

## Employee Shared Services Grant Rubric

Applicant \_\_\_\_\_

Reviewer Name \_\_\_\_\_

Screening Questions		
Applicants that do not meet the three criteria below will not be reviewed.	No	Yes
Is the applicant a public school district?		
Was the application submitted by the deadline (Aug. 26 @ 5:00 CST) via e-mail?		
Did the application include appropriate signatures on the assurances and attestations?		

	5-4	3-2	1-0	Allocated Points
<b>Purpose &amp; Goals</b>	<b>Clearly</b> identifies the purpose and goals for the shared employee.	Purpose and goals for the shared service are <b>partially</b> identified.	Purpose and goals for the shared employee is <b>vague</b> .	
	The shared employee is <b>essential</b> to accomplish the identified goals.	The shared employee is <b>somewhat essential</b> to accomplish the identified goals.	The shared employee is <b>not essential</b> to accomplish the identified goals.	

	5-4	3-2	1-0	Allocated Points
<b>Sustainability</b>	The proposal includes <b>comprehensive actions</b> that indicate all districts have addressed sustainability plan. Based upon the plan submitted, it is <b>extremely likely</b> to sustain the employee after the grant.	The sustainability plan <b>lacks some details</b> to ensure the shared employee position will continue after the grant period.	Actions to address sustainability have <b>not been taken or thought out</b> . It is <b>not likely</b> that the shared employee position will be in place after the grant.	
<b>Priority Areas</b> <ul style="list-style-type: none"> <li>• Rural or sparsity</li> <li>• Increased opportunities or services for students</li> <li>• - increased efficiencies</li> </ul>	The shared employee fulfilled at <b>least two</b> of the grant priorities.	The shared employee request aligned to <b>one</b> of the grant priorities.	The shared employee request <b>did not</b> align to one of the priorities.	
	The shared employee will have a <b>major impact</b> on addressing the identified priorities.	The shared employee will have a <b>moderate impact</b> on addressing the identified priorities.	The shared employee position will <b>have low impact</b> on addressing in the identified priorities.	
<b>Needs &amp; Benefits</b>	The needs articulated are <b>strong and convincing</b> . The shared employee will <b>greatly benefit</b> the districts involved.	Needs and benefits articulated <b>lacks some cohesive support</b> . The shared employee will <b>benefit</b> the districts involved.	Needs and benefits articulated <b>do not provide significant</b> justification. The shared employee will have <b>little benefit</b> to the districts involved.	
	Provides <b>relevant and adequate data</b> to justify the need.	Provides <b>some relevant data</b> to justify the need.	<b>No data</b> is used to justify the need.	
<b>Budget</b>	The proposed budget is <b>reasonable and consistent</b> with the similar positions and provides <b>reasonable and adequate explanations</b> .	The proposed budget is <b>somewhat reasonable</b> and provides <b>some explanation</b> on how funding request was determined.	The proposed budget <b>does not provide information</b> on how the salary was determined.	
<b>TOTAL POINTS</b>				