

PROFESSIONAL ADMINISTRATORS PRACTICES AND STANDARDS COMMISSION

Thursday, April 25, 2019 – 4:15 p.m. CT.

Location: MacKay Building, First Floor, Conference Room 3
800 Governors Drive, Pierre South Dakota

Public telephonic access: 1-866-410-8397/conference code: 8381998525

Present: James “Nick” Gottlob – Chairman
Chantal Ligtenberg
Darla Mayer
Robert Sittig -Vice Chairman
Eric Stroeder
Julie Westra

Absent: Debra Johnson

Others Paul Bachand - Commission Counsel
Present: Ferne Haddock - Executive Secretary

Call to Order and Roll call

Chairman Gottlob called the meeting to order at approximately 4:16 p.m. CT.

Roll Call: a quorum of the PAPSC membership was present.

Adoption of Agenda

Motion by R. Sittig, second by C Ligtenberg, to adopt the April 25, 2019, agenda.

Roll call vote, all present voted in favor. Motion carried.

NAME	AYE	NAY
N. Gottlob	X	
D. Johnson		
C. Ligtenberg	X	
D. Mayer	X	
R. Sittig	X	
E. Stroeder	X	
J. Westra	X	
TOTALS	6	

Approval of Minutes

Motion by D. Mayer, second by C. Ligtenberg, to approve November 27, 2018, minutes.

Roll call vote, all present voted in favor. Motion carried.

NAME	AYE	NAY
N. Gottlob	X	
D. Johnson		
C. Ligtenberg	X	
D. Mayer	X	
R. Sittig	X	
E. Stroeder	X	
J. Westra	X	
TOTALS	6	

Public Comment: There was no public comment

New Business

Election of Officers

Election of Chairman

R. Sittig nominated N Gottlob for Chairman.

Motion by E. Stroeder, second by D. Mayer, that nominations cease, and a unanimous ballot be cast.

Roll call vote, N. Gottlob abstained: all other members present voted in favor. Motion carried.

NAME	AYE	NAY	ABSTAIN
N. Gottlob			X
D. Johnson			
C. Ligtenberg	X		
D. Mayer	X		
R. Sittig	X		
E. Stroeder	X		
J. Westra	X		
TOTALS	5		1

Election of Vice Chairman

C. Ligtenberg nominated R. Sittig for Vice Chairman.

Motion by E. Stroeder, second by C. Ligtenberg, that nominations cease, and a unanimous ballot be cast.

Roll call vote, R. Sittig abstained: all other members present voted in favor. Motion carried.

NAME	AYE	NAY	ABSTAIN
N. Gottlob	X		
D. Johnson			
C. Ligtenberg	X		
D. Mayer	X		
R. Sittig			X
E. Stroeder	X		
J. Westra	X		
TOTALS	5		1

Appoint Executive Secretary

The PAPSC, by unanimous consent appointed Ferne Haddock executive secretary.

NAME	AYE	NAY
N. Gottlob	X	
D. Johnson		
C. Ligtenberg	X	
D. Mayer	X	
R. Sittig	X	
E. Stroeder	X	
J. Westra	X	
TOTALS	6	

Designate Commission Counsel

The PAPSC, by unanimous consent designated Paul Bachand Commission Counsel.

NAME	AYE	NAY
N. Gottlob	X	
D. Johnson		
C. Ligtenberg	X	
D. Mayer	X	
R. Sittig	X	
E. Stroeder	X	
J. Westra	X	
TOTALS	6	

PAPSC Annual Report 2018

Motion by C. Ligtenberg, second by R. Sittig, to accept the PAPSC Annual Report 2018, and authorize the Chairman to sign the report and submit the report to the South Dakota Board of Education Standards.

Roll call vote, all present voted in favor. Motion carried.

NAME	AYE	NAY
N. Gottlob	X	
D. Johnson		
C. Ligtenberg	X	
D. Mayer	X	
R. Sittig	X	
E. Stroeder	X	
J. Westra	X	
TOTALS	6	

PAPSC 2019-01

Motion by R Sittig, second by E. Stroeder, to go into executive session to discuss legal issues with Commission Counsel.

Roll call vote, all present voted in favor. Motion carried.

NAME	AYE	NAY
N. Gottlob	X	
D. Johnson		
C. Ligtenberg	X	
D. Mayer	X	
R. Sittig	X	
E. Stroeder	X	
J. Westra	X	
TOTALS	6	

Commission went into executive session at approximately 4:29 p.m. CT.

Chairman N. Gottlob brought the commission out of executive session at approximately 5:06 p.m. CT.

Motion by C. Ligtenberg, second by E. Stroeder, that the complaint filed PAPSC 2019-01 move to a hearing.

Roll call vote, all present voted in favor. Motion carried.

NAME	AYE	NAY	ABSTAIN	RECUSE
N. Gottlob	X			
D. Johnson				
C. Ligtenberg	X			
D. Mayer	X			
R. Sittig	X			
E. Stroeder	X			
J. Westra	X			
TOTALS	6			

Adjournment

Motion by C. Ligtenberg, second by J. Westra to adjourn.

Roll call vote, all present voted in favor. Motion carried.

NAME	AYE	NAY
N. Gottlob	X	
D. Johnson		
C. Ligtenberg	X	
D. Mayer	X	
R. Sittig	X	
E. Stroeder	X	
J. Westra	X	
TOTALS	6	

Meeting adjourned at approximately 5:11 p.m. CT.

Ferne Haddock-Executive Secretary

Date