/time – be sure it is at least 29 days after 470 posting date] to [e-mail address]. All questions must be submitted via e-mail to [e-mail address].

FY2025+ FCC Form 470 Services Guiding Statements Table

Starting with Funding Year 2022, the FCC Form 470 includes guiding statements to help applicants request E-Rate eligible services and/or equipment for the upcoming funding year. The following tables provide a quick way to reference the options provided in the form along with guiding messages. Please see footnotes for additional information where provided.

Category One

If you intend to request bids for:	You should first select “I seek bids for internet access and/or data transmission service.” Next, choose the following FCC Form 470 statement:	Then, choose the following FCC Form 470 statement:
Internet Access and Data Transmission Service	I seek bids for Internet access and data transmission service (provided over any combination of transmission medium, e.g., fiber-only networks, fiber/non-fiber hybrid networks, or non-fiber networks such as cable, DSL, copper, satellite, microwave or wireless).	I seek bids for internet access and data transmission services, whether offered by one service provider(s) as a bundled package or offered by one or more service providers as independent services. ¹
Cellular Data Plan/Air Card Service	I seek bids for Internet access and data transmission service (provided over any combination of transmission medium, e.g., fiber-only networks, fiber/non-fiber hybrid networks, or non-fiber networks such as cable, DSL, copper, satellite, microwave or wireless).	I seek bids for data plans or wireless adapters (Air Cards) for mobile devices for commercial wireless service for a school or library that does not have an existing broadband internal connection (e.g., for use on a library bookmobile without a fixed connection). ²

¹ Applicants can use the narrative field on the FCC Form 470 and/or their RFP, if applicable, to provide additional details regarding their service need requirements.

² Cellular data plans and air cards for mobile devices (above) are eligible for on-premises use only in instances when the school or library seeking support demonstrates that the individual data plans are the most cost-effective option for providing internal broadband access for mobile devices at schools and/or libraries (e.g., for use on a library bookmobile that cannot use a fixed connection). If seeking bids for off-premises Wi-Fi hotspots, refer to page 3.

If you intend to request bids for:	You should first select “I seek bids for internet access and/or data transmission service.” Next, choose the following FCC Form 470 statement:	Then, choose the following FCC Form 470 statement:
Standalone Internet Access Service	I seek bids for internet access without data transmission service and will arrange for separate data transmission service if required. ³	N/A
Standalone Data Transmission Service	I seek bids for data transmission service only (i.e., that does not include internet access service). ⁴	I seek data transmission service without internet access service.
Leased Dark Fiber and Leased Lit Fiber	I seek bids for data transmission service only (i.e., that does not include internet access service). ⁵	I seek to lease capacity, e.g., a specific number of dark fiber strands or capacity over a leased lit network that will be used for data transmission service.
Self-Provisioned Network (Applicant Owned and Operated Network) and Services Provided Over Third-Party Networks	I seek to build my own network.	N/A

³ This is not a commonly selected service option. It does not include transport service, which may be needed to deliver Internet access to the school or library building.

⁴ This service option does not include Internet access service. If this option is selected, the applicant will have to request Internet access service separately.

⁵ This service option does not include the modulating equipment needed to light the dark fiber; applicants are responsible for requesting modulating equipment separately.

If you intend to request bids for:	You should first select “I seek bids for internet access and/or data transmission service.” Next, choose the following FCC Form 470 statement:	Then, choose the following FCC Form 470 statement:
Mobile Service	I seek bids for mobile service for use on school buses.	N/A
Off-Premises Wi-Fi Hotspots	I seek bids for wireless Internet services that can be delivered with a Wi-Fi hotspot for off-premises use.	N/A

If you intend to request bids for:	You should first select the following FCC Form 470 statement:	Then, choose the following FCC Form 470 statement:
C1 Network Equipment	I seek bids for Category One network equipment or maintenance and operations.	<ul style="list-style-type: none"> • I own or lease my own network or network capacity and seek bids for the electronics to make the network functional. • I seek bids for school bus Wi-Fi network equipment. • I seek bids for Wi-Fi hotspots for off-premises use.

If you intend to request bids for:	You should first select the following FCC Form 470 statement:	Then, choose the following FCC Form 470 statement:
C1 Maintenance & Operations	I seek bids for Category One network equipment or maintenance and operations.	I own or lease my own network and seek bids for maintenance and operations of the connections.

Category Two

If you intend to request bids for:	You should first select the following FCC Form 470 statement:	Then, choose the Function from the drop-down menu:
Internal Connections	I seek bids for the equipment needed for broadband connectivity within schools and libraries and/or the related software and right-to-use licenses necessary for the equipment to function. ⁶	<ul style="list-style-type: none"> • Antennas, Connectors, and Related Components • Cabling • Caching & Necessary Software & Licenses • Firewall Service, Components, & Necessary Software & Licenses • Racks • Routers & Necessary Software & Licenses • Switches & Necessary Software & Licenses • Uninterruptable Power Supply/Battery Backup & Necessary Software & Licenses • Wireless Access Points & Necessary Software & Licenses

⁶ If only requesting software necessary to use the equipment (e.g., right-to-use software or client access licenses), the applicant can request these under Internal Connections and then select the option that identifies the specific type of internal connection (e.g., routers, switches, etc.) and necessary software and licenses. The

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fact that they are only requesting the software and not new equipment should be explained in the narrative field and included in the RFP, if applicable.

If you intend to request bids for:	You should first select the following FCC Form 470 statement:	Then, choose the Function from the drop-down menu:
Basic Maintenance of Internal Connections	I seek bids for basic maintenance service on eligible equipment and/or support services (e.g., bug fixes, software upgrades, and security patches) appropriate to maintain reliable operation. ⁷	<ul style="list-style-type: none"> • Antennas, Connectors, and Related Components • Cabling • Caching • Firewall Service and Components • Racks • Routers • Switches • Uninterruptable Power Supply/Battery Backup • Wireless Access Points • Wireless Controllers

If you intend to request bids for:	You should first select the following FCC Form 470 statement:	Then, choose the following FCC Form 470 statement:
Managed Internal Broadband Services (MIBS): Leased Equipment	I seek bids for the operation, management, and monitoring of eligible broadband internal connections.	I seek bids for MIBS using equipment that I currently lease or will lease.
Managed Internal Broadband Services: Existing Equipment	I seek bids for the operation, management, and monitoring of eligible broadband internal connections.	I seek bids for MIBS using equipment that I currently own or will own.

⁷ If requesting a maintenance support subscription (e.g., bug fixes and security patches), the applicant can request these under Basic Maintenance of Internal Connections.