south dakota
STARS
Student Teacher Accountability and Reporting System

SD-STARS Power User Permission Form

School districts can use this form to permit users to have the Power User permission in SD-STARS. The person receiving access must be using SD-STARS for an educational purpose. The district should fill out, sign, and return this form to STARSHelp@state.sd.us or mail it to the following address.

SD-STARS Staff, SD Dept. of Education
800 Governors Drive
Pierre, SD 57501

IMPORTANT:
- The form should be signed and submitted by either a School Principal or a District Superintendent (rather than the individual receiving this permission).
- The District: Power User permission will be given only to individuals who have already finished the Introduction of Power User Platform training and plan to finish the SD-STARS Power User training. The SD-STARS team at the Department of Education will manage this permission level. STARS Account Managers (SAMs) will not be able to add Power Users.
- If a Power User does not have either the District: Superintendent or District: Management role in SD-STARS, this form authorizes the SD-STARS team to add the District: Management role.
- Power Users have access to student data for all students in the district, including free and reduced lunch status.

District & Power User Information

District Name: Click here to enter text.   Date: Click here to enter text.

District Contact: Click here to enter text.   District Contact Phone: Click here to enter text.

District Contact Job Title: Click here to enter text.   District Contact Email: Click here to enter text.

Name of Power User: Click here to enter text.   Power User Phone: Click here to enter text.

Power User Job Title: Click here to enter text.   Power User Email: Click here to enter text.

District Approval

I approve the above individual to have access to the District: Power User permission and, if applicable, the District: Management permission in SD-STARS. I agree that this access complies with federal (ex: FERPA), state, and local laws and policies. I also agree that the individual would make a good candidate to be a Power User, as explained on the Power User Fact Sheet.

District Contact's Signature:

Date:

Last Updated: 08/20/2024