

**PROFESSIONAL ADMINISTRATORS PRACTICES & STANDARDS COMMISSION MINUTES**

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Date: Tuesday, November 10, 2015, at 1:00 p.m. Central Time

Location: MacKay Building, First Floor, Conference room 1  
800 Governors Drive, Pierre South Dakota

Present: Kelly Glodt, Chairman  
James "Nick" Gottlob, Member  
Pamela Haukaas, Member  
Brian Heupel, Vice Chairman  
Susan Purintun, Member  
Beverly Rosenboom, Member  
Holly Farris, Commission Counsel  
Ferne Haddock, Executive Secretary

Absent: Julie Westra, Member

**Call to Order and Roll call**

Chairman Glodt called the meeting to order at approximately 1:00 p.m. CT.

**Adoption of Agenda**

Motion by Heupel, second Gottlob, to adopt the November 10, 2015, proposed agenda. Voice vote, all present voted in favor. Motion carried.

**Approval of Minutes**

Motion by Gottlob, second Purintun, to approve the September 17, 2015, minutes. Voice vote, all present voted in favor. Motion carried.

**Hearings**

PAPSC 2015-07:

Haukaas recused herself from PAPSC 2017-07 and left the room.

Hearing PAPSC 2015-07 began at approximately 1:02 p.m. CT.

Respondent was present and Complainant was not present when hearing was called.

Hearing PAPSC 2015-07 ended at approximately 1:05 p.m. CT.

Motion by Heupel, second by Rosenboom, to dismiss PAPSC 2015-07. Voice vote, all present voted in favor. Motion carried.  
Haukaas returned to the meeting at 1:09 p.m. CT.

PAPSC 2015-08:

Hearing began at approximately 1:10 p.m. CT.

Chairman Glodt called a recess at approximately 1:11 p.m. CT.

Chairman Glodt called Commission out of recess at approximately 1:12 p.m. CT.

Hearing closed at approximately 2:52 p.m. CT.

Chairman Glodt called a recess at approximately 2:54 p.m. CT.

Chairman Glodt called the Commission back into session at approximately 2:58 p.m. CT.

Motion by Gottlob, second by Haukaas, to go into executive session to discuss legal issues with Commission Counsel. Voice vote, all present voted in favor. Motion carried.

Commission went into executive session at approximately 2:59 p.m. CT.

Chairman Glodt brought the commission out of executive session at approximately 3:16 p.m. CT.

Motion by Gottlob, second by Rosenboom, that the commission dismiss all allegations except 24:11:03:01 (5) and a private reprimand be issued in PAPSC 2015-08 and that the Chair be authorized to execute the Findings of Fact, Conclusions of Law, and Order, along with the private reprimand. Voice vote, all present voted in favor. Motion carried.

### **Adjournment**

Motion by Heupel, second by Rosenboom, to adjourn. Voice vote, all present voted in favor. Motion carried.

Meeting adjourned at approximately 3:19 p.m. CT. p.m. CT.

Ferne Haddock  
Ferne Haddock-Executive Secretary

12/30/15  
Date