

PROFESSIONAL ADMINISTRATORS PRACTICES & STANDARDS COMMISSION

Tuesday, September 11, 2018 – 1:00 p.m. CT

Location: MacKay Building, First Floor, Conference Room 1
800 Governors Drive, Pierre South Dakota

Present: James "Nick" Gottlob – Chairman
Debra Johnson – Member
Chantal Ligtenberg – Member
Darla Mayer - Member
Robert Sittig - Member
Eric Stroeder - Member
Julie Westra - Member

Others Present: Holly Farris - Commission Counsel
Paul Bachand - Commission Counsel
Ferne Haddock - Executive Secretary

Call to Order and Roll call

Chairman Gottlob called the meeting to order at approximately 1:02 p.m. CT.

Roll Call: a quorum of the PAPSC membership was present.

Adoption of Agenda

Motion by Sittig, second by Westra, to adopt the September 11, 2018, agenda.

Voice vote, all present voted in favor. Motion carried.

Approval of Minutes

Motion by Johnson, second by Stroeder, to approve August 2, 2018, minutes.

Voice vote, all present voted in favor. Motion carried.

Public Comment

No public comment

Previous Business

Hearing

PAPSC 2018-02

Hearing started at approximately 1:04 p.m. CT.

Public hearing

Hearing concluded at approximately 1:47 p.m. CT.

Motion by Johnson, second by Mayer, to go into executive session to discuss legal issues with Commission Counsel.

Voice vote, all present voted in favor. Motion carried.

Commission went into executive session at approximately 1:54 p.m. CT.

Chairman Gottlob brought the commission out of executive session at approximately 2:25 p.m. CT.

Motion by Sittig, second Ligtenberg, that a private reprimand be issued for PAPSC 2018-02; and that the chairman be authorized to execute the Findings of Fact, Conclusions of Law and Order along with the private reprimand

Voice vote, all present voted in favor. Motion carried

PAPSC 2018-01

Farris gave an update on the status of PAPSC 2018-01.

Farris left the meeting @ approximately 2:27 p.m. CT. Recusing herself from PAPSC 2018-03, PAPSC 2018-04, and PAPSC 2018-05.

New Business

Motion by Stroeder, second by Westra, to go into executive session to discuss legal issues with Commission Counsel.

Voice vote, all present voted in favor. Motion carried.

Commission went into executive session at approximately 2:28 p.m. CT.

Chairman Gottlob brought the commission out of executive session at approximately 2:54 p.m. CT.

PAPSC 2018-03

Motion by Sittig, second by Mayer, that the complaint filed in PAPSC 2018-03 be dismissed

Voice vote, all present voted in favor. Motion carried.

PAPSC 2018-04

Motion by Westra, second by Stroeder, that the complaint filed in PAPSC 2018-04 be dismissed

Voice vote, all present voted in favor. Motion carried.

PAPSC 2018-05

Motion by Johnson, second by Ligtenberg, that the complaint filed in PAPSC 2018-05 be dismissed

Voice vote, all present voted in favor. Motion carried.

Adjournment

Motion by Stroeder, second by Westra, to adjourn.

Voice vote, all present voted in favor. Motion carried.

Meeting adjourned at approximately 2:59 p.m. CT.

Ferne G. Haddock
Ferne Haddock-Executive Secretary

11/29/2018
Date