

2025-26 Educational Structure Change Request Form due on or before April 1, 2025

Submitted by: Title: Email Address: Phone #: District/
Agency #: District/Agency Name:

- No changes to report for any school within district/agency.
**** If there are no changes to report for your entire school district/agency, you do not need to complete the remainder of the form.**

School #: School Name:

**** Complete this form for each school that has educational structure changes for the 2025-26 school year.**

- Close District/Agency
**** If the district/agency is closing, where will the student records be stored?**
- Close School Suspend operation of school for 2025-26 school year
- New School
*** If you are adding a new school, please answer additional questions on pg. 2.**
- Change District Name to
- Change School Name to
- Change Grade Span to
- Reason for Educational Structure change

Superintendent Signature

Date

New School Application

****Complete only if you are adding a new school.****

1. Name of new school
2. Grade span of new school
3. Name of principal
4. Principal phone number
5. Principal fax number
6. Principal e-mail address
7. School mailing address
8. School physical address

9. Type of school (choose one)

- Regular School

A school is a public elementary/secondary school that does not focus primarily on career and technical or special education, although it may provide these programs in addition to a regular curriculum.

- Special Education School

A special education school is an elementary/secondary school that focuses primarily on serving the educational needs of students with disabilities (IDEA) and which adapts curriculum, materials, or instruction for these students.

- CTE School

A career and technical education school is an elementary/secondary school that focuses primarily on providing secondary students with an occupationally relevant or career-related curriculum, including formal preparation for technical or professional occupations.

- Auxiliary Placement Program

An auxiliary placement program is an elementary or secondary school that addresses the needs of students that typically cannot be met in a regular school program and is designed to meet the needs of students with academic difficulties, students with discipline problems, or both students with academic difficulties and discipline problems.

***** CHOOSE ONE OF THE FOLLOWING:**

- Treatment (Drug/Alcohol) Discipline (JDC) Behavioral
 PRTF (Psychiatric Residential Treatment Facility)