

Directions for Completing Determination of Eligibility/Continued Eligibility Form August 2016

Purpose of the Determination of Eligibility document is to provide a quick snapshot of the assessments that were given to determine eligibility.

When completing the NEW determination of eligibility/continued eligibility form, the evaluation team may use the directions below to assist them in completing the form:

1. Page One: The first page is a page that can be used with all students that have been evaluated for special education eligibility. The evaluation team may consider listing the names of all assessments that were administered and scores that will be used in determining eligibility.
2. Page Two: This page is an insert page. The evaluation team will print off the disability category pages that are being considered as potential disability categories during the evaluation process. These pages can be found on the SD DOE Special Ed website. <http://www.doe.sd.gov/oess/sped-IEP.aspx> The team will use the assessment results to complete the insert page(s). *[The evaluation team may also want to consider printing off the suspected disability pages before they complete the PPWN (Prior Parental Written Notice) and begin the evaluation process. However, the evaluation team cannot predetermine the eligibility category before or during the evaluation process.]*
3. Page Three: This page will be used with all students that have been evaluated for special education eligibility. It allows the evaluation team to examine other factors that may or may not affect the disability and if there are adverse effects of the disability on the student's educational performance. The team will also determine whether or not the student requires specialized instruction and what is the primary disability category for the student. For multiple disability determination, the disability categories in the table at the bottom of the page.
4. Page Four: This page may be used if the evaluation team is looking at the related services of speech, occupational therapy and physical therapy; or if the student is at the age where transition needs to be discussed.