

PROFESSIONAL ADMINISTRATORS PRACTICES & STANDARDS COMMISSION

Monday, June 25, 2018 – 4:00 p.m. CT

Location: MacKay Building, First Floor, Conference Room 2
800 Governors Drive, Pierre South Dakota

Public telephonic access:
1-866-410-8397/conference code: 8381998525

Present: James "Nick" Gottlob – Chairman
Debra Johnson – Member
Chantal Ligtenberg – New Member
Robert Sittig - Member
Eric Stroeder - Member
Julie Westra – Member

Absent: Darla Mayer - Member

Others: Holly Farris - Commission Counsel
Present: Ferne Haddock - Executive Secretary

Call to Order and Roll call

Chairman Gottlob called the meeting to order at approximately 4:02 p.m. CT.

Roll Call: a quorum of the PAPSC membership was present.

Adoption of Agenda

Motion by Johnson, second by Sittig, to adopt the June 25, 2018, agenda.

Roll call vote, all present voted in favor. Motion carried.

Approval of Minutes

Motion by Stroeder, second by Johnson, to approve September 11, 2017, minutes.

Roll call vote, all present voted in favor. Motion carried.

New Business

Election of Officers

Election of Chairman

Johnson, nominated Gottlob for Chairman.

Motion by Sittig, second by Stroeder, that nominations cease and a unanimous ballot be cast.

Roll Call vote, Gottlob abstained; all other members present voted in favor. Motion carried.

Election of Vice Chairman

Johnson, nominated Sittig for Vice Chairman.

Motion by Gottlob second by Westra, that nominations cease and a unanimous ballot be cast.

Roll Call vote, Sittig abstained; all other members present voted in favor. Motion carried.

Welcome New Member

Chairman Gottlob introduced new member Chantal Ligtenberg. Ligtenberg gave a brief autobiography.

Appoint Executive Secretary

The PAPSC, by unanimous consent appointed Ferne Haddock executive secretary.

Designate Commission Counsel

The PAPSC, by unanimous designated Holly Farris Primary Commission Counsel.

2017 Annual Report

Motion by Ligtenberg, second by Sittig, to accept the 2017 Annual Report, and authorize the chair to sign the report and submit the report to the South Dakota Board of Education Standards.

Roll Call vote, all present voted in favor. Motion carried.

Farris updated the Commission on new requirement for public comment agenda item on all boards and commissions agendas as of July 1, 2018.

Farris updated the Commission on conflict disclosures for boards and commissions going forward.

Adjournment

Motion by Johnson, second by Sittig, to adjourn.

Roll Call vote, all present voted in favor. Motion carried.

Meeting adjourned at approximately 4:25 p.m. CT.

Ferne Haddock-Executive Secretary

Date

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